



IPSWICH BOROUGH COUNCIL

Minutes

Meeting	Northern Fringe Community Steering Panel
Date	1 st August 2012
Time	15:00
Location	Grafton House
Present	Steve Miller (SM) – IBC Phil Sweet (PS) – IBC Fionnuala Lennon (FL) – ATLAS Councillor Carole Jones (CJ) – IBC Councillor Peter Gardiner (PG) – IBC Councillor Bill Quinton – (BQ) IBC Councillor Inga Lockington (DG) - IBC Councillor David Goldsmith (DG) – IBC Councillor Tracy Grant (TG) – IBC John Norman (JN) - Ipswich Society Peter Miller (PM) - Westerfield Parish Council Stewart Quantrill (SQ) substitute for Rod Brooks - Northern Fringe Protection Group Mike Penman (substitute for Barbara Robinson) – Save Our Country Spaces Steven Haines (SH) – David Lock Associates Cheryl Bacon (CB) and Felicia Blake (FB) – IBC (minutes)
Apologies	None
Distribution	Attendees
Minutes Agreed	03 :08:12

Items:


		Action	Attachments
1.0	Introduction		
1.1	SM explained the purpose of the Community Steering Panel (CSP) and invited attendees to introduce themselves.		

1.2	Frequency of the meetings was discussed.		
2.0	Appointment of Chair and Vice Chair		
2.1	The group appointed CJ as Chair and JN as Vice Chair.		
2.2	The Chair welcomed and thanked CB and FB for attending and taking minutes.		
3.0	Purpose and role of CSP		
3.1	Copies of constitution of the Panel as drafted by FL were circulated.		
3.2	It was agreed that the agendas and minutes of the other Northern Fringe Group meetings would be circulated to all members of CSP in future.	FB	
3.3	PG voiced his concerns regarding timescales. The importance of circulating relevant papers well in advance of each meeting was stressed.		
3.4	JN questioned the amount of influence the Panel has and whether training/briefing would be needed to refine the purpose.		
3.5	It was agreed that the relationship between the DSG and CSG must be two-way.		
3.6	Suggestions were made regarding visiting comparable developments and obtaining community views.		
3.7	It was noted that Westerfield Parish Council had been omitted from the membership list.		
3.8	Additional invitees such as the Conservation and Design Panel may be invited to future meetings when relevant.		
3.9	SM confirmed that neighbouring Local Authorities had been consulted.		
3.10	It was agreed that the confidential nature of any items should be clearly stated at the time.		
3.11	SM confirmed that minutes of the DSG and the CSG will be made available on the IBC website.	SM	
3.12	Haven taken the above points into account, the group approved the constitution.		
4.0	Update on current SPD position		
4.1	SM said he anticipated a formal public consultation on the		

	SPD in the New Year, after which the document would hopefully formally be adopted. Following this, outline planning applications will be submitted by Crest Nicholson and Mersea Homes / CBRE. Land owners Ipswich School may also wish to develop.		
4.2	The Chair requested a timetable outlining the project plan for the SPD to be circulated with the minutes of this meeting.	SM	
5.0	Review of DSG agendas and minutes to date		
5.1	As previously stated all agendas and minutes of DSG meetings will be circulated to CSP members. Any questions arising from these minutes should be emailed to SM.	FB	
5.2	The minutes of the last DSG meeting on 3 rd July were circulated and discussed. PS explained the purpose of the Spatial Planning Working Group and the Transport Working Group. SH displayed plans that were created during the Planning for Real Workshop. 3 or 4 options will be formulated from these plans for an exhibition in the Autumn. The report of the 1 st Planning for Real event will be placed on the IBC website.		
5.3	The Chair suggested that minutes of the Northern Fringe Transport Working Group should be circulated amongst members of the IBC Transport Working Group.	FB	
6.0	Recommendations of the CSP re Item 5		
6.1	It was recommended that the minutes contained full descriptions of individuals and their roles and to avoid, where, possible the use of acronyms. FL suggested the group forward ideas and comments prior to upcoming meetings, to influence and guide the agenda.	FB	
7.0	Date of next meeting		
7.1	It was decided that CSG meetings should be held monthly, two weeks after each DSG. The next meeting was provisionally booked for Tuesday 21 st August at 3.30pm.		
8.0	AOB		
8.1	Northern Fringe web pages will be updated regularly. Visit		

8.2	<p>www.ipswich.gov.uk/northernfringe</p> <p>JN stressed the importance of a sense of community and linking the new community with the existing.</p> <p>Chair thanked everyone for attending and closed the meeting.</p>		
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 <p>Please indicate opposite any exemptions you are claiming.</p> <p>Remember that some exemptions can be overridden if it is in the public interest to disclose – as decided by the FOI multi-disciplinary team.</p> <p>Exemptions normally apply for a limited time and the information may be released once the exemption lapses.</p>	These minutes contain information;	Please insert an “x” if relevant
	1. That is personal data	
	2. Provided in confidence	
	3. Intended for future publication	
	4. Related to criminal proceedings	
	5. That might prejudice law enforcement	
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12. Other Please describe		