



IPSWICH BOROUGH COUNCIL

Minutes

Meeting	Northern Fringe Development Steering Group
Date	29 th May 2015
Time	2.30pm
Location	Room 3B, Grafton House
Invited	Steve Miller – Chair - (IBC Operations Manager Town Planning) (SM) James Farrar (Atlas) (JF) Kenny Duncan (Crest Strategic Projects) (KD) Mark Knighting (IBC Town Planning) (MK) Martin Blake (Mersea Homes) (MB) Paul Wranek (Ipswich School) (PW) Rosalynn Claxton (IBC Town Planning) (RC) Stuart Cock (Mersea Homes and CBRE Investors) (SC) Christopher Fish (SCC) (CF) Neil McManus (SCC) (NM) Nick Walford (Mott MacDonald) (NW) James Brierley (Gerald Eve) (JB)
Apologies	Fionnuala Lennon (Atlas) (FL) James Cutting (SCC) (JC)
Distribution	Attendees only

Items:

			Attachments
1.0	Minutes of Last Meeting		
1.1	KD – Check and correct spelling for references to Duncan Innes.		
1.2	Minutes agreed subject to above changes.		To Circulate
2.0	Core Strategy Review update		
2.1	RC updated the group on the Core Strategy Review timetable. The processing of representations was taking longer than expected due to the number received and technical issues with fully recording each representation made. Additional time also needed to complete Transport		


	and Employment Need evidence base. For those reasons the timetable for reporting to Executive and Full Councils has been put back to September but EIP is still expected by end of the year.		
3.0	<p>IDP Commission</p> <ul style="list-style-type: none"> • Introductions and welcome to appointed consultants. • Work done so far. • Open discussion of proposed project plan which is to be presented by Mott MacDonald. • Next steps. 		
3.1	Round table introductions with brief description of roles was undertaken.		
3.2	NW gave presentation which gave overview of objectives, the various stages of the work involved and timetable for undertaking the work.		
3.3	JB advised that in terms of information missing it would be useful for everyone to share as much information as possible. No particular objections to this were raised. Specific information and methods for obtaining were discussed.		
3.4	NM noted that variances in utility costs can be considerable with consequences for viability. JB advised that sensitivity analysis to cover this can be undertaken.		
3.5	KD queried approach to viability and how specific costs/circumstances for each site would be taken into account. JB advised that a phased model would be used which looks into each of the 3 neighbourhoods separately and then feeds into a wider IGS review. It was noted that whether the 3 neighbourhoods would be appropriate in terms of combining Ipswich School and CBRE site as one will need to be looked at. Ipswich school options could also be taken into account.		
3.6	Concerns raised as to how build costs would be captured. JB and NW confirmed that a rounded review of BCIS would be undertaken. Also JB is aware of the changing sustainability / energy requirements and how BCIS is reflecting this.		
3.7	KD noted that how we engage with Network Rail is key to progress on some of the issues being explored. Discussion of Felixstowe Port S106 and possible revisions which need to be understood with regards to Westerfield level crossing improvements.		
3.8	Next Steering Group meeting was discussed and was considered appropriate to have towards end of June to fit with project timetable for the IDP work.		

3.9	Action: Coordinate information which needs to be shared.	RC/NW	
3.10	Action: Check revisions to Felixstowe Port S106 with regards to Westerfield Level Crossing.	RC	
3.11	Action: Arrange steering group meeting towards end of June.	RC	
4.0	Freedom of Information (FOI)		
4.1	Presentation ok to be shared.		
5.0	Any Other Business		
5.1	RC confirmed that next scheduled steering group meeting would be cancelled but another arranged towards end of June. Also Fionnuala Lennon had suggested that the next meeting is attended by Claire Hupton the HCA Area Manager which covers Suffolk, no objections raised by group and seen as positive step.		
5.2	Action: 9th June steering group meeting to be cancelled.	RC	
5.3	Action: Claire Hupton to be invited to the next meeting.	RC	

The full minutes of this meeting are assumed to be accessible to the public and to staff, unless the chair claims an exemption under the **Freedom of Information Act 2000**. For detailed guidance about applying the exemptions visit <http://www.ico.gov.uk/>

Please indicate opposite any exemptions you are claiming.	These minutes contain information;	Please insert an "x" if relevant
<p>Remember that some exemptions can be overridden if it is in the public interest to disclose – as decided by the FOI multi-disciplinary team.</p> <p>Exemptions normally apply for a limited time and the information may be released once the exemption lapses.</p>	1. That is personal data	
	2. Provided in confidence	
	3. Intended for future publication	x
	4. Related to criminal proceedings	
	5. That might prejudice law enforcement	
	6. That might prejudice ongoing external audit investigations	
	7. That could prejudice the conduct of public affairs	



	8. Information that could endanger an individual's health & safety	
	9. That is subject to legal privilege	
	10. That is prejudicial to commercial interests	
	11. That may not be disclosed by law	
	12. Other Please describe	