



IPSWICH BOROUGH COUNCIL

Action Notes

Meeting	Ipswich Policy Area Board
Date	5 June 2015
Time	14:00
Location	Council Chamber, Suffolk Coastal District Council Offices
Present	Cllr Geoff Holdcroft (GH) – Chair – Suffolk Coastal District Council Cllr Tony Fryatt (TF) – Suffolk Coastal District Council (SCDC) Phil Ridley (PR) – Suffolk Coastal District Council Desi Reed (DR) – Suffolk Coastal District Council Cllr John Hinton (JH) – Babergh District Council (BDC) Tom Barker (TB) – Babergh & Mid Suffolk District Councils Cllr Carole Jones (CJ) – Ipswich Borough Council (IBC) Steve Miller (SM) – Ipswich Borough Council Robert Hobbs (RH) – Ipswich Borough Council Andrea McMillan (AM) – Ipswich Borough Council James Cutting (JC) – Suffolk County Council (SCC) John Pitchford (JP) – Suffolk County Council (from 2.40pm) Cllr Christopher Hudson (CH) – Suffolk County Council (from 3pm)
Apologies	Cllr Simon Barrett – Babergh District Council Cllr John Whitehead – Mid Suffolk District Council (MSDC) Lindsay Barker – Babergh & Mid Suffolk District Councils Rich Cooke – Babergh & Mid Suffolk District Councils Bill Newman – Babergh & Mid Suffolk District Councils
Distribution	Published.
Action Notes Agreed	Agreed.

Items:

		Action	Attachments
1.0	Agree action notes of March meeting		
1.1	Agreed.	Publish on IBC website.	

9.0	Green infrastructure update (step 117)		
9.1	The update to the green infrastructure progress report shows where there are opportunities for green infrastructure and where the deficits are. There are policies in local plans to address accessibility to green spaces. There is also potential recreational disturbance to habitat from residential development.		
9.2	The Haven Gateway Green Infrastructure Strategy (HAGGIS) (2008) list was aspirational. Officers are discussing these opportunities with stakeholders and the mapping of sites has also been updated.		
9.3	Natural England has set a 2 hectare (ha) size for sites of strategic importance. It was also pointed out that Broom Heath in Woodbridge is not identified on the map and it was felt it should be. Cycle routes and footpaths have been mapped. Maps showing deficiencies in green infrastructure are similar to 2008.		
9.4	A list of opportunities was requested detailing what has happened to the area and what is happening now. The reasoning behind catchments stopping at rivers was questioned. It was noted this project is a comprehensive audit of the existing situation and the sequence of delivery relative to new developments is key.		
7.0	Demographic and household modelling update – objectively assessed need (part step 68)		
7.1	JC gave a demographic update. Cambridgeshire County Council's research department is to create household projections using a population model. The population projections from the East of England Forecasting Model, previously agreed by the IPA Board, will inform this piece of work. It was confirmed that these projections will include the Census 2011 data.		
7.2	Officers are to agree with housing colleagues the preparation of reports which analyse data obtained through the Suffolk Housing Survey to inform future housing need.		
8.0	Employment land needs assessment update (step 86)		
8.1	RH updated on progress made to date and that a draft report was expected in August.		

11.0	Ipswich Garden Suburb update		
11.1	SM noted the Ipswich Garden Suburb is allocated for 3,500 homes in the emerging Ipswich Local Plan and there is currently an outline planning application being considered by Ipswich Borough Council for 815 homes. Infrastructure provision and delivery at the Ipswich Garden Suburb is being considered by consultants appointed by the Council as part of funding received from the Government.		
11.2	It was requested that a common approach on calculating five year supply be adopted by each IPA local authority.		
6.0	Transport update – Ipswich Census Data Trend Analysis by WSP (part step 103 on project plan)		
6.1	A report by Suffolk County Council appointed consultants WSP in respect of traffic movements demonstrated by Census 2011 data to be considered at next meeting alongside feasibility work considering a Northern Bypass and Wet Dock Crossing.		
10.0	Memorandum of understanding for co-ordination of plans / Duty to co-operate		
10.1	The current local plan timetables were considered and it was noted of the need for closer alignment of future Local Plans to consider the objectively assessed development needs of the IPA.		
5.0	Work programme project plan update		
5.1	SM updated on the project plan. The green infrastructure report has been updated. Future household projections along with an employment needs update will be presented in August. Suffolk County Council’s transport presentation in August will show travel to work information that will inform a future IPA boundary review. Conclusion of steps 91 to 93 moving towards a functional economic area agreement is planned for October.		
2.0	Introduction to the Ipswich Policy Area		
2.1	SM introduced the IPA to new members of the Board highlighting that the IPA dates back to SCC Structure Plans of the 1970s and is to meet housing / employment needs of Ipswich beyond the Borough boundary. Previously housing and employment needs were determined by Government. Now there is the duty to co-operate.		

	<p>The IPA is a small defined area. Part of the employment land needs assessment work is looking at boundaries. The IPA Board is a non-decision making body. Financial decisions go through each local authority. There is the need for an IPA group to inform proper planning decisions in supporting the preparation of local plans as well as discussing and identifying key infrastructure provision across the IPA.</p>		
3.0	Relationship with Suffolk Growth Group		
3.1	<p>PR explained the role of the Suffolk Growth Group (SGG), which has been in existence for almost three years. The SGG began with an economic development remit focusing on short-term opportunities. There is a close working relationship with the New Anglia Local Enterprise Partnership (NALEP) and the SGG has evolved to include planning.</p>		
3.2	<p>There is a single planning and infrastructure piece of work to be done and a strategic planning workshop was held in March. A county-wide spatial planning framework is being considered. It is being undertaken on a county geography, which ties in with Suffolk County Council highways and education planning. It is felt there are sub-economic areas and the IPA has a role here.</p>		
4.0	Nomination for Chair of the IPA Board		
4.1	<p>GH offered his resignation to chair of this IPA Board. Members of the Board thanked GH for chairing the Board since November 2013. It was agreed to defer appointment of a new chair to the next meeting.</p>		
12.0	Any other business		
12.1	None.		
13.0	Date of Next Meeting		
13.1	Friday 7 th August 2015 at Suffolk Coastal District Council.		
13.2	First item of the next agenda is to elect a chair.		

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