



Meeting	Ipswich Strategic Planning Area Board
Date	Monday 31 st March 2025
Time	17:00
Location	Orwell Room, Grafton House, Ipswich
Attendees	<p> Cllr Carole Jones (Ipswich Borough Council) (Cllr CJ) (Chair) Cllr Mark Packard (East Suffolk Council) (Cllr MP) Cllr Leigh Jamieson (Babergh District Council) (Cllr LS) Cllr Andrew Stringer (Mid Suffolk District Council) (Cllr AS) James Cutting (Suffolk County Council) (JC) Graeme Mateer (Suffolk County Council) (GM) Georgia Teague (Suffolk County Council) (GT) Robert Hobbs (Babergh and Mid Suffolk District Councils) (RH) Philip Isbell (Babergh and Mid Suffolk District Councils) (PI) Sally Minns (Ipswich Borough Council) (SM) Andrea McMillan (East Suffolk Council) (AM) Jason Beck (East Suffolk Council) (JB) Isaac Plummer (East Suffolk Council) (IP) Sam Kench (RAMS partnership authorities) (SK) </p>
Distribution	Attendees
Apologies tendered in advance	<p> Cllr David Busby (Babergh District Council) Ben Woolnough (East Suffolk Council) James Mann (Ipswich Borough Council) (JM) </p>

Items:

	Item	Action
1.	Apologies for absence	
1.1	Ben Woolnough (East Suffolk Council) Cllr David Busby (Babergh District Council) Cllr Paul West (Suffolk County Council)	
2.	Agreement of Action Notes from previous meeting	
2.1	PI identified a missed reference to Pin Mill made by Cllr Stringer which should be included within section 5.2.	Action Notes to be revised and agreed by officers.
3.	Recreational Disturbance Avoidance Mitigation Strategy (RAMS)	
3.1	Sam Kench (SK) gave a presentation to the Board which provided an introduction and some background information on RAMS whilst also providing an update on the progress that has been made over the past year.	
3.2	Cllr Jamieson questioned whether officers will be considering future growth within the district and whether this will impact RAMS. SK explained that RAMS will take into account future growth and will be responsive when this comes forwards.	
3.3	Cllr Jones asked whether RAMS was being presented at schools and whether officers would provide lessons to schools. SK explained that there is resources available for schools including lesson plans, stamps and banners.	
4.	Updates to the ISPA Terms of Reference	
4.1	Andrea McMillan (AM) provided a concise overview of the Terms of Reference to the Board and explained the updates that have been made since the last version was published. This included that the Board will be Chaired by Ipswich Borough Council until March 2026 and East Suffolk Council will retain the Secretariat role until March 2026. The revised Terms of Reference were agreed.	

<p>5.</p> <p>5.1</p> <p>5.2</p> <p>5.3</p> <p>5.4</p>	<p>Local Development Scheme updates</p> <p>Rob Hobbs (RH) provided a concise overview of the timetables set out in the Authorities' Local Development Schemes to the Board and emphasised the importance of each Local Planning Authority working collaboratively to address objectives and challenges.</p> <p>Cllr Stringer questioned whether officers have been engaging with community groups to explain the challenges that have been raised through the increase in housing targets. AM explained that ESC officers are aware of the work that Babergh and Mid Suffolk Councils have undertaken in communicating housing numbers to their communities. Cllr Stringer added that a short questionnaire was sent to residents with the indicative housing targets to get first views from residents.</p> <p>PI explained that the timetables are based on what officers know now, however there is potential for challenges in the future to impact and change the timetable going forward.</p> <p>SM added that officers are already looking at potential challenges to factor in at this early stage. A constraints map will be created which can include land beyond the IBC boundary and focus on sites above 0.25ha. IBC officers are also looking at the SHEELA and assessing sites that were not allocated within the previous Local Plan. The Council will need to demonstrate that officers have considered all options to address the housing requirement.</p>	
<p>6.</p> <p>6.1</p> <p>6.2</p>	<p>Evidence scoping</p> <p>Sally Minns (SM) provided an overview of the evidence scoping for the Local Plans and the need for a strategic approach to be best placed for potential changes in the future.</p> <p>Cllr Stringer questioned how we consider work over the whole of Suffolk when each authority is required to focus on their own area. SM explained that some parts of the evidence can be undertaken on a Suffolk wide basis. Cllr Stringer added that it will be crucial that all deadlines are met going forward to avoid any issues. SM raised that the work and collaboration that is currently taking place is very positive towards meeting upcoming and future deadlines.</p>	

7.	Update on Local Transport Plan	
7.1	Luke Barber (LB) provided a presentation to the Board which gave an overview and update on the Local Transport Plan which was adopted in February 2025.	
7.2	Cllr Jamieson raised that residents want to see lower speeds and asked whether this is something that is being considered. LB explained that safety will be a consideration throughout the Local Plan process when considering the amount of growth and likely increase in traffic numbers. Cllr Jones added that it would be useful to have more engagement with Network Rail, but acknowledged that this has proved challenging in the past.	
8.	Date of next meeting and agreement of a schedule of meetings	Date of next meeting to be agreed and finalised outside of the meeting.
8.1	Cllr Jones with the agreement of the Board stated that schedule of ISPA Board meetings should be determined by the officers.	
9.	AOB	
9.1	None.	