

APPLICATION PROCESS FOR A COMBINED HACKNEY CARRIAGE/PRIVATE HIRE VEHICLE DRIVER'S LICENCE

1. Complete an online application at
<https://licensing.ipswich.gov.uk/PAforLalpacLIVE/1/WcaHome>;
2. You will be sent an email regarding completing a DBS check (please see DBS application process at Appendix B);
3. Book an appointment with Licensing to undertake the assessment (Knowledge Test) on the Conditions of Licence for a Combined Hackney Carriage and Private Hire Driver (Appendix H), some general maths and highway code;
4. Undertake a driving assessment with one of the companies listed below and submit a pass certificate to the Council -

Total Driving:

<https://www.totaldriving.net/advanced-car/taxi-phv-driver-training/> then go to 'Make Enquiry' and select the training required as Taxi/PHV Driver (assessment).

The Blue Lamp Trust:

https://www.bluelamptrust.org.uk/?f=Driver_Training/taxi_driver_assessment.php

Priority Training:

<https://www.prioritydrivertraining.co.uk/taxi-assessments/>
or by phone 07770936682.

Mann Fleet Solutions:

<https://www.mannfleettaxitesting.co.uk/>
or by phone 07921777667

Green Penny:

<https://greenpenny.co.uk/product/taxidrivingassessments/>
or by phone 0330 111 7230.

DriveTech:

www.drivetechn.co.uk
0345 373 1360

5. Obtain a qualification in the course "Introduction to the role of a Professional Taxi and Private Hire Driver" through one of the colleges listed below and submit a pass certificate to the Council -

Suffolk New College <https://www.suffolk.ac.uk/> or
West Suffolk College <https://www.wsc.ac.uk/>

6. Submit a completed medical examination form on the prescribed form from the Council which has been completed by your own GP or by one who has access to your medical records.

Once you have submitted:

- ✓ your DBS certificate,
- ✓ passed the assessment,
- ✓ submitted a pass certificate for a driving assessment,
- ✓ submitted a certificate of qualification in the training course "Introduction to the role of a Professional Taxi and Private Hire Driver"
- ✓ submitted a medical form completed by your own GP, or a GP at the practice you are registered with or a GP who has access to your medical records, which confirms that you meet the DVLA Group 2 medical standards of fitness to drive,
- ✓ paid the appropriate licence fee.

And provided there are no criminal or motoring convictions or cautions, a combined hackney carriage and private hire driver's licence will be issued to you for a maximum of 3 years.