



Action Notes

Meeting	Ipswich Strategic Planning Area Board
Date	Wednesday 2 nd October 2019
Time	18:00
Location	Orwell Room, Ipswich Borough Council, Grafton House
Attendees	Cllr Richard Rout (Suffolk County Council) (Cllr RR) Cllr Carole Jones (Ipswich Borough Council) (Cllr CJ) Cllr David Ritchie (East Suffolk Council) (Cllr DR) Cllr Clive Arthey (Babergh District Council) (Cllr CA) Cllr David Burn (Mid Suffolk District Council) (Cllr DB) James Cutting (Suffolk County Council) (JC) Suzanne Buck (Suffolk County Council) (SB) Sally Minns (Ipswich Borough Council) (SM) Carlos Hone (Ipswich Borough Council) (CH) Robert Hobbs (Babergh and Mid Suffolk) (RH) Andrea McMillan (East Suffolk Council) (AM) Isaac Plummer (East Suffolk Council) (IP)
Distribution	Attendees, Tom Barker, Graeme Mateer, Martyn Fulcher, Mark Edgerley, Desi Reed, Philip Ridley, Cllr Paul West
Apologies tendered in advance	Cllr Paul West (Suffolk County Council) Desi Reed (East Suffolk Council) Mark Edgerley (East Suffolk Council) Philip Ridley (East Suffolk Council)

	Item	Action	Attachments
1.0	Apologies for absence		
1.1	Cllr Paul West (Suffolk County Council) Desi Reed (East Suffolk Council) Mark Edgerley (East Suffolk Council) Philip Ridley (East Suffolk Council) Tom Barker (Babergh and Mid Suffolk District Councils)		

2.0	Minutes of meeting held 22nd July		Draft Action Notes 22 nd July 2019
2.1	Board agreed the Action Notes from the 22 nd July Board meeting.		
3.0	Local Plan updates		
3.1	SM informed that the Ipswich Final Draft Local Plan (Regulation 19) will go to the Executive on 29 th October and then to Full Council on 13 th November. The Regulation 19 consultation will commence on 22 nd November and conclude 13 th January 2020. The plan will then be submitted to PINS by the end of March.		
3.2	RH informed that the Babergh and Mid Suffolk Joint Local Plan Preferred Options (Regulation 18) Consultation concluded on 30 th September. Work on updating the Local Development Scheme to take place in due course.		
3.3	AM explained that the hearing sessions for the Suffolk Coastal Local Plan took place during August and September. The Council will expect to hear from the Inspector during November. ESC anticipate adopting the Suffolk Coastal Local Plan in early 2020.		
3.4	AM added that the Statement of Common Ground was referred to in relation to a number of the Inspector's questions during the hearing sessions.		
4.0	Statement of Common Ground (in advance of Ipswich Regulation 19 Consultation)		Draft Statement of Common Ground (Version 5)
4.1	SM introduced the SoCG by highlighting the need to update the SoCG in advance of the publication of the Ipswich Final Draft Local Plan. It was explained that a number of revisions to the SoCG had been agreed by officers, however some areas that were highlighted in yellow require further discussion at this Board meeting. IBC will require an updated version of the SoCG to be included alongside their report to Executive.		
4.2	Options to deal with unmet need, with a review the Local Plan as a last resort, were discussed. Views were expressed that consideration of		

	<p>unmet need should be viewed on a strategic rather than individual authority level.</p>		
4.3	<p><u>Section 5</u> – there was discussion around the inclusion of wording related to modal shift under bullet point I, reflecting the work on mitigation of cross boundary transport impacts. Discussion was had around whether this should include reference to this being only where applicable.</p>	Officers to discuss wording further.	
4.4	<p><u>Outcome B1</u> – Discussion was had around the inclusion of reference to air quality and it was agreed that this should form part of the aspirations for a vision.</p>		
4.5	<p><u>Outcome C3</u> – there was discussion around the inclusion of further reference to the measures that may be involved in undertaking a comprehensive re-assessment of delivery. It was agreed that any references to measures should be clear that they are examples. Discussion was had around the extent to which the SoCG might refer to approaches that could be undertaken subsequent to any unmet need being identified by any authority.</p>	Officers to discuss further, with reference to the Planning Practice Guidance	
4.6	<p><u>Section H1</u> – It was agreed that future iterations would include any updates in relation to the Ipswich northern routes.</p>		
4.7	<p><u>Section I</u> – Discussion was had around the inclusion of further text related to the work on identifying mitigation measures, focusing on modal shift, to mitigate cross boundary impacts on the highways network. It was agreed that detail is contained in the Suffolk County Council mitigation strategy and that the wording here would not require unnecessary detail but that it should clarify that the strategy identifies assumptions in relation to levels of modal shift that can be achieved and that these should not be viewed as targets.</p>		
4.8	<p><u>Annex I</u> – Improvements to Sustainable Transport, Column on Outcomes – it was agreed to include reference to the outcomes of seeking to agree a modal shift package for the ISPA and to a review of policy positions informed through the work undertaken on modal shift.</p>	Officers to consider appropriate wording	

4.9	Members raised that future draft versions of the Statement of Common ground should be presented in a format whereby it is easier to navigate through changes.		
4.10	It was agreed that officers would consider further changes based upon the discussion had by the Board.		
5.0	Ipswich employment needs evidence		
5.1	SM explained that, as discussed previously with officers, further work is being undertaken to understand the specific impact of the 2017 EEFM on employment land needs within Ipswich Borough. It was explained that, for the Local Plan, this will not have an impact on allocated employment sites where development has not already commenced. This approach was acknowledged by the Board.		
6.0	Transport mitigation strategy		SCC Transport Mitigation Strategy
6.1	JC directed Board Members to the Suffolk County Council Transport Mitigation Strategy which was submitted by Suffolk County Council to the Suffolk Coastal Local Plan Examination. In particular reference was made to the disaggregation of impacts by District and the anticipated range of costs, to deliver measures to secure modal shift. There was some discussion around how the transport model works and how it is possible to identify where trips into Ipswich have originated.		
6.2	It was agreed that there would be continued collaborative working on taking the strategy forward into a more detailed mitigation and funding strategy, and that further detail will be presented to the Board at future meetings. It was acknowledged that reference to the production of a draft transport mitigation and funding strategy by 31 st March 2020 is included in the revised Statement of Common Ground.		
6.3	SM commented that it is important to identify mechanisms to fund the mitigation measures, and that this would make it easier to obtain other funding.		

7.0	Date of future meetings		
7.1	It was decided that the date for the next IPSA Board meeting should be arranged outside of this meeting as Cllr West was not present.		
8.0	AOB – nothing raised		