

Ipswich Borough Council

Job Description: **D33a**

GREENWAYS COUNTRYSIDE PROJECT RANGER

MAIN PURPOSE OF JOB

To assist the Countryside and Wildlife Manager to instigate and implement practical conservation and access management projects on nature reserves and green spaces managed by the Project and more broadly within the Greenways Countryside Project area.

MAIN DUTIES

1. To assist in managing a programme of practical countryside management work in the project area with a strong focus on delivery of site-based work across the 50 or so sites managed by Greenways. Including taking day to day site management decisions within the scope of management plans.
2. To contribute to the promotion of the project through countryside recreation and conservation management activities involving joint working with landowners, other organisations and the local community.
3. To work with local community groups and individuals to increase practical involvement, knowledge, understanding and enjoyment of the sites managed by the Project.
4. To maintain records of the work achieved and ensure compliance with relevant requirements, including health and safety.
5. To be first contact for members of the public visiting countryside sites and to promote awareness of and involvement in the activities of the Greenways Project and the funding partners.
6. To supervise volunteer work parties/students /placements/contractors in undertaking conservation and access management tasks and provide relevant training and guidance as required.
7. To assist with the supervision and control of materials, equipment and vehicle use.
8. Carry out routine maintenance, including to tools and machinery

Such variations as may be required from time to time without changing the general character of the duties shown above or the level of responsibility entailed.



Person Specification

IPSWICH
BOROUGH COUNCIL

GREENWAYS PROJECT RANGER

ATTRIBUTES	ESSENTIAL	DESIRABLE	METHOD OF ASSESSMENT
Qualifications	<p>Educated to GCSE level/equivalent</p> <p>Relevant qualification in countryside/environmental or related subject and/or relevant experience.</p> <p>Full, clean driving licence</p>	<p>Driving licence for minibus driving and trailer towing.</p> <p>First Aid At Work qualification</p> <p>Relevant tractor, power tool and machinery qualifications.</p> <p>Educated to National Diploma or degree level/equivalent</p>	<p>Application form/interview/licence/ certificates</p>
Relevant experience	<p>Experience of working in similar countryside/green space role with wide range of practical countryside management skills.</p> <p>Understanding of countryside recreation, conservation and environment issues.</p> <p>Experience of recruiting, supervising and training volunteers of all abilities.</p> <p>Experience of general maintenance of tools and machinery.</p> <p>Experience in use of relevant power tools and machinery (ie: strimmers, mowers, brushcutters, chainsaws etc).</p> <p>Experience of driving tractors along with trailers, loaders and other mounted machinery.</p>	<p>Experience in the production of interpretive materials</p> <p>Basic computer skills (eg: working knowledge of Microsoft word, excel, outlook and powerpoint etc)</p> <p>Ability to work to and monitor site management plans.</p> <p>Experience of organising and conducting guided walks and public events</p> <p>Experience of record keeping and basic administration.</p>	<p>Application form/interview</p>
Specialist knowledge	<p>Knowledge and understanding of wildlife habitat management.</p> <p>Working knowledge of relevant Health and Safety issues.</p>	<p>Working knowledge of Rights of Way and access issues.</p>	<p>Application form/interview</p>
Personal skills	<p>Good communication skills, both verbal and written.</p> <p>Ability to work effectively with a very wide range of people, understanding, respecting and empathising with their specific needs and abilities.</p>	<p>Experience of dealing with complaints and incidents with tact and diplomacy.</p>	<p>Application form/interview</p>

	<p>Self-motivated, self-reliant and able to work under own initiative.</p> <p>Ability to prioritise workload and work flexibly to meet targets and deadlines.</p> <p>Experience of working as part of a small team with a considerable workload and limited resources.</p>		
Special working conditions	<p>Post is subject to enhanced DBS disclosure.</p> <p>Involves walking long distances over rough terrain, carrying tools and equipment.</p> <p>Working outdoors in all weather conditions.</p> <p>Some lone working.</p> <p>Some weekend and evening work required, for which time off in lieu is granted.</p>		<p>DBS check/application form/interview</p>