



Action Notes

Meeting	Ipswich Strategic Planning Area Board
Date	23 rd April 2018
Time	17:00
Location	Elizabeth Room, Endeavour House, Ipswich
Present	<p>Cllr David Whybrow (DW) (Mid Suffolk District Council) (MSDC) Cllr Tony Fryatt (TF) (Suffolk Coastal District Council) (SCDC) Cllr Paul West (PW) (Suffolk County Council) (SCC) Cllr Nick Ridley (NR) (Babergh District Council) (BDC) Tom Barker (TB) (Babergh/Mid Suffolk District Councils) Robert Hobbs (RH) (Babergh/Mid Suffolk District Councils) Martyn Fulcher (MF) (Ipswich Borough Council) Carlos Hone (CH) (Ipswich Borough Council) Sarah Barker (SB) (Ipswich Borough Council) Philip Ridley (PR) (Suffolk Coastal District Council) Desi Reed (DR) (Suffolk Coastal District Council) Mark Edgerley (ME) (Suffolk Coastal District Council) Andrea McMillan (AM) (Suffolk Coastal District Council) John Pitchford (JP) (Suffolk County Council)</p>
Apologies	<p>Cllr John Ward (JW) (Babergh District Council) (BDC) Cllr Carole Jones (CJ) (Ipswich Borough Council) (IBC)</p>
Distribution	Published.
Action Notes Agreed	Agreed.

Items:

		Action	Attachments
1.0	Action notes of meeting held on 26th March 2018 and matters arising.		
1.1	It was agreed that the action notes from the meeting held on 26 th March 2018 were an accurate record. IBC to publish on ISPA Board webpage.	CH to publish notes on website.	
2.0	Review revised Terms of Reference following the last IPA Board		
2.1	It was agreed that the minor amendments to the revised Terms of Reference were acceptable to all parties.		
2.2	The issue of the secretariat needs to be discussed further, however IBC to produce and publish the action notes of this meeting.	TB, MF and PR to discuss secretariat issue further.	
2.3	It was agreed that the revised Terms of Reference would be published on ISPA Board webpage.	CH to publish amended Terms of Reference.	
3.0	Review draft Statement of Common Ground (based on the framework presented at the last IPA Board)		
3.1	AM presented an early draft of the Statement of Common Ground.		
3.2	<p>Regarding item 5d, 'Agreeing an approach to the delivery of housing requirement'. Ipswich is continuing to work on its SHELAA to identify the amount of land suitable, available and achievable for housing and employment development.</p> <p>Ipswich will produce a figure in advance of the next board meeting. Ipswich reported that they are adopting a flexible approach and reviewing previously allocated employment sites, however there was still likely to be some unmet need.</p> <p>The board acknowledged that agreeing an approach to the delivery of housing requirement should be an agenda item for the next IPA board meeting.</p>		

<p>3.3</p> <p>3.4</p> <p>3.5</p> <p>3.6</p> <p>3.7</p>	<p>Regarding 5i, 'Strategic infrastructure priorities', the Board debated what would be needed to support a successful funding bid for a northern route. The Board acknowledged that it would be appropriate to include reference to the Ipswich northern route in the complementary policies, in terms of the potential routes and any associated growth being a driver for future Local Plan reviews.</p> <p>The board discussed the timing of the forthcoming northern route consultation, due to take place in summer 2018. DR advocated a need for clarity of message about the northern route at each plan stage. Planners need to be involved in the northern route meetings to ensure the two work streams are linked.</p> <p>It was agreed that the term strategic infrastructure would be defined in advance of the next board meeting and a short list of joint infrastructure items would be identified. It covers not only transport but education, health and recreational infrastructure also.</p> <p>On cross-boundary sites, it was suggested that they could be addressed through separate statements of common ground between the two local authorities involved. However, there could be items which are strategic infrastructure items and cross boundary.</p> <p>The Board supported the draft statement of common ground and the list of strategic matters presented. CH suggested the Board should also consider gypsy and traveller sites under the list of strategic matters and this was agreed.</p>		
<p>4.0</p> <p>4.1</p> <p>4.2</p>	<p>Review draft scope for complementary policies</p> <p>ME presented draft scope for complementary policies, including:</p> <ol style="list-style-type: none"> 1. Presumption in favour of sustainable development. Reflecting in policy the presumption in favour of sustainable development as per the NPPF. 2. Scale and location of growth. Policy to reflect agreement on shared timescales, housing requirements, jobs growth, employment land requirements and the role of Ipswich as the County Town in the retail hierarchy. 		

	<p>3. Infrastructure. Identifying key infrastructure priorities across the Housing Market Area including the Ipswich Northern Route.</p> <p>4. Environment. Reflecting commitment to protect the historic and natural environment across the Housing Market Area.</p>		
4.3	TF suggested that the draft policy topics be amended to include reference to affordable housing targets.		
4.4	RH advised that affordable housing targets would only emerge at the latter stages of the plan making process following plan viability work.		
4.5	The Board supported the scope of the draft complementary policies. It was agreed that the draft complementary policies would be amended to include reference to provision for Gypsies and Travellers.	ME to include reference to Gypsies and Travellers in revised draft scope for complementary policies.	
5.0	Any other business.		
5.1	MF to liaise with PR to explore the possibility of agreeing a common approach on viability work.	MF/PR	
6.0	Dates of Next Meetings.		
6.1	<ul style="list-style-type: none"> • 16:00, Wednesday 30th May • 16:00, Wednesday 27th June <p>Location – Grafton House.</p>		

The full action notes of this meeting are assumed to be accessible to the public and to staff, unless the chair claims an exemption under the **Freedom of Information Act 2000**. For detailed guidance about applying the exemptions visit <http://www.ico.gov.uk/>

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