

LICENSING FEES

MISCELLANEOUS		(£)		
STREET TRADING	Application Fee	30.00		
	Town Centre – 12 months	2326.00		
	Town Centre – 6 months	1320.00		
	Town Centre – 3 months	661.00		
	Peripheral Sites – 12 months	1559.00		
	Daily charge (single day trading) – anywhere in Borough*	39.00 (plus £11.50 for each additional stall in the case of markets)		
	Football Sites	618.00		
* new period proposed for ad-hoc one day/weekend markets				
Pavement Licence		New Grant Application Fee £175.00 Grant Fee: 1-3 tables £150.00 4+ tables (or more than 12 seats) is £200.00 Renewal Fee: 1-3 tables £150 4+ tables (or more than 12 seats) £200 Licences issued for 2 years Duplicate Licence £25.00		
SEX ESTABLISHMENTS	Grant, transfer or variation Renewal	2306.00 1575.00		
PLEASURE BOATS		45.00		
BOATMEN		45.00		
SCRAP METAL DEALERS LICENCE		Application fee £ (Non-refundable)	Grant Fee £	Total fee £
	New scrap metal site licence	220	149	369
	New scrap metal collector’s licence	125	113	238

8	Re-evaluation of Inspection Rating (involving 3 or 5) Variation to Licence involving 3 or 5	38.00 38.00	n/a n/a	Vets Fees where required	38.00 38.00
9	Copy of Licence Requested	-	-	-	11:00
10	Transfer Due to Death of Licensee	-	-	-	24.00

Notes:

- At point of application, **ONLY** pay the 'Application Fee' (blue column) which is non-refundable. The 'Fee on Granting' will need to be paid on granting of the licence.
- Fees – cost of vet inspection fees must be fully paid by applicant (separate invoice)
- Fees for each activity on the licence are the same regardless of the term of license (1, 2 or 3 years) as the cost to the Council should be similar based on risk.
- Licence term for 1, 2, 3, & 5 above will be ONE, TWO or THREE years based on risk rating
- Licence term for 4 above will always be THREE years
- NR = Non –Refundable

Licensing Act 2003	Fee
Premises Licenses	
<i>Application for new Premise Licence or Club Premises Certificate</i>	(See table below)
<i>Theft, loss etc. of Premises Licence or Summary</i>	£10.50
<i>Application for provisional statement</i>	£315.00
<i>Notification of change of name or address of premises</i>	£10.50
<i>Application to vary premises licence – DPS change</i>	£23.00
<i>Application for transfer of premises licence to another person</i>	£23.00
<i>Interim Authority Notice – death of Licence holder</i>	£23.00
<i>Theft, loss etc. of Premises Certificate or Summary</i>	£10.50
Private Members Club	
<i>Notification of change of name or alteration of rules of club</i>	£10.50
<i>Change of relevant registered address of club</i>	£10.50
Temporary Events	
<i>Temporary Event Notice</i>	£21.00
<i>Theft, loss etc of Temporary Event Notice</i>	£10.50

Personal Licenses	
<i>Application for grant or renewal of personal licence</i>	£37.00
<i>Theft, loss etc. of personal licence</i>	£10.50
<i>Duty to notify change of name or address of personal licence holder</i>	£10.50
Miscellaneous	
<i>Right of freeholder etc. to be notified of licensing matters</i>	£21.00

Licensing Act 2003 Application for a New Premises Licence/Club Premises Certificate					
Rateable Value	Band	Fee	Variation Fee	Annual Charge (on the anniversary of the grant of the licence)	The use of the premises exclusively or primarily for the supply of alcohol for consumption on the premises
No Rateable Value to £4,300	A	£100	£100	£70	-
£4,300 - £33,000	B	£190	£190	£180	-
£33,001 - £87,000	C	£315	£315	£295	-
£87,001 - £125,000	D	£450	£450	£320	X 2 of fee
£125,001 and above	E	£635	£635	£350	X 3 of fee

1. In all other cases, the premises shall be in Band A (*i.e. where NNDR does not apply*) except where the premises are under construction, in which case it shall be in Band C.
2. If the premises forms only part of the property in the local non-domestic rating list, the premises shall be treated as having a rateable value equal to the property of which it forms part (*i.e. you can not split a club house off from the land that surrounds it to reduce the fee*).
3. If a premises comprises two or more properties which have separate rateable values in the local non domestic rating list, the premises shall be treated as having a rateable value equal to the value for the property with the highest rateable value.
4. If the maximum number of persons a licensee may allow on a premises is 5,000 or more, then an **additional fee** is payable (***Please see tables below***).

Exemptions

1. Where an application for a premises licence or club premises certificate is restricted to regulated entertainment only, then no fee shall be payable for the following:
 - a. For an educational institution, that it is a school or a college and the entertainment is carried on by the institution for and on behalf of the institution;
or
 - b. The application is for premises which is, or forms part of a church hall, chapel hall or similar building or a village hall, parish hall, community hall or other similar building.

Application Capacity Fees for Large Venues (i.e. Parks)

Number	Additional Fee
5,000 to 9,999	£1,000
10,000 to 14,999	£2,000
15,000 to 19,999	£4,000
20,000 to 29,999	£8,000
30,000 to 39,999	£16,000
40,000 to 49,999	£24,000
50,000 to 59,999	£32,000
60,000 to 69,999	£40,000
70,000 to 79,999	£48,000
80,000 to 89,999	£56,000
90,000 and over	£64,000

Annual Fees

Band	Fee
A	£70
B	£180
C	£295
D	£320
E	£350

Annual Capacity Fees for Large Venues (i.e. Parks)

Number	Additional Fee
5,000 to 9,999	£500
10,000 to 14,999	£1,000
15,000 to 19,999	£2,000
20,000 to 29,999	£4,000
30,000 to 39,999	£8,000
40,000 to 49,999	£12,000
50,000 to 59,999	£16,000
60,000 to 69,999	£20,000
70,000 to 79,999	£24,000
80,000 to 89,999	£28,000
90,000 and over	£32,000

Gambling Act 2005	
Lotteries	
<i>Application for registration</i>	£40.00
<i>Annual renewal</i>	£20.00
Premises Licenses	
<i>Please see table below</i>	(See below)
Permits	
<i>Please see table below</i>	(See below)

Gambling Act 2005 – Permits						
	Notification of 2 or less Gaming Machines on Licensed Premises	Licensed Premises Gaming Machine Permit	Club Gaming Permit	Club Machine Permit	Family Entertainment Permit	Prize Gaming Permit
Grant	£50	£150.00	£200.00	£200.00	£300.00	£300.00
Existing Operator Grant	N/A	£100.00	£100.00	£100.00	£100.00	£100.00
Grant (Club Premises Certificate holder)	N/A	N/A	£100.00	£100.00	N/A	N/A
Variation	N/A	£100.00	£100.00	£100.00	N/A	N/A
Transfer	N/A	£25.00	N/A	N/A	N/A	N/A
Annual Fee	N/A	£50.00	£50.00	£50.00	N/A	N/A
Renewal	N/A	N/A	£200.00	£200.00	£300.00	£300.00
Renewal (Club Premises Certificate holder)	N/A	N/A	£100.00	£100.00	N/A	N/A
Change of Name	N/A	£25.00	N/A	N/A	£25.00	£25.00
Copy of Permit	£15.00	£15.00	£15.00	£15.00	£15.00	£15.00

Gambling Act 2005

Application for New Premises Licence

	Existing casino	New regional casino *	New large casino*	New small casino*	Bingo	Adult Gaming Centre	Track (on- course betting)	Family Entertainme nt Centre	Betting Premises (off-course)
	£	£	£	£	£	£	£	£	£
Application fee									
		1327	1327	1327	1327	1327	1327	1327	1327
Fee for application for provisional statement									
		1327	1327	1327	1327	1327	1327	1327	1327
Transfer									
	1327	1327	1327	1327	1327	1327	1051	1051	1327
Re-Instatement									
	1327	1327	1327	1327	1327	1327	1051	1051	1327
Variation									
	1327	1327	1327	1327	1327	1103	1327	1103	1327
1st Annual & Annual Fees									
	n/a	n/a	n/a	n/a	552	552	552	417	417
Notification of a change of circumstance									
	14.50	14.50	14.50	14.50	14.50	14.50	14.50	14.50	14.50
Application for copy of a Licence									
	14.50	14.50	14.50	14.50	14.50	14.50	14.50	14.50	14.50

* Note: Ipswich Borough Council has not applied for or been allocated any regional, large or small casinos.