

SECTION 41 – REQUEST TO BE REMOVED AS DESIGNATED PREMISES SUPERVISOR

If you are completing this form by hand, please write legibly in block capitals using ink.

**To: Ipswich Borough Council,
Licensing Team,
Grafton House,
15-17 Russell Road,
Ipswich,
Suffolk,
IP1 2DE**



Name

Address :

In accordance with Section 41 of the Licensing Act 2003 I wish to be removed as the Designated Premises Supervisor from the Premises Licence relating to:

Name of Premises

Address of Premises

With effect from:

I understand that I am required to notify the Premises Licence Holder of this request within 48 hours of serving this notice.

Signed:

Dated:

LICENSING ACT 2003

**SECTION 41 – NOTIFICATION OF REQUEST TO BE REMOVED AS DESIGNATED
PREMISES SUPERVISOR**

To *:(insert name and address of Premises Licence Holder)*

Please note that I

Address:

In accordance with Section 41 of the Licensing Act 2003 have notified the Licensing Authority that I wish to be removed as the Designated Premises Supervisor from the Premises Licence relating to:

Name of Premises

Address of Premises:

With effect from:

You should be aware that you are required to send to the Licensing Authority the premises licence or if that is not practicable, a statement of the reasons for the failure to provide the licence within 14 days of receiving this notice.

Signed:

Dated:

(A copy of my notice served on the Licensing Authority is enclosed.)