



Ipswich Borough Council
Job Description: **B29a**

Relief Refuse Driver

Main Purpose of Job

To drive vehicles including 32 tonnes, used for the collection of waste or street cleansing.

Main Duties

1. To drive refuse collection vehicles up to 32 tonne g.v.w.
2. To carry out vehicle defect checks and ensure that all equipment is safe to use and to record reports on in-cab IT system.
3. To load wheeled bins as part of the collection round when not driving.
4. To complete the relevant refuse round each day, either on a 'task and finish' basis or contracted hours, meeting the required quality standards.
5. When lead driver, to take responsibility for vehicle and the team, particularly at the disposal site where the lead driver must remain in control at all times.
6. To prepare and submit to supervisor time sheets and other paperwork in a clear, legible and accurate manner.
7. To record information relating to the round on in-cab IT system.

Such variations as may be required from time to time without changing the general character of the duties shown above or the level of responsibility entailed.

NOTE: This post requires a LGV licence and DCPC accreditation



IPSWICH
BOROUGH COUNCIL

Ipswich Borough Council Person Specification

RELIEF REFUSE DRIVER – B29a

| ATTRIBUTES | ESSENTIAL | DESIRABLE | METHOD OF ASSESMENT |
|--------------------------------------|--|---|----------------------------|
| Qualifications | LGV licence LGV Digital Tachograph Drivers Card Drivers Certificate of Professional Competence (CPC) qualification Basic Literacy & Numeracy skills | QCF level 2 in waste/recycling activities. Must be able to read and follow instructions. Must be able to complete relevant paperwork associated with the post. | Licence / Application form |
| Relevant Experience | Experience of driving a vehicle between 26 and 32 tonnes Ability to record accurate information (e.g. timesheets, vehicle defects) Ability to meet deadlines | Relevant Health and Safety knowledge (e.g. reporting vehicle / equipment defects, protective clothing, manual handling, waste disposal procedures etc) Ability to read and follow maps Ability to use in-cab video display unit (vdu) | Application Form/Interview |
| Personal skills | Ability to work as a team member | Ability to work unsupervised and on own initiative | Application Form/Interview |
| Specialist working conditions | Ability to carry out work that involves considerable bending, lifting and walking Ability to work outside (in all weathers) | | Application Form/Interview |