

Instructions for use

This workbook is specifically to collect data concerning the Boundary Committee draft proposal for an Ipswich and Felixstowe Unitary Authority less adjusted Lowestoft and for no other exemption

Overall

The aim of this workbook is to enable a consistent review of the financial viability and affordability of the unitary proposal to be made 2008-9 and the 5 years beyond that to 2013 /14 with no allowance for inflation

It is expected that the workbook will be completed following discussion between District and County staff, as appropriate to establish as far as possible agreed figures. The status of these discussions should be shown in supporting documents where requested

In order to speed the process, where possible base data has been prefilled with data from the Finance and General Statistics 2007-8 budgets - These should be checked and changed if needed - and a note included as to the reason in the accompanying word document 'Detailed supporting information to the Data Collection Workbook'

- 1 Data should only be input in white data fields as other cells will be formulae driven (and in certain check rows coloured green)
- 2 The following data fields are only available in worksheets with white tabs
 - Babergh Apportionment
 - Base Data
 - Transition Plan
 - Gross Exp - on off detail
 - Gross Exp ongoing detail
 - Gross Reductions
 - Gross expenditure - County Residual Costs
 - Capital
- 3 All other sheets are summarised from these data and are formulae driven.

NOTE:- If there is not a category to accommodate an aspect of your particular proposal, consider utilising one of the "other" cells and add an explanatory note to explain this.

Purpose of and Instructions for use for each individual spreadsheet

- SHEET A 1 Apportioned Areas**
This sheet shows the individual wards which are to be included in the various apportioned areas
- SHEET A2 Babergh Apportionment**
- SHEET A3 Mid Suffolk Apportionment**
- SHEET A4 Suffolk Coastal Apportionment**
- SHEET A5 Suffolk County Apportionment**

These sheets allow the apportionment of the total budget for apportioned authorities to be clearly shown
The apportioned figures relating to this unitary will be automatically transferred to the Base Data sheet 1
Figures to be input are in white cells and follow the details shown for the Base Data sheet shown below

SHEET 1 Base Data

This sheet brings together the budget for the district for 2007/8, apportioned as necessary, together with the estimated element of the county budget which would be absorbed into the new unitary authority at implementation date, if it had been in place as at 1/4/2007 together with other base data. **Only white fields should be input** as all other fields are formulae generated, **and check rows** which may be coloured green
Where directed, these figures must equate to those shown on the Finance and General Statistics Budget 2007-8 return - column numbers are shown on the base data sheet for reference
Please fill district figures and details in from column F through to M - insert County name in box N3

Fields to be input:	
A	Net budgets Actual budgets for the district plus the county.
B	RSG and NDR and General GLA Grant Actual budgets for the district plus the county.
D1	Taxbase The Council Tax base as used for the 2007-8 Council Tax for each of the amalgamated districts, and the County element, is needed here
C	Use of unallocated reserves - to(+) or from (-) reserves Actual budgeted use for the District - if any - and for the County - if any
E	Population - LA estimate as at June 2007 The District Council only population is needed
F	Staff numbers as at 1/4/2007 - estimate Estimated total full-time equivalents of staff on the establishment excluding schools. Where vacancies are filled by agency staff this should be included. For seasonal staffing, use annualised equivalents.
G	Reserves - unallocated - as at 31/3/2007 Unallocated reserves as defined by normal accounting code principles
G1	County reserves - estimated unallocated reserves for this unitary as at 31/3/2009 As a shadow authority will be in place, unallocated reserves from all affected authorities will be available to the shadow authority subject to proper agreement from 2009
H	Reserves - earmarked as at 31/3/2007 Earmarked reserves as defined by normal accounting code principles

SHEET 2 Gross exp - one off - detail

This sheet relates to additional expenditure of a one off nature. Expenditure should be analysed over the years under the expenditure categories shown
This sheet is summarised on 'Gross exp - summary', on the 'Gross exp - category analysis' sheet and on 'Transitional Plan'
Provision has been made for up to 11 additional expenditure headings, including an "other" category - some items may need to be summarised in order to be contained within this provision.
Where this is so, the field 'Further detail' can be used to describe what is included in the totals for that item.
There is no need to fill in all of the blank fields, or to use all the 11 items unless required

Fields to be input:
Brief description

This description will be picked up in the overall summary of additional expenditure which feeds into the transition plan

Further detail
Expenditure category for this scheme
Changes in staffing

This field allows further detail relating to the expenditure plan to be input for information purposes - it is not transferred to any other sheet
 This allows a consistent presentation for overall expenditure items and their review - for example it would be expected that if staff were released that provision would be made for some staff release costs. Where an additional expenditure item includes staffing costs and other costs, analyse staffing costs under the staffing category and other costs under the service category
 Staffing number changes, where there are any, should be input in line with the staffing categories - these are used on the staffing sheet

SHEET 3 Gross exp - ongoing - detail

This sheet relates to additional expenditure of an ongoing nature. Expenditure should be analysed over years under the expenditure categories shown
 This sheet is summarised on 'Gross exp - summary', on the 'Gross exp - category analysis' sheet and on 'Transitional Plan'
 Provision has been made for 5 additional expenditure headings, including an 'other' category - some items may need to be summarised in order to be contained within this provision.
 Where this is so, the field 'Further detail' can be used to describe what is included in the totals for that item.
 There is no need to fill in all of the blank fields, or to use all the 5 items unless required

Fields to be input:

Brief description
Further detail
Expenditure category for this scheme
Changes in staffing

This description will be picked up in the overall summary of additional expenditure which feeds into the transition plan
 This field allows further detail relating to the expenditure plan to be input for information purposes - it is not transferred to any other sheet
 This allows a consistent presentation for overall expenditure reduction items and their review
 Staffing number changes, where there are any, should be input in relevant service line - these are used on the staffing sheet

SHEET 4 Gross reductions

This sheet relates to expenditure reduction items. Reduced expenditure should be analysed over years under the expenditure categories shown
 This sheet is summarised on 'Gross redns - summary' and on 'Transitional Plan'
 Expenditure reductions has been categorised over 'Corporate and Democratic', 'Service cost' 3 service reductions are provided for - and 'Other' - some items may need to be summarised in order to be contained within this provision.
 Where this is so, the field 'Further detail' can be used to describe what is included in the totals for that item.
 There is no need to fill in all of the blank fields, or to use all the items unless required

Fields to be input:

Brief description
Further detail
Expenditure category for this scheme
Changes in staffing

This description will be picked up in the overall summary of expenditure reductions which feeds into the transition plan
 This field allows further detail relating to the expenditure reduction item to be input for information purposes - it is not transferred to any other sheet
 This allows a consistent presentation for overall expenditure reduction items and their review
 Staffing number changes, where there are any, should be input in relevant service line - these are used on the staffing sheet

SHEET 5 Capital

This sheet relates to capital plans and capital expenditure and its funding, specifically relating to the costs of the unitary proposal.
 All capital expenditure must be funded and the sheet will highlighted in red where this is not the case
 The capital financing revenue consequences cost which is shown will be included in the 'Transition plan.'
 Capital financing can only take place within rules as set out in the accounting code of practice
 Provision has been made for 7 schemes to be input - some schemes may need to be summarised in order to be contained within this provision.

Fields to be input:

Capital Expenditure
Brief description
Expenditure phased over years 1-5
Capital funding relating to above schemes only
Capital receipts
Prudential borrowing
Other
Revenue
Revenue consequences
Cost of Prudential borrowing
Other
Loss of interest revenue

Show total receipts used
 Show total prudential borrowing used
 Give sums financed by any other source
 Show total revenue used - this figure is automatically transferred to the revenue consequences section
 Calculate and input cost of prudential borrowing
 Show any other revenue cost not included in above figure
 Show loss of investment interest if not included in above figure
 The total of all the revenue consequences is shown on the 'Transitional Plan' as a separate line.

SHEET 6 Transition Plan

This sheet shows the effect over the five years to 2013/14 and ongoing of the additional expenditure and expenditure reductions planned, and the effect on reserves and the assessed Council Tax
 It takes into account the fact that the new authority will be operative from 2010/11 and when County balances will transfer - for a continuing authority they will transfer at implementation
 whilst for a shadow authority formed from two or more districts, County balances will transfer in the year before implementation
Council Tax Equalisation

(Note - the effect of Council Tax equalisation is to reduce the yield from the Council Tax, which has to be made up from equivalent ongoing savings. This will show in the Transitional Plan [Sheet 7] as a reduction in the Council Tax figure, calculated by using the increased savings included in the plan, or by use of balances in the short term.
 It is therefore not necessary to include any separate provision in the Ongoing savings section [Sheet 4])

Only white fields should be input as all other fields are formulae generated

Fields to be input:

Net use of unallocated reserves - to(+) or from (-) reserves

Input here the net use of reserves to reduce the cost to Council tax payers or the amount of reserves added to general fund reserves (+)

Note - in presenting the use of unallocated and earmarked reserves -
 - these should be planned through the period so as not to go below that deemed by the s151 officer, and not to increase council tax yield of the amalgamated authorities
 - formatting in the sheet will indicate if these tests have been breached

Contribution from other sources outside the reorganisation net savings - if any
Balances committed to the funding of present services - pre unitary
Transfers from earmarked reserves - please justify
Percentage of net expenditure which the District S151 Officer has determined through risk analysis should be retained for prudence

Only input figures here savings which are outside the unitary reorganisation - if any are being used to fund the transition - please give details in a supporting document
 Input here planned use of balances from services prior to unitary status, if any, in accordance with the Medium Term Financial Strategies where the figure at cell I23 does not equate to the full use of unallocated reserves used in CT setting in 2008-9, input the balance in cell I38
 If it is intended to transfer earmarked reserves to general reserves, input here, but full justification will be required in supporting document
 This percentage should reflect the S151 officers view, and will be used to ascertain whether residual balances are in line with that percentage
 A statement from the S151 officer justifying this level will be required

SUMMARY SPREADSHEETS

(no input will be required in these summary spreadsheets)

**BOUNDARY COMMITTEE SUFFOLK DRAFT PROPOSAL -
IPSWICH AND FELIXSTOWE UNITARY**

Sheet A1 - Base Data - Apportioned Areas

This proposal includes the transfer of an element of the following districts

**Babergh District
Mid Suffolk District
Suffolk District**

This proposal also requires an apportionment of Suffolk County Council's budget

The wards included in this Unitary are shown below together with their populations at
Mid 2006 - source - SCC.

Please note that the figures for population included in the Base Data - sheet 1
are drawn from the 'Finance and General Statistics - 2007-8 budgets
and are Local Authorities own estimates as at June 2007

Babergh (part)

Wards	Parishes included from split wards	Mid 2006 Population
Alton		3980
Berners		3928
Dodnash		3605
Holbrook		2582
Pinewood		4462
Brook	Belstead	190
	Copdock & Washbrook	1151
	Sproughton	1383
	Wherstead	352
Mid Samford	Capel St Mary	2919
	Stratford St Mary	755
	Total population as at Mid 2006	25307

Mid Suffolk (part)

Wards	Parishes included from split wards	Mid 2006 Population
Claydon & Barham	Akenham	56
	Barham	1364
	Claydon	2255
	Whitton	85
Bramford and Blakenham	Bramford	2343
	Great Blakebhan	1061
	Little Blakenham	307
	Total population as at Mid 2006	7471

**BOUNDARY COMMITTEE SUFFOLK DRAFT PROPOSAL -
IPSWICH AND FELIXSTOWE UNITARY**

Sheet A1 - Base Data - Apportioned Areas

Suffolk Coastal (part)		
Wards	Parishes included from split wards	Mid 2006 Population
Felixstowe East		4010
Felixstowe North		4402
Felixstowe South		4422
Felixstowe South East		4779
Felixstowe West		6818
Kesgrave East		8347
Kesgrave West		3583
Martlesham		4988
Nacton		4715
Rushmere St Andrew		6332
Trimleys with Kirton		7104
Grundisburgh	Great Bealings	309
	Little Bealings	460
Witnesham	Playford	224
	Total population as at Mid 2006	60493

Ipswich	120448
Babergh	25307
Mid Suffolk	7471
Suffolk Coastal	60493
	213719

**Allocation of base data of a Babergh District to new Unitaries
- CONTROL SHEET**

**Sheet A2 - Base Data - Apportionment of
Babergh district**

This sheet is in the same format as the Unitary data collection workbook - please refer to that for instructions on use

Insert in the Orange box the name of the Authority whose figures are being split

Babergh District

Column references relate to Finance and General Statistics 2007-8 Budgets

Babergh District - base figures as reflected in Finance and General Stats - Budgets 2007-8

Allocation of Babergh figures to this unitary - 'Ipswich and Felixstowe Unitary' - **these figures are automatically transferred to Base Data - Sheet 1**

Allocation of Babergh figures to the unitary -Draft Proposal 'Suffolk County Unitary with adjusted Lowestoft'

Total - this figure must equal the total Finance and General Statistics 2007-8 Budgets for the authority whose figures are being split

A Base figures 2007-8 budget

		£000	£000	£000	£000
Education	Col 23-28	0.0			0.0
Highways , Roads and Transport Services	Col 39	842.0	215.0	627.0	842.0
Social Services	Col 40-51	0.0			0.0
Housing Services - GF	Col 57	1274.0	372.0	902.0	1274.0
Cultural Environmental and Planning services	Col 74	6559.0	1827.0	4732.0	6559.0
Police Services	Col 75				0.0
Fire and Rescue Services	Col 76				0.0
Court Services	Col 77				0.0
Central Services	Col 86	3239.0	886.0	2353.0	3239.0
Other Services	Col 87	-859.0	-251.0	-608.0	-859.0
Housing benefits, Awards, Parish Precepts, Levies and Trading accounts etc	Col 89 - 97	14332.0	3153.0	11179.0	14332.0
Capital financing and specific grants etc	Col 99-105,107	-13872.0	-3025.0	-10847.0	-13872.0
Earmarked and pension reserve movements , but not unallocated reserves	110(adjusted) and 111	717.0	193.0	524.0	717.0
Total assessed budget requirement before use of unallocated balances		12232.0	3370.0	8862.0	12232.0

B RSG

RSG	Col 113	-839.0	-226.0	-613.0	-839.0
NNDR	Col 115	-4998.0	-1353.0	-3645.0	-4998.0
General GLA grant	Col 116	-33.0	-10.0	-23.0	-33.0
External funding		-5870.0	-1589.0	-4281.0	-5870.0

C Use of unallocated reserves - to(+) or from (-) reserves

		-469.0	-121.0	-348.0	-469.0
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D Net cost to CT payers

Net cost to CT payers		5893.0	1660.0	4233.0	5893.0
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D1 Council Tax base

Council Tax requirement per Fin and Gen	Col 117 check	5893.0			
Council Tax base	Col 9	32.5	9.2	23.3	32.5

D2 Calculated Council Tax - Local Spend including parishes

Calculated Council Tax - Local Spend including parishes		181.10	181.10	181.10	181.10
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Allocation of base data of a Babergh District to new Unitaries - CONTROL SHEET	Sheet A2 - Base Data - Apportionment of Babergh district	This sheet is in the same format as the Unitary data collection workbook - please refer to that for instructions on use
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Insert in the Orange box the name of the Authority whose figures are being split		Babergh District			Total - this figure must equal the total Finance and General Statistics 2007-8 Budgets for the authority whose figures are being split
Column references relate to Finance and General Statistics 2007-8 Budgets		Babergh District - base figures as reflected in Finance and General Stats - Budgets 2007-8	Allocation of Babergh figures to this unitary - 'Ipswich and Felixstowe Unitary' - these figures are automatically transferred to Base Data - Sheet 1	Allocation of Babergh figures to the unitary -Draft Proposal 'Suffolk County Unitary with adjusted Lowestoft'	
A	Base figures 2007-8 budget Suffolk County Council Council Tax	£1,035.18 £1,216.28	£1,035.18 £1,216.28	£1,035.18 £1,216.28	£1,035.18 £1,216.28
Note - to maintain consistency, Council tax figures are not recalculated from apportioned figures, but constrained to the original figures for the whole district					
E	Population - LA estimate as at June 2007	000's 86.7 number	000's 25.3 number	000's 61.4 number	000's 86.7 number
F	Staff numbers as at 1/4/2007 - estimate (excluding schools)	239	69	170	239.0
G	Reserves - unallocated - as at 31/3/2007	000's 1,996.0	000's 587.0	000's 1,409.0	000's 1,996.0
G1	County reserves - these are dealt with in the data collection workbook for each new unitary	000's	000's	000's	000's
H	Reserves - earmarked as at 31/3/2007	1,027.0	302.0	725.0	1,027.0
I	Total reserves per Fin and Gen stats Col 118-120 check	3,023.0			3,023.0
Reserves reconciliation					
J	Earmarked and pension reserve movements , but not unallocated reserves As above	717.0	193.0	524.0	717.0
	plus				
	Use of unallocated reserves - to(+) or from (-) reserves must equal Col 110 and Col 111	-469.0 248.0	-121.0 72.0	-348.0 176.0	-469.0 248.0
	Earmarked , unallocated and pension reserve movements Col 110+111	248.0			248.0
	Agreed?	yes			yes

Allocation of base data of a Mid Suffolk District to new Unitaries - CONTROL SHEET

Sheet A3 - Base Data - Apportionment of Mid Suffolk district

This sheet is in the same format as the Unitary data collection workbook - please refer to that for instructions on use

Insert in the Orange box the name of the Authority whose figures are being split

Mid Suffolk District

		Mid Suffolk District - base figures as reflected in Finance and General Stats - Budgets 2007-8	Allocation of Mid Suffolk figures to this unitary - 'Ipswich and Felixstowe Unitary' - these figures are automatically transferred to Base Data - Sheet 1	Allocation of Mid Suffolk figures to the unitary -Draft Proposal 'Suffolk County Unitary with adjusted Lowestoft'	Total this figure must equal the total Finance and General Statistics 2007-8 Budgets for the authority whose figures are being split
Column references relate to Finance and General Statistics 2007-8 Budgets		£000	£000	£000	£000
A	Base figures 2007-8 budget				
	Education	Col 23-28	0.0	0.0	0.0
	Highways , Roads and Transport Services	Col 39	131.0	40.0	91.0
	Social Services	Col 40-51	0.0	0.0	0.0
	Housing Services - GF	Col 57	2304.0	182.0	2122.0
	Cultural Environmental and Planning services	Col 74	7359.0	520.0	6839.0
	Police Services	Col 75		0.0	0.0
	Fire and Rescue Services	Col 76		0.0	0.0
	Court Services	Col 77		0.0	0.0
	Central Services	Col 86	1387.0	112.0	1275.0
	Other Services	Col 87	0.0	0.0	0.0
	Housing benefits, Awards, Parish Precepts, Levies and Trading accounts etc	Col 89 - 97	12576.0	973.0	11603.0
	Capital financing and specific grants etc	Col 99-105,107	-10856.0	-851.0	-10005.0
	Earmarked and pension reserve movements , but not unallocated reserves	110(adjusted) and 111	-516.0	-34.0	-482.0
	Total assessed budget requirement before use of unallocated balances		12385.0	942.0	11443.0
B	RSG	Col 113	-880.0	-77.0	-803.0
	NNDR	Col 115	-5240.0	-460.0	-4780.0
	General GLA grant	Col 116	-21.0	-2.0	-19.0
	External funding		-6141.0	-539.0	-5602.0
C	Use of unallocated reserves - to(+) or from (-) reserves		0.0		0.0
D	Net cost to CT payers		6244.0	403.0	5841.0
	Council Tax requirement per Fin and Gen	Col 117 check	6244.0		6244.0
D1	Council Tax base	Col 9	34.3	2.7	31.6
D2	Calculated Council Tax - Local Spend including parishes		182.10	182.10	182.04

Allocation of base data of a Mid Suffolk District to new Unitaries - CONTROL SHEET	Sheet A3 - Base Data - Apportionment of Mid Suffolk district	This sheet is in the same format as the Unitary data collection workbook - please refer to that for instructions on use
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Insert in the Orange box the name of the Authority whose figures are being split

Mid Suffolk District					
	Mid Suffolk District - base figures as reflected in Finance and General Stats - Budgets 2007-8	Allocation of Mid Suffolk figures to this unitary - 'Ipswich and Felixstowe Unitary' - these figures are automatically transferred to Base Data - Sheet 1	Allocation of Mid Suffolk figures to the unitary -Draft Proposal 'Suffolk County Unitary with adjusted Lowestoft'	Total this figure must equal the total Finance and General Statistics 2007-8 Budgets for the authority whose figures are being split	
Column references relate to Finance and General Statistics 2007-8 Budgets					
A	Base figures 2007-8 budget				
	Suffolk County Council Council Tax	£1,035.18	£1,035.18	£1,035.18	£1,035.18
	Note - to maintain consistency, Council tax figures are not recalculated from apportioned figures, but constrained to the original figures for the whole district	£1,217.28	£1,217.28	£1,217.28	£1,217.22
E	Population - LA estimate as at June 2007	000's 92.0	000's 7.5	000's 84.5	000's 92.0
		number	number	number	number
F	Staff numbers as at 1/4/2007 - estimate (excluding schools)	352	29	323	352.0
G	Reserves - unallocated - as at 31/3/2007	000's 990.0	000's 78.0	000's 912.0	000's 990.0
G1	County reserves - these are dealt with in the data collection workbook for each new unitary				
H	Reserves - earmarked as at 31/3/2007	000's 1,942.0	000's 146.0	000's 1,796.0	000's 1,942.0
I	Total reserves per Fin and Gen stats	Col 118-120 check 2,932.0			2,932.0
Reserves reconciliation					
J	Earmarked and pension reserve movements , but not unallocated reserves	As above -516.0	-34.0	-482.0	-516.0
	plus				
	Use of unallocated reserves - to(+) or from (-) reserves must equal Col 110 and Col 111	0.0	0.0	0.0	0.0
	Earmarked , unallocated and pension reserve movements	Col 110+111 -516.0	-34.0	-482.0	-516.0
	Agreed?	yes			yes

Allocation of base data of a Suffolk Coastal to new Unitaries - CONTROL SHEET	Sheet A4 - Base Data - Apportionment of Suffolk Coastal district	This sheet is in the same format as the Unitary data collection workbook - please refer to that for instructions on use
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Insert in the Orange box the name of the Authority whose figures are being split

Suffolk Coastal District

		Suffolk Coastal District - base figures as reflected in Finance and General Stats - Budgets 2007-8	Allocation of Suffolk Coastal figures to this unitary - 'Ipswich and Felixstowe Unitary' - these figures are automatically transferred to Base Data - Sheet 1	Allocation of Suffolk Coastal figures to the unitary -Draft Proposal 'Suffolk County Unitary with adjusted Lowestoft'	Total - this figure must equal the total Finance and General Statistics 2007-8 Budgets for the authority whose figures are being split
		£000	£000	£000	£000
A	Base figures 2007-8 budget				
	Education	Col 23-28 0.0	0.0	0.0	0.0
	Highways , Roads and Transport Services	Col 39 603.0	351.0	252.0	603.0
	Social Services	Col 40-51 0.0	0.0	0.0	0.0
	Housing Services - GF	Col 57 2145.0	1007.0	1138.0	2145.0
	Cultural Environmental and Planning services	Col 74 9342.0	4890.0	4452.0	9342.0
	Police Services	Col 75 0.0	0.0	0.0	0.0
	Fire and Rescue Services	Col 76 0.0	0.0	0.0	0.0
	Court Services	Col 77 0.0	0.0	0.0	0.0
	Central Services	Col 86 4202.0	2041.0	2161.0	4202.0
	Other Services	Col 87 -117.0	-101.0	-16.0	-117.0
	Housing benefits, Awards, Parish Precepts, Levies and Trading accounts etc	Col 89 - 97 17554.0	8234.0	9320.0	17554.0
	Capital financing and specific grants etc	Col 99-105,107 -17629.0	-8369.0	-9260.0	-17629.0
	Earmarked and pension reserve movements , but not unallocated reserves	110(adjusted) and 111 90.0	45.0	45.0	90.0
	Total assessed budget requirement before use of unallocated balances	16190.0	8098.0	8092.0	16190.0
B	RSG	Col 113 -1112.0	-603.0	-509.0	-1112.0
	NNDR	Col 115 -6612.0	-3587.0	-3025.0	-6612.0
	General GLA grant	Col 116 -113.0	-55.0	-58.0	-113.0
	External funding	-7837.0	-4245.0	-3592.0	-7837.0
C	Use of unallocated reserves - to(+) or from (-) reserves	-150.0	-74.0	-76.0	-150.0
D	Net cost to CT payers	8203.0	3779.0	4424.0	8203.0
	Council Tax requirement per Fin and Gen	Col 117 check 8203.0			
D1	Council Tax base	Col 9 48.5	22.6	25.9	48.5

Allocation of base data of a Suffolk Coastal to new Unitaries - CONTROL SHEET	Sheet A4 - Base Data - Apportionment of Suffolk Coastal district	This sheet is in the same format as the Unitary data collection workbook - please refer to that for instructions on use
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Insert in the Orange box the name of the Authority whose figures are being split

Suffolk Coastal District

		Suffolk Coastal District - base figures as reflected in Finance and General Stats - Budgets 2007-8	Allocation of Suffolk Coastal figures to this unitary - 'Ipswich and Felixstowe Unitary' - these figures are automatically transferred to Base Data - Sheet 1	Allocation of Suffolk Coastal figures to the unitary -Draft Proposal 'Suffolk County Unitary with adjusted Lowestoft'	Total - this figure must equal the total Finance and General Statistics 2007-8 Budgets for the authority whose figures are being split
A	Base figures 2007-8 budget				-
		169.13	169.13	169.13	169.13
D2 Calculated Council Tax - Local Spend including parishes Suffolk County Council Council Tax		£1,035.18	£1,035.18	£1,035.18	£1,035.18
		£1,204.32	£1,204.32	£1,204.32	£1,204.32
		000's	000's	000's	000's
E	Population - LA estimate as at June 2007	122.2	60.5	61.7	122.2
		number	number	number	number
F	Staff numbers as at 1/4/2007 - estimate (excluding schools)	284	160	124	284.0
		000's	000's	000's	000's
G	Reserves - unallocated - as at 31/3/2007	3,344.0	1,649.0	1,695.0	3,344.0
G1	County reserves - these are dealt with in the data collection workbook for each new unitary	000's	000's	000's	000's
H	Reserves - earmarked as at 31/3/2007	4,857.0	2,815.0	2,042.0	4,857.0
I	Total reserves per Fin and Gen stats	8,201.0			8,201.0
		Col 118-120 check			8,201.0
Reserves reconciliation					
J	Earmarked and pension reserve movements , but not unallocated reserves As above	90.0	45.0	45.0	90.0
plus					
Use of unallocated reserves - to(+) or from (-) reserves		-150.0	-74.0	-76.0	-150.0
must equal Col 110 and Col 111		-60.0	-29.0	-31.0	-60.0
Earmarked , unallocated and pension reserve movements		-60.0			
		Col 110+111			
Agreed?		yes			yes

Allocation of base data of a Suffolk County to new Unitaries - CONTROL SHEET	Sheet A5 - Base Data - Apportionment of Suffolk County	This sheet is in the same format as the Unitary data collection workbook - please refer to that for instructions on use
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Insert in the Orange box the name of the Authority whose figures are being split

Suffolk County

		Suffolk County - base figures as reflected in Finance and General Stats - Budgets 2007-8	Allocation of Suffolk County figures to this unitary - 'Ipswich and Felixstowe Unitary' - these figures are automatically transferred to Base Data - Sheet 1	Allocation of Suffolk County figures to the unitary -Draft Proposal 'Suffolk County Unitary with adjusted Lowestoft'	Total - this figure must equal the total Finance and General Statistics 2007-8 Budgets for the authority whose figures are being split
		£000	£000	£000	£000
A	Base figures 2007-8 budget				
Education	Col 23-28	474488.0	155028.0	319460.0	474488.0
Highways , Roads and Transport Services	Col 39	34276.0	9037.0	25239.0	34276.0
Social Services	Col 40-51	223205.0	71621.0	151584.0	223205.0
Housing Services - GF	Col 57	19452.0	7915.0	11537.0	19452.0
Cultural Environmental and Planning services	Col 74	44813.0	14068.0	30745.0	44813.0
Police Services	Col 75	0.0	0.0	0.0	0.0
Fire and Rescue Services	Col 76	22970.0	6993.0	15977.0	22970.0
Court Services	Col 77	793.0	241.0	552.0	793.0
Central Services	Col 86	8555.0	2605.0	5950.0	8555.0
Other Services	Col 87	4160.0	1266.0	2894.0	4160.0
Housing benefits, Awards, Parish Precepts, Levies and Trading accounts etc	Col 89 - 97	-395.0	-119.0	-276.0	-395.0
Capital financing and specific grants etc	Col 99-105,107	-449211.0	-148886.0	-300325.0	-449211.0
Earmarked and pension reserve movements , but not unallocated reserves	110(adjusted) and 111	9999.0	3044.0	6955.0	9999.0
Total assessed budget requirement before use of unallocated balances		393105.0	122813.0	270292.0	393105.0
B					
RSG	Col 113	-19188.0	-5829.0	-13359.0	-19188.0
NNDR	Col 115	-114063.0	-40740.0	-73323.0	-114063.0
General GLA grant	Col 116	-1415.0	-431.0	-984.0	-1415.0
External funding		-134666.0	-47000.0	-87666.0	-134666.0
C	Use of unallocated reserves - to(+) or from (-) reserves	-1569.0	-478.0	-1091.0	-1569.0
D	Net cost to CT payers	256870.0	75335.0	181535.0	256870.0
Council Tax requirement per Fin and Gen	Col 117 check	256870.0			
D1	Council Tax base	248.1	74.1	174.0	248.1

Insert in the Orange box the name of the Authority whose figures are being split

Suffolk County

		Suffolk County - base figures as reflected in Finance and General Stats - Budgets 2007-8	Allocation of Suffolk County figures to this unitary - 'Ipswich and Felixstowe Unitary' - these figures are automatically transferred to Base Data - Sheet 1	Allocation of Suffolk County figures to the unitary -Draft Proposal 'Suffolk County Unitary with adjusted Lowestoft'	Total - this figure must equal the total Finance and General Statistics 2007-8 Budgets for the authority whose figures are being split
A	Base figures 2007-8 budget				
D2 Calculated Council Tax - Local Spend including parishes Suffolk County Council Council Tax		£1,035.18	£1,035.18	£1,035.18	£1,035.18
Note - to maintain consistency, Council tax figures are not recalculated from apportioned figures, but constrained to the original figures for the whole county		£1,035.18	£1,035.18	£1,035.18	£1,035.18
E	Population - LA estimate as at June 2007	702.0 000's number	213.7 000's number	488.3 000's number	702.0 000's number
F	Staff numbers as at 1/4/2007 - estimate (excluding schools)	5,991.0	1,979	4,012	5,991.0
G	Reserves - unallocated - as at 31/3/2007	9,033.0 000's	2,750.0 000's	6,283.0 000's	9,033.0 000's
G1	County reserves - estimated apportioned reserves for this unitary as at 31/3/2009(for a unitary made from two or more districts) or 31/3/2010 for a continuing authority	37,183.0 000's	11,320.0 000's	25,863.0 000's	
H	Reserves - earmarked as at 31/3/2007	40,075.0	12,200.0	27,875.0	40,075.0
I	Total reserves per Fin and Gen stats	49,108.0 Col 118-120 check			49,108.0
Reserves reconciliation					
J	Earmarked and pension reserve movements , but not unallocated reserves As above	9,999.0	3,044.0	6,955.0	9,999.0
	plus				
	Use of unallocated reserves - to(+) or from (-) reserves must equal Col 110 and Col 111	-1,569.0	-478.0	-1,091.0	-1,569.0
	Earmarked , unallocated and pension reserve movements	8,430.0	2,566.0	5,864.0	8,430.0
	Col 110+111	8,430.0			
	Agreed?	yes			yes

**BOUNDARY COMMITTEE SUFFOLK DRAFT PROPOSAL -
IPSWICH AND FELIXSTOWE UNITARY**

Sheet 1 - Base Data

		Babergh - transferred from Babergh Apportionment	Ipswich	Mid Suffolk transferred from Mid Suffolk Apportionment	Suffolk Coastal - transferred from Suffolk Coastal Apportionment	Suffolk County - transferred from Suffolk County apportionment	Total
Column references relate to Finance and General Statistics 2007-8 Budgets		£000	£000	£000	£000	£000	£000
A	Base figures 2007-8 budget						
	Education	Col 23-28	0.0	0.0	0.0	155,028.0	155,028.0
	Highways , Roads and Transport Services	Col 39	215.0	1,070.0	40.0	351.0	10,713.0
	Social Services	Col 40-51	0.0	0.0	0.0	0.0	71,621.0
	Housing Services - GF	Col 57	372.0	4,362.0	182.0	1,007.0	7,915.0
	Cultural Environmental and Planning services	Col 74	1,827.0	14,801.0	520.0	4,890.0	14,068.0
	Police Services	Col 75	0.0		0.0	0.0	0.0
	Fire and Rescue Services	Col 76	0.0		0.0	0.0	6,993.0
	Court Services	Col 77	0.0		0.0	0.0	241.0
	Central Services	Col 86	886.0	6,813.0	112.0	2,041.0	2,605.0
	Other Services	Col 87	-251.0	190.0	0.0	-101.0	1,266.0
	Housing benefits, Awards, Parish Precepts, Levies and Trading accounts etc	Col 89 - 97	3,153.0	30,790.0	973.0	8,234.0	-119.0
	Capital financing and specific grants etc	Col 99-105,107	-3,025.0	-32,939.0	-851.0	-8,369.0	-148,886.0
	Earmarked and pension reserve movements , but not unallocated reserves	110(adjusted) and 111	193.0	-1,390.0	-34.0	45.0	3,044.0
	Total assessed budget requirement before use of unallocated balances		3,370.0	23,697.0	942.0	8,098.0	122,813.0
B	RSG	Col 113	-226.0	-1,643.0	-77.0	-603.0	-5,829.0
	NNDR	Col 115	-1,353.0	-9,792.0	-460.0	-3,587.0	-40,740.0
	General GLA grant	Col 116	-10.0	-25.0	-2.0	-55.0	-431.0
	External funding		-1,589.0	-11,460.0	-539.0	-4,245.0	-47,000.0
C	Use of unallocated reserves - to(+) or from (-) reserves		-121.0	-756.0	0.0	-74.0	-478.0
D	Net cost to CT payers		1,660.0	11,481.0	403.0	3,779.0	75,335.0
	Council Tax requirement per Fin and Gen	Col 117 check		11,481.0			
D1	Council Tax base	Col 9	9.2	39.6	2.7	22.6	74.1
D2	Council Tax		£181.10	£289.63	£182.10	£169.13	
	Assessed Council Tax - Local Spend (inc parishes)		£1,035.18	£1,035.18	£1,035.18	£1,035.18	£1,035.18
	Assessed Council Tax - Major Preceptor		£1,216.28	£1,324.81	£1,217.28	£1,204.32	
			000's	000's	000's	000's	000's
E	Population - LAs estimate as at June 2007	Col 1	25.3	120.0	7.5	60.5	213.3
			number	number	number	number	number

**BOUNDARY COMMITTEE SUFFOLK DRAFT PROPOSAL -
IPSWICH AND FELIXSTOWE UNITARY**

Sheet 1 - Base Data

		Babergh - transferred from Babergh Apportionment	Ipswich	Mid Suffolk transferred from Mid Suffolk Apportionment	Suffolk Coastal - transferred from Suffolk Coastal Apportionment	Suffolk County - transferred from Suffolk County apportionment	Total
A	Base figures 2007-8 budget						
F	Staff numbers as at 1/4/2007 - estimate (excluding schools)	69	1,005	29	160	1,979	3,242.0
G	Reserves - unallocated - as at 31/3/2007	000's 587.0	000's 3,455.0	000's 78.0	000's 1,649.0	000's 2,750.0	000's 8,519.0
G1	County reserves - estimated apportioned reserves for this unitary as at 31/3/2009 (for a unitary made from two or more districts) or 31/3/2010 for a continuing authority					11,320.0	
H	Reserves - earmarked as at 31/3/2007	000's 302.0	000's 2,890.0	000's 146.0	000's 2,815.0	000's 12,200.0	000's 18,353.0
I	Total reserves per Fin and Gen stats		Col 118-120 check 6,345.0				
Reserves reconciliation							
J	Earmarked and pension reserve movements , but not unallocated reserves	193.0	-1,390.0	-34.0	45.0	3,044.0	
	plus						
	Use of unallocated reserves - to(+) or from (-) reserves must equal Col 110 and Col 111	-121.0	-756.0	0.0	-74.0	-478.0	
	Earmarked , unallocated and pension reserve movements	72.0	-2,146.0	-34.0	-29.0	2,566.0	
			Col 110+111 check -2,146.0				
	Agreed?		yes				

LUY1	LUY2	Year 1	Year 2	Year 3	Year 4	Total	Year 5 and	Changes in
2008/09	2009/10	2010/11	2011/12	2012/13	2013/14	2007/8 -	ongoing	staffing -
£m	£m	£m	£m	£m	£m	2013/14	2014/15	additional +
						£m	onwards	reductions -
								Number

1 Staffing - staff release costs

Brief description										
Further detail										
Staffing	Redundancy	0.0	0.0	2.4	0.0	0.4	0.0	2.8	0.0	
	Early Retirement and pension fund cont'n's	0.0	0.0	1.8	0.0	0.3	0.0	2.1	0.0	
	Pay Harmonisation	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
	Relocation	0.0	0.0	0.2	0.2	0.1	0.1	0.6	0.0	
	Recruitment	0.0	0.2	0.0	0.0	0.0	0.0	0.2	0.0	
	Grand total	0.0	0.2	4.4	0.2	0.8	0.1	5.7	0.0	0

2 Accommodation

Brief description										
Further detail										
Staffing	Additional Staff - if any	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
	Sub-Total	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0
Accommodation - all costs		0.0	0.0	0.3	0.2	0.0	0.0	0.5	0.0	
	Sub-Total	0.0	0.0	0.3	0.2	0.0	0.0	0.5	0.0	0
	Grand total	0.0	0.0	0.3	0.2	0.0	0.0	0.5	0.0	0

3 Information Technology

Brief description										
Further detail										
Staffing	Additional Staff - if any	0.0	0.6	0.1	0.0	0.3	0.0	1.0		
	Sub-Total	0.0	0.6	0.1	0.0	0.3	0.0	1.0	0.0	0
IT - revenue costs of hardware and software etc		0.0	0.0	0.0	0.0	0.0	0.0	0.0		
	Sub-Total	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0
	Grand total	0.0	0.6	0.1	0.0	0.3	0.0	1.0	0.0	0

LUY1 2008/09 £m	LUY2 2009/10 £m	Year 1 2010/11 £m	Year 2 2011/12 £m	Year 3 2012/13 £m	Year 4 2013/14 £m	Total 2007/8 - 2013/14 £m	Year 5 and ongoing 2014/15 onwards £m	Changes in staffing - additional + reductions - Number
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4 **Change management and Shadow planning**

Brief description										
Further detail										
Staffing	Additional Staff - if any	0.5	1.6	0.3				2.4		20
	Sub-Total	0.5	1.6	0.3	0.0	0.0	0.0	2.4	0.0	20
Shadow/Planning				0.1	0.1			0.2		
	Sub-Total	0.0	0.0	0.1	0.1	0.0	0.0	0.2	0.0	0
	Grand total	0.5	1.6	0.4	0.1	0.0	0.0	2.6	0.0	20

5 **Contingency**

Brief description										
Further detail										
Contingency		0.0	0.4	0.3	0.3	0.0	0.0	1.0		
	Grand total	0.0	0.4	0.3	0.3	0.0	0.0	1.0	0.0	0

6 **Contract Novation**

Brief description										
Further detail										
Contract Novation		0.0	0.0	0.1	0.0	0.0	0.0	0.1		
	Grand total	0.0	0.0	0.1	0.0	0.0	0.0	0.1	0.0	0

LUY1 2008/09 £m	LUY2 2009/10 £m	Year 1 2010/11 £m	Year 2 2011/12 £m	Year 3 2012/13 £m	Year 4 2013/14 £m	Total 2007/8 - 2013/14 £m	Year 5 and ongoing 2014/15 onwards £m	Changes in staffing - additional + reductions - Number
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7 Elections

Brief description										
Further detail										
Staffing	Additional Staff	0.0	0.0	0.0	0.0	0.0	0.0	0.0		
	Sub-Total	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0
Elections -all other costs		0.0	0.0	0.0	0.0	0.0	0.0	0.0		
	Sub-Total	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0
	Grand total	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0

8 Localisation

Brief description										
Further detail										
Staffing	Additional Staff - if any	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
	Sub-Total	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0
Localisation		0.0	0.0	0.5	0.5	0.0	0.0	1.0		
	Sub-Total	0.0	0.0	0.5	0.5	0.0	0.0	1.0	0.0	0
	Grand total	0.0	0.0	0.5	0.5	0.0	0.0	1.0	0.0	0

9 Communications /branding

Brief description										
Further detail										
Communications/ branding		0.0	0.0	0.2	0.0	0.0	0.0	0.2		
	Grand total	0.0	0.0	0.2	0.0	0.0	0.0	0.2	0.0	0

LUY1 2008/09 £m	LUY2 2009/10 £m	Year 1 2010/11 £m	Year 2 2011/12 £m	Year 3 2012/13 £m	Year 4 2013/14 £m	Total 2007/8 - 2013/14 £m	Year 5 and ongoing 2014/15 onwards £m	Changes in staffing - additional + reductions - Number
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10 **Closedown**

Brief description										
Further detail										
Staffing	Additional Staff - if any	0.0	0.0	0.6	0.0	0.0	0.0	0.6		0
	Sub-Total	0.0	0.0	0.6	0.0	0.0	0.0	0.6	0.0	0
Closedown								0.0		
	Sub-Total	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0
	Grand total	0.0	0.0	0.6	0.0	0.0	0.0	0.6	0.0	0

11 **Other additional one off expenditure items**

Brief description										
Further detail										
Other (specify)	Transformation Team	0.0	0.0	0.0	0.3	0.2	0.0	0.5	0.0	
	Senior Staff 6 Months Early	0.0	0.1	0.0	0.0	0.0	0.0	0.1	0.0	
	Fire Authority Set-Up		0.2					0.2	0.0	
								0.0	0.0	
	Sub-Total	0.0	0.3	0.0	0.3	0.2	0.0	0.8	0.0	0
	Grand total	0.0	0.3	0.0	0.3	0.2	0.0	0.8	0.0	0

Grand total additional expenditure one off items

0.5	3.1	6.9	1.6	1.3	0.1	13.5	0.0	20.0
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Agreed to Gross expenditure summary

yes yes yes yes yes yes yes

yes

Note - additional income should be treated as an expenditure reduction	LUY1	LUY2	Year 1	Year 2	Year 3	Year 4	Total 2007/8 - 2013/14	Year 5 and ongoing 2014/15 onwards	Changes in staffing - additional + reductions -
	2008/09	2009/10	2010/11	2011/12	2012/13	2013/14	£m	£m	no
	£m	£m	£m	£m	£m	£m	£m	£m	

1 Corporate and Democratic

Brief description										
Further detail										
Corporate & Democratic Members' allowances			0.0	0.0	0.0	0.0	0.0	0.0	0.0	
Support Staff			0.5	1.0	2.5	2.5	6.5	2.5	-69	
Senior Staff			1.7	1.7	1.7	1.7	6.8	1.7	-32	
Information Technology			0.1	0.1	0.8	0.8	1.8	0.8	-23	
Procurement			0.5	0.7	0.9	0.9	3.0	0.9		
Other			0.0	0.0	0.0	0.0	0.0	0.0		
GRAND TOTAL		0.0	0.0	2.8	3.5	5.9	5.9	18.1	5.9	-124

2 Education

Brief description										
Further detail										
Service Costs	Education		0.3	0.6	0.6	0.6	2.1	0.6	-15	
GRAND TOTAL		0.0	0.0	0.3	0.6	0.6	0.6	2.1	0.6	-15

3 Social Services

Brief description										
Further detail										
Service Costs	Social Services		0.1	0.2	0.2	0.2	0.7	0.2	-5	
GRAND TOTAL		0.0	0.0	0.1	0.2	0.2	0.2	0.7	0.2	-5

Note - additional income should be treated as an expenditure reduction

LUY1	LUY2	Year 1	Year 2	Year 3	Year 4	Total 2007/8 - 2013/14	Year 5 and ongoing 2014/15 onwards	Changes in staffing - additional + reductions -
2008/09	2009/10	2010/11	2011/12	2012/13	2013/14	£m	£m	no
£m	£m	£m	£m	£m	£m	£m	£m	

4 Other services

Brief description										
Further detail										
Service Costs	Highways , Roads and Transport Services			0.2	0.4	0.4	0.4	1.4	0.4	-10.0
Service Costs	Housing Services (GF only)			0.0	0.0	0.0	0.0	0.0	0.0	
Service Costs	Cultural and related Services			0.3	0.6	0.6	0.6	2.1	0.6	-16.0
Service Costs	Environmental Services			0.0	0.1	0.1	0.1	0.3	0.1	-3.0
Service Costs	Revenues and Benefits			0.1	0.2	0.2	0.2	0.7	0.2	-4.0
	Sub-Total	0.0	0.0	0.6	1.3	1.3	1.3	4.5	1.3	-33
Other (specify)	Team Leader Integration			0.5	1.0	1.0	1.0	3.5	1.0	-20.0
	Better Processing/Efficiency Savings	0.0	0.0	0.0	0.9	1.2	1.8	3.9	1.8	
								0.0		
	Sub-Total	0.0	0.0	0.5	1.9	2.2	2.8	7.4	2.8	-20
	GRAND TOTAL	0.0	0.0	1.1	3.2	3.5	4.1	11.9	4.1	-53.0

5 Other savings

Brief description										
Further detail										
Other (specify)	Elections			0.0	0.1	0.1	0.1	0.3	0.1	
	Rationalise Property			0.0	0.2	0.3	0.6	1.1	0.6	
	Waste Integration			0.2	0.2	0.3	0.4	1.1	0.5	
	Insurance			0.3	0.3	0.3	0.3	1.2	0.3	
	Sub-Total	0.0	0.0	0.5	0.8	1.0	1.4	3.7	1.5	0
	GRAND TOTAL	0.0	0.0	0.5	0.8	1.0	1.4	3.7	1.5	0

Grand total expenditure reduction ongoing

0.0	0.0	4.8	8.3	11.2	12.2	36.5	12.3	-197
yes	yes	yes	yes	yes	yes	yes	yes	

Agreed to Gross cost reductions summary

LUY1 2008/09 £m	LUY2 2009/10 £m	Year 1 2010/11 £m	Year 2 2011/12 £m	Year 3 2012/13 £m	Year 4 2013/14 £m	Total 2007/8 - 2013/14 £m
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Year 5 and ongoing 2014/15 onwards £m

A Capital expenditure specifically to facilitate the reorganisation

Brief description

Expenditure Item	LUY1	LUY2	Year 1	Year 2	Year 3	Year 4	Total
Expenditure Item 1 Customer Service Centre in Felixstowe		0.1					0.1
Expenditure Item 2 Web Services and Call Centre			0.2				0.2
Expenditure Item 3 IT Hardware, Software Migration		2.0	1.8	0.0	0.1	0.1	4.0
Expenditure Item 4 Gt Blakenham Depot			0.1				0.1
Expenditure Item 5 CCTV Roll-Out			0.2	0.2	0.2	0.2	0.8
Expenditure Item 6							0.0
Expenditure Item 7							0.0
	0.0	2.1	2.3	0.2	0.3	0.3	5.2

B Capital funding relating to above schemes only

Capital receipts		2.1	2.3	0.2	0.3	0.3	5.2
Prudential borrowing							0.0
Other - if any							0.0
Revenue							0.0
	0.0	2.1	2.3	0.2	0.3	0.3	5.2

C Revenue consequences

Cost of Prudential borrowing							0.0
Loss of interest revenue							0.0
Other - if any							0.0
Revenue	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	0.0	0.0	0.0	0.0	0.0	0.0	0.0

0.0

D Total unfunded expenditure

	0.0	0.0	0.0	0.0	0.0	0.0	0.0
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Revenue consequences agree to Transitional Plan

yes yes yes yes yes yes yes

yes

BOUNDARY COMMITTEE SUFFOLK DRAFT PROPOSAL - IPSWICH AND FELIXSTOWE UNITARY

SHEET 6 - TRANSITION PLAN

	Base Year 2007-8 £m	LUY1 2008/09 £m	LUY2 2009/10 £m	Year 1 2010/11 £m	Year 2 2011/12 £m	Year 3 2012/13 £m	Year 4 2013/14 £m	Total 2008/9 - 2013/14 £m	Year 5 and ongoing 2014/15 onwards £m
Base budget - amalgamation of all districts deemed to be part of the new unitary - County apportioned budget included from 2010/11	36.1	35.2	35.1	158.9	158.9	158.9	158.9		158.9
A Gross additional costs									
One off		0.5	3.1	6.9	1.6	1.3	0.1		0.0
Ongoing		0.0	0.0	0.8	0.8	0.7	0.7	16.5	0.6
Capital Financing		0.0	0.0	0.0	0.0	0.0	0.0		0.0
Sub total		0.5	3.1	7.7	2.4	2.0	0.8	16.5	0.6
Gross reduced expenditure									
Ongoing		0.0	0.0	4.8	8.3	11.2	12.2		12.3
Sub total		0.0	0.0	4.8	8.3	11.2	12.2	36.5	12.3
Net expenditure reduction over additional expenditure 2007/8 - 2013/14		0.5	3.1	2.9	-5.9	-9.2	-11.4	-20.0	
Net expenditure reduction over additional expenditure Year 5 onwards									-11.7
New Base budget as calculated by the transition plan	36.1	35.6	38.3	161.8	153.0	149.7	147.5		147.2
Net use of unallocated reserves to(+) or from (-) reserves	-1.0	0.4	-1.0	0.0	8.9	12.2	14.4		14.7
Contribution from other sources outside the reorganisation net savings - if any		-0.9	-2.1	-2.9	-3.1	-3.1	-3.1		-3.1
B New Net base budget	35.2	35.1	35.2	158.9	158.8	158.8	158.8		158.8
C RSG and NNDR and General GLA Grant	-17.8	-17.8	-17.8	-64.8	-64.8	-64.8	-64.8		-64.8
D Net cost to Council Tax Payers	17.3	17.3	17.4	94.0	94.0	94.0	94.0		94.0
E Council Tax base	74.1								
E1 Assessed Council Tax using CT base in base data - local spend (includes parishes)	£234	£234	£234						
E2 Assessed Council Tax using CT base in base data - major preceptor	£1,035	£1,035	£1,035						
Total CT for comparison	£1,269	£1,269	£1,269	£1,269	£1,268	£1,268	£1,268		
F Reserves - unallocated - existing authorities - transferred from County from 2010/11 - shadow authorities formed from 2 or more districts - transferred from County in 2009/10	5.8		11.3	0.0					
Base reserves for future years		4.8	5.2	15.5	15.5	24.4	36.6		51.0
Balances committed to the funding of present services - pre unitary - if any	-1.0								
Net use of reserves - to(+) or from (-) reserves to support the transition plan		0.4	-1.0	0.0	8.9	12.2	14.4		14.7
Transfers from earmarked reserves if any - please justify	0.0	0.0	0.0	0.0	0.0	0.0	0.0		0.0
Sub total - use of reserves	-1.0	0.4	-1.0	0.0	8.9	12.2	14.4		14.7
Reserves - general - at year end - as calculated by Transition Plan (red if below S151 officers recommendation)	4.8	5.2	15.5	15.5	24.4	36.6	51.0		65.7
Reserves - general used(-) or contributed (+) over period 2007/8 to 2013/14								33.9	
Percentage of net expenditure which S151 officer has determined through risk analysis should be retained for prudence								5.0%	
G Expenditure reductions and reserves to meet net cost to Council Tax Payers due to reorganisation									
Net expenditure reduction over additional expenditure 2008/9 - 2012/13		0.5	3.1	2.9	-5.9	-9.2	-11.4	-20.0	
Net use of reserves - to(+) or from (-) reserves		0.4	-1.0	0.0	8.9	12.2	14.4	34.9	
Sub total		0.9	2.1	2.9	3.0	3.0	3.0	14.9	

The detail for each of these schemes should be input in sheet 'Gross reductions - detail' - no entries are necessary here as this sheet summarises the detail

LUY1	LUY2	Year 1	Year 2	Year 3	Year 4	Total
2008/09	2009/10	2010/11	2011/12	2012/13	2013/14	2007/8 - 2013/14
£m	£m	£m	£m	£m	£m	£m

Year 5 and ongoing 2014/15 onwards
£m

A Gross expenditure reductions specifically to facilitate the reorganisation
Ongoing reductions

Brief description

Corporate and Democratic	0	0.0	0.0	2.8	3.5	5.9	5.9	18.1	5.9
Education	0	0.0	0.0	0.3	0.6	0.6	0.6	2.1	0.6
Social Services	0	0.0	0.0	0.1	0.2	0.2	0.2	0.7	0.2
Other services	0	0.0	0.0	0.6	1.3	1.3	1.3	4.5	4.1
	Team Leader Integration	0.0	0.0	0.5	1.0	1.0	1.0	3.5	
	Better Processing/Efficiency Savings	0.0	0.0	0.0	0.9	1.2	1.8	3.9	
	0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
Other savings	Elections	0.0	0.0	0.0	0.1	0.1	0.1	0.3	0.1
	Rationalise Property	0.0	0.0	0.0	0.2	0.3	0.6	1.1	0.6
	Waste Integration	0.0	0.0	0.2	0.2	0.3	0.4	1.1	0.5
	Insurance	0.0	0.0	0.3	0.3	0.3	0.3	1.2	0.3
		0.0	0.0	4.8	8.3	11.2	12.2	36.5	12.3

Gross reductions - on going - agreed to transition plan

yes	yes	yes	yes	yes	yes	yes
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yes

This is a summary sheet only
No data should be input here

Staffing
Redundancy
Early Retirement and pension fund cont'ns
Pay Harmonisation
Relocation
Recruitment
Additional staff
Sub-Total

Elections
Change management and shadow planning
IT
Accommodation
Closedown
Contingency
Contract Novation
Localisation
Communications/ branding
Other (specify)
Transformation Team
Senior Staff 6 Months Early
Fire Authority Set-Up

0

Fire Authority

0
0
0
0

Sub-Total
Grand total

One off											Ongoing					Total 2007/8 - 2013/14 £m
Staffing - staff release costs £m	Accommodation £m	Information Technology £m	Change management and Shadow planning £m	Contingency £m	Contract Novation £m	Elections £m	Localisation £m	Communications /branding £m	Closedown £m	Other additional one off expenditure items £m	Staffing - staff release costs £m	Accommodation £m	Information Technology £m	Localisation £m	Other additional ongoing expenditure £m	
2.8																2.8
2.1																2.1
0.0											1.0					1.0
0.6											0.0					0.6
0.2																0.2
	0.0	1.0	2.4			0.0	0.0		0.6			0.0	0.0	1.2	0.0	5.2
5.7	0.0	1.0	2.4	0.0	0.0	0.0	0.0	0.0	0.6	0.0	1.0	0.0	0.0	1.2	0.0	11.9
						0.0										0.0
			0.2													0.2
		0.0											0.0			0.0
	0.5											0.4				0.9
					1.0				0.0							0.0
						0.1										1.0
							1.0							0.0		1.0
								0.2								0.2
										0.5						0.5
										0.1						0.1
										0.2						0.2
										0.0						0.0
															0.4	0.4
															0.0	0.0
															0.0	0.0
															0.0	0.0
															0.0	0.0
0.0	0.5	0.0	0.2	1.0	0.1	0.0	1.0	0.2	0.0	0.8	0.0	0.4	0.0	0.0	0.4	4.6
5.7	0.5	1.0	2.6	1.0	0.1	0.0	1.0	0.2	0.6	0.8	1.0	0.4	0.0	1.2	0.4	16.5

Agrees to Transitional Plan summary
Agrees to Gross expenditure summary

yes
yes

**BOUNDARY COMMITTEE
SUFFOLK DRAFT PROPOSAL -
IPSWICH AND FELIXSTOWE
UNITARY**

Sheet 10 - Gross reductions - category analysis

This sheet is automatically generated

This is a summary sheet only
No data should be input here

Corporate and Democratic £m	Education £m	Social Services £m	Other services £m	Other savings £m	Total 2007/8 - 2013/14 £m
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Corporate & Democratic

Members' allowances	0.0				0.0
Support Staff	6.5				6.5
Senior Staff	6.8				6.8
Information Technology	1.8				1.8
Procurement	3.0				3.0
Other	0.0				0.0
Sub-Total	18.1	0.0	0.0	0.0	18.1

Service Costs

Education		2.1			2.1
Highways , Roads and Transport Services				1.4	1.4
Social Services			0.7		0.7
Housing Services (GF only)				0.0	0.0
Cultural and related Services				2.1	2.1
Environmental Services				0.3	0.3
Other				0.7	0.7
Team Leader Integration				3.5	3.5
Better Processing/Efficiency Savings				3.9	3.9
0				0.0	0.0
Sub-Total	0.0	2.1	0.7	11.9	14.7

Other (specify)

Elections					0.3
Rationalise Property					1.1
Waste Integration					1.1
Insurance					1.2
Sub-Total	0.0	0.0	0.0	0.0	3.7
GRAND TOTAL	18.1	2.1	0.7	11.9	36.5

Agrees to Transitional Plan summary

yes

Agrees to Gross reductions summary

yes

Effect on staffing from additional expenditure and expenditure reductions

Initial staffing numbers as at 1/4/2007	3,242
Staff effect per additional expenditure plan	30
Staff effect per expenditure reductions	-197
Assessed staffing at 31/3/2013	3,075
Percentage staffing change	-5.2%

Staffing effect - additional expenditure

One off											Ongoing					Total 2007/8 - 2013/14 number
Staffing - staff release costs	Accommodation	Information Technology	Change management and Shadow planning	Contingency	Contract Novation	Elections	Localisation	Communications /branding	Closedown	Other additional one off expenditure items	Staffing - staff release costs	Accommodation	Information Technology	Localisation	Other additional ongoing expenditure items	
number	number	number	number	number	number	number	number	number	number	number	number	number	number	number	number	
0	0	0	20	0	0	0	0	0	0	0	0	0	0	10	0	30

Staffing effect - expenditure reductions

Ongoing					Total 2007/8 - 2012/13 number
Corporate and Democratic	Education	Social Services	Other services	Other savings	
number	number	number	number	number	
-124	-15	-5	-53	0	-197