



Ref No: EQ781095527

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Date of executive meeting report will be going to: 10/02/2026

Officer Name: Mark Whiting

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Title of report: Procurement of Confectionery & Soft Drinks for the Council's Theatres

Report : To provide the authority for Vibrant Town Services to procure the provision Confectionery and Sort Drinks for resale within the the councils theatres service.

What evidence/data is being used to support this equality analysis? Please select all that apply.:

Service area: Vibrant Town Services

Corporate Manager: Hannah Leys

Corporate Manager email: Hannah.Leys@ipswich.gov.uk

Links to supporting documents where available:

Please upload any supporting documents:

What is proposed?: To allow officers to procure the provision of Confectionery and soft drinks for resale with the councils theatres service

Why are the changes being introduced?: There is a need to procure ample provision to resale confectionery and soft drinks to continue to provide secondary sales opportunities for the theatres service

What evidence is being used to support this Equality Impact Assessment, and how is it being used?: sales and finance figures for usage over the length of the previous contract providing scope for both the product lines needed and competitive pricing.

How will this change be implemented?: Via competitive tender process providing the best value for money for the council, whilst providing the correct range of products.

Age: No impact

Please provide an explanation of this impact and actions to mitigate any adverse impact, or further promote positive impact.: The is no impact on this protected characteristic.

Disability: No impact

Please provide an explanation of this impact and actions to mitigate any adverse impact, or further promote positive impact.: The is no impact on this protected characteristic.

Marriage & Civil Partnership: No impact

Please provide an explanation of this impact and actions to mitigate any adverse impact, or further promote positive impact.: The is no impact on this protected characteristic.

Race: No impact

Please provide an explanation of this impact and actions to mitigate any adverse impact, or further promote positive impact.: The is no impact on this protected characteristic.

Pregnancy & Maternity: Positive

Please provide an explanation of this impact and actions to mitigate any adverse impact, or further promote positive impact.: There will be a positive impact as there will be lines provided that will have dietary, allergy and food preference take in to consideration.

Religion or Belief: Positive

Please provide an explanation of this impact and actions to mitigate any adverse impact, or further promote positive impact.: There will be a positive impact as there will be lines provided that will have dietary, allergy and food preference take in to consideration.

Gender Reassignment: No impact

Please provide an explanation of this impact and actions to mitigate any adverse impact, or further promote positive impact.: The is no impact on this protected characteristic.

Sex: No impact

Please provide an explanation of this impact and actions to mitigate any adverse impact, or further promote positive impact.: The is no impact on this protected characteristic.

Sexual Orientation: No impact

Please provide an explanation of this impact and actions to mitigate any adverse impact, or further promote positive impact.: The is no impact on this protected characteristic.

I can confirm the report does meet Ipswich Borough Council's equality objectives:I can confirm the report does meet Ipswich Borough Council's equality objectives

The report helps us to 'eliminate unlawful discrimination, harassment & victimisation' in the following way(s): By ensuring that the procurement is undertaken both lawfully and as a competitive fair process

The report helps us to 'advance equality of opportunity...' in the following way(s): By providing an open and competitive process with embedded principles on elements such as environmental impact.

The policy helps us to 'foster good relations...' in the following way(s):By providing where

possible opportunities for local suppliers to compete with larger chains.

The new provisions will be reviewed in the following way(s)::Monthly and annual sales against target and contract performance monitoring.
