



Action Notes

Meeting	Ipswich Strategic Planning Area Board
Date	Tuesday 11 th December 2018
Time	17.15
Location	3C, Grafton House, Ipswich
Invited	Cllr Paul West (Suffolk County Council) (PW) - Chair Cllr Carole Jones (Ipswich Borough Council) (CJ) - Deputy Chair Cllr Tony Fryatt (Suffolk Coastal District Council) (TF) Cllr Nick Ridley (Babergh District Council) (NR) Cllr Glen Horn (Mid Suffolk District Council) (GH) James Cutting (Suffolk County Council) (JC) Graeme Mateer (Suffolk County Council) (GM) Robert Hobbs (Babergh/Mid Suffolk District Councils) (RH) Carlos Hone (Ipswich Borough Council) (CH) Sarah Barker (Ipswich Borough Council) (SB) Desi Reed (Suffolk Coastal District Council) (DR) Andrea McMillan (Suffolk Coastal District Council) (AM) Mark Edgerley (Suffolk Coastal District Council) (ME)
Distribution	Attendees, Martyn Fulcher, Tom Barker, Philip Ridley
Apologies tendered in advance	Martyn Fulcher (Ipswich Borough Council) (MF) Tom Barker (Babergh/Mid Suffolk District Councils) (TB) Philip Ridley (Suffolk Coastal District Council) (PR)

Items:

		Action	Attachments
1.0	Apologies for absence – Martyn Fulcher (Ipswich Borough Council) Tom Barker (Babergh/Mid Suffolk District Councils) Philip Ridley (Suffolk Coastal District Council)		
2.0	Review of action notes of meeting held on 9th November 2018 and matters arising.	ALL	Draft minutes 09/11/2018
2.1	AM/RH requested the following corrections to the action notes from the meeting held on the 9 th November 2018:	AR to make all corrections	
2.2	Paragraph 2.1 should read 'to be published by IBC' as opposed to, 'prior to publication by IBC'.		
2.3	Paragraph 2.2 replace the word 'submitted' with 'published'.		
2.4	Paragraph 2.5 should read 'AM advised that the local plan base date had been updated to 2018 in line with government guidance on housing need'. As opposed to 'AM advised that the housing need base date on page 5 had been updated to 2018 in line with government guidance'.		
2.5	Clarification - the consultation being referred to in paragraph 2.1 is the Ipswich preferred options consultation.		
2.6	Correction - the table referred to in paragraph 2.7 is at the top of page 8, not the top of page 9.		
2.7	Paragraph 2.16 should read 'SB felt this was sufficient information for the purposes of taking the SoCG through the Ipswich Executive'.		
2.8	Paragraph 2.17 should read 'It was agreed that the SoCG would be signed by individual Cabinets (or alternative agreed procedures)', rather than referring to executives.		
2.9	Paragraph 3.1 should read 'Proposed Submission Plan (Final Draft Local Plan) to Scrutiny Committee 27 th November 2019', not December 2019.		
2.10	Paragraph 4.1 should read 'RB advised that BDC/MSDC had engaged Peter Brett Associates to provide advice on the Ipswich and Waveney Housing		

2.11	<p>Market Areas Strategic Housing Market Assessment (SHMA) Part 2 on behalf of the four local authorities'. It currently reads 'RB advised that BDC/MSDC had engaged Peter Brett Associates to provide advice on the Ipswich and Waveney Housing Market Areas Strategic Housing Market Assessment (SHMA) Part 2'.</p> <p>Paragraphs 5.2-5.4 to be deleted, as they have been copied across in error from the October 2018 ISPA Board meeting action notes.</p>		
3.0	<p>Revisions to Statement of Common Ground including arrangements for signing.</p> <p>3.1 AM presented changes to the draft Statement of Common Ground.</p> <p>3.2 AM advised that the track changes in the Draft Statement of Common Ground indicate changes made since the Ipswich Local Plan Review Preferred Options was taken through Ipswich's Executive. Version three of the Draft Statement of Common Ground, will be published alongside the Suffolk Coastal Final Draft Local Plan A further version of the Statement of Common Ground will be published alongside a new Joint Local Plan document for Babergh and Mid Suffolk Districts.</p> <p>3.3 AM advised that Natural England had now been included as a signatory covered by the Statement of Common Ground. New text at the bottom of page 2 reads 'Natural England is a signatory in relation to Section J Mitigation of Potential Impacts upon Internationally Protected Sites'. This reflects the wording in the Planning Practice Guidance.</p> <p>3.4 New text on page 3 clarifies that the Statement of Common Ground concerns strategic cross boundary matters.</p> <p>3.5 New text on page 4 confirms that the Action Notes of the ISPA Board will be shared with the Suffolk Growth Portfolio Holders.</p> <p>3.6 ISPA Board members agreed that the amended vision on page 6 would be presented to the Growth Programme Board.</p> <p>3.7 The amendments to pages 7 and 8 clarify the position in relation to housing need, based on current NPPF guidance. AM advised that the grey shaded columns in table 1 helped to provide a complete picture of housing need across the ISPA.</p>	AM/ALL	

3.8	AM stated that additional text had been included on page 9 under the heading 'Mix and type of houses'. The new text states that the authorities commissioned an updated to Part 2 of the Strategic Housing Market Assessment in November 2018. This updates the size, type and tenure of housing needed, including the need for affordable housing, based upon the housing need calculated under the standard method.		
3.9	Further additional text has been included at the bottom of page 10 under the heading 'Outcomes and agreements' to take account of land north east of Humber Doucy Lane which is identified as a cross border location for future development or housing delivery post 2031.		
3.10	Amendments to page 11 provide a progress update on the Ipswich Borough Council SHELAA and Suffolk Coastal SHELAA.		
3.11	Additional text has been included at the bottom of page 12 to reflect the findings of the Port of Felixstowe Growth and Development Needs Study 2018 commissioned by Suffolk Coastal. Other strategic sites including the Former Sugar Beet Factory site and Mill Lane will support wider economic growth on the A14 corridor.		
3.12	RH requested that the Former Sugar Beet Factory site be referred to by its new name Sroughton Enterprise Park.		
3.13	The additional text on page 14 references policy SCLP12.4 of the Suffolk Coastal Final Draft Local Plan and has been updated the reflect the wording of the plan.		
3.14	The additional text on page 15 reflects the Suffolk Coastal Final Draft Local Plan and the Ipswich Core Strategy and Policies Review Preferred Options.		
3.15	The new text on page 16 reflects changes in the SCDC Final Draft Plan, which in turn reflected comments from Suffolk Constabulary.		
3.16	The amendments to the text on page 17 reflect consultation feedback concerning community infrastructure requirements and the need for ongoing engagement between the local planning authorities and Suffolk Coastal.		
3.17	AM advised that the text on page 18 had been circulated to Natural England.		
3.18	RH advised that for completeness Waveney District		

	Council should be included when referring to the authorities involved in the Recreation Avoidance and Mitigation Strategy (RAMS).		
3.19	AM agreed to follow up with Natural England to establish who would sign the Statement of Common Ground.	AM to report back	
3.20	SB confirmed that Ipswich Borough Council's Executive has delegated authority to sign the SoCG to the Head of Development, in consultation with the Planning Portfolio Holder, Leader and Chief Executive.		
3.21	AM committed to looking into the correct procedure at Suffolk Coastal.	AM to report back	
3.22	Cllr TF advised that it was important to avoid duplicate copies being signed.		
3.23	RH requested that Babergh and Mid Suffolk District Councils be referred to separately. Cllr PW advised RB to send a suitable form of words to AM.	RH to action	
3.24	AM confirmed that the Annex to the Statement of Common Ground could capture more detailed points around cross boundary infrastructure.		
3.25	Cllr PH cited the Foxhall Road waste management facility as a possible example. Similarly, Cllr PH advised that some local schools have a catchment that stretches across multiple authority areas. For example, Claydon High School is based in Mid Suffolk but takes pupils from Ipswich and Suffolk Coastal.		
3.26	AM confirmed that the version of the Statement of Common Ground under discussion would be published in mid-January.		
4.0	Update on Local Plan Timetables	AM/RH/SB	
4.1	SCDC: Proposed Submission Plan (Final Draft Local Plan) to Scrutiny Committee 27th November 2018, Cabinet 2 nd January 2019, Council 3rd January 2019 and Consultation 14 th January to late February 2019, with submission in March.		
4.2	BDC - Council 22 nd January 2019 with plan published for consultation March 2019.		
4.3	MSDC - Council 24 th January 2018 with consultation starting March 2019.		
	IBC - Ipswich Local Plan Review Preferred Options went through Executive 27 th November 2018, with		

4.4	consultation starting 16 th January 2019 – 13 th March 2019.		
5.0	Transport update	GM	
5.1	Concerning Infrastructure Provision and the Upper Orwell Crossing, GM confirmed that further modelling work was being undertaken to enable the full implications of any decision to be assessed. All modelling work would be complete by the new year, with the Cabinet to make a decision on the future of the Upper Orwell Crossing project on the 29 th January 2019.		
5.2	GM advised that the A14 Strategy Board (No More A14 Delays in Suffolk) had commissioned further work exploring the impact of junction improvements along the Suffolk stretch of the A14, through the Suffolk Growth Programme Board. A decision on the outcome of the RIS2 bid is not expected until late 2019 following the Autumn Spending Review.		
5.3	Further evidence is being gathered regarding Haughley rail junction, north of Stowmarket, to secure a major upgrade.		
5.4	GM advised that £3.5 billion of new money would be allocated by government to new major road networks and large local major works schemes. The new funding for major local routes is separate from the Road Investment Strategy (RIS2) 2020-25. The funding could contribute towards a Northern Route.		
5.5	Finally, GB advised of the imminent closure of Tuddenham Road Bridge, due to subsidence. It was agreed that this should be widely communicated to the public.		
6.0	Any other business There was none.	ALL	
7.0	Date of next meeting 7 th January 2019 TBC, to align with decision timetables at Babergh and Mid Suffolk District Councils.	ALL	
8.0	Secretariat	ALL	
8.1	SB reminded the Board that IBC will continue to provide the Secretariat to the Board until 31 st March 2019, when the Secretariat role should pass to one of the other authorities. This will be considered at the		

	next meeting.		

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