



## POLLUTION PREVENTION AND CONTROL ACT 1999

### LOCAL AUTHORITY POLLUTION PREVENTION AND CONTROL

#### APPLICATION FOR A PERMIT

Operator Name:	JOHN GROSE GROUP LTD.
Name/Address of Installation:	UNIT 'E', BLUESTEM ROAD, RANSOMES EURYPARK, IPSWICH, SUFFOLK.
Post code:	IP39RT.
Contact Name:	MR. DAVID GROSE
Telephone number:	01473 - 270707
Fax number:	01473 - 270560.
E-mail:	



## The New Pollution Prevention and Control Regime

A new system of regulation for dealing with pollution issues, known as Pollution Prevention Control (PPC), came into force in 2000. PPC is introduced by way of the Environmental Protection Act 1990, the current pollution framework under which you are authorised for Local Air Pollution Control.

The basic purpose of the PPC regime is to introduce a more integrated approach to controlling pollution from industrial sources. It aims to achieve "a high level of protection of the environment taken as a whole by, in particular, preventing, or where that is not practicable, reducing emission into the air, water and land" (*Regulation 8(2)-(3)*).

The PPC system applies an integrated environmental approach to the regulation of certain industrial activities. This means that emissions to air, water (including discharges to sewer) and land, plus a range of other environmental effects, must be considered together. It also means that permit conditions must be set so as to achieve a high level of protection for the environment as a whole. These conditions are based on the use of the "**Best Available Technique**" (BAT), which balances the costs to the operator against the benefits to the environment.

The PPC system places industrial and commercial installations into three new parallel regimes:-

- A1 Integrated Pollution Prevention and Control enforced by Environment Agency.
- A2 Integrated Pollution Prevention and Control (LA-IPPC) enforced by Local Authorities.
- B Local Air Pollution Prevention Control (LAPPC) enforced by Local Authorities.

Installations falling within the A1 and A2 regimes will be subject to control of pollution to land, air and water, together with noise and vibration, energy, land contamination, emergencies, amongst other things. Part B processes currently authorised under Part 1 of the Environmental Protection Act 1990, like your authorised process, will transfer to the LAPPC regime and I remain subject to air pollution control only.

**New installations** falling under the LA-IPPC or LAPPC regimes should contact the Local Authority for an application pack. You will be given advice on how to prepare your application and how the regime will apply.

**For existing authorised processes**, the changeover from LAP to LAPPC will essentially be an administrative one and will not involve payment of new application fees. The transfer will take place over a phased timetable. An extract of Defra guidance setting out the transfer timetable is attached.

**Installations transferring from LAP to LAPPC do not have to take action at this stage.** You are considered to have made a deemed application. The Local Authority has 12 months to transfer your LAP authorisation to an LAPPC permit. If your authorised process is due for transfer, you will be contacted to confirm that a deemed application has been made. If the Local Authority fails to notify you of its determination of the application within 12 months the operator can notify the Local Authority in writing which then triggers a deemed refusal. The operator will then have leave to appeal against this refusal.

For further information, contact Environmental Health and Housing Services on 01284 757042.

# Application for a permit

## Local Authority Pollution Prevention and Control

Pollution Prevention and Control Act, 1999

Pollution Prevention and Control (England and Wales) Regulations 2000 (as amended)

### Introduction

#### When to use this form

This regime is known as Local Authority Pollution Prevention and Control, LAPPC. Installations permitted under this regime are known as B installations. Use this form if you are sending an application for a 'Part B' permit to a Local Authority under the Pollution Prevention and Control (England and Wales) Regulations 2000 (as amended) ("the PPC Regulations").

#### Before you start to fill in this form

Please read the Defra general guidance manual issued for LA-IPPC and LAPPC. This contains a list of other documents you may need to refer to when you are preparing your application, and explains some of the technical terms used. You will also need to read the relevant sector guidance note, BREF note or Process Guidance note as relevant. The Pollution Prevention and Control (England and Wales) Regulations 2000 can be obtained from The Stationary Office, or viewed on their website at: [www.legislation.hmsso.gov.uk/si/si2000/20001973.htm](http://www.legislation.hmsso.gov.uk/si/si2000/20001973.htm)

#### Which parts of the form to fill in

You should fill in as much of this form as possible. The appropriate fee must be enclosed with the application to enable it to be processed further. When complete return to:

*Environmental Protection Services  
Ipswich Borough Council  
Civic Centre  
Civic Drive  
IPSWICH  
IP1 2EE*

#### Other documents you may need to submit

*There are number of other documents you may need to send us with your application. Each time a request for a document is made in the application form you will need to record a document reference number for the document or documents that you are submitting in the space provided on the form for this purpose. Please also mark the document(s) clearly with this reference number and the application reference number, if you have been given one, which will be at the top of the form overleaf. If you do not have either of these, please use the name of the installation.*

#### Using continuation sheets

In the case of the questions on the application form itself, please use a continuation sheet if you need extra space; but please indicate clearly on the form that you have done so by stating a document reference number for that continuation sheet. Please also mark the continuation sheet itself clearly with the information referred to above.

#### Copies

Please send the **original and 3 copies of the form** and all other supporting material, to assist consultation.

#### If you need help and advice

We have made the application form as straightforward as possible, but please get in touch with us at the local authority address given above if you need any advice on how to set out the information we need.

<b>LAPPC Application Form: to be completed by the operator</b>		
For Local Authority use		
Application Reference:	Officer Reference:	Date received:

**A1.1 Name of the installation**

JOHN GROSE ACCIDENT REPAIR CENTRE

**A1.2 Please give the address of the site of the installation**

UNIT 'E', BLUESTEM ROAD, RAUSCHIES EURO PARK,  
IPSWICH.

Postcode IP3 9RT. Telephone 01473-276250.

Ordnance Survey national grid reference 8 characters,  
for example, SJ 123 456

**A1.3 Existing authorisations:**

Please give details of any existing LAPC or IPC authorisation for the installation, including reference number(s):

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Please provide the information requested below about the "Operator", which means the person who it is proposed will have control over the installation in accordance with the permit (if granted)

**A2.1 The Operator – Please provide the full name of company or corporate body**

THE JOHN GROSE GROUP LTD.

Trading/business name (if different)

Registered Office address  
WHAPLOAD ROAD, LOWBSTEET,  
SUFFOLK.

Postcode: NR32 1NN

<b>LAPPC Application Form: to be completed by the operator</b>		
For Local Authority use		
Application Reference:	Officer Reference:	Date received:

Principal Office address (if different)

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Postcode:

Company registration number

1491537

**A2.2 Holding Companies**

Is the operator a subsidiary of a holding company within the meaning of Section 736 of the Companies Act 1985?

No

Yes  *name of ultimate holding company*

Registered office address

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Postcode

Principal Office address (if different)

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Postcode

Company registration number: \_\_\_\_\_

**LAPPC Application Form: to be completed by the operator**

For Local Authority use		
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**A3.1 Who can we contact about your application?**

*It will help to have someone who we can contact directly with any questions about your application. The person you name should have the authority to act on behalf of the operator. This could be an agent or consultant rather than the operator.*

Name COLIN HAYMES

Position CONSULTANT

Address P.O. Box 1013,  
NORWICH

Postcode NR9 5WJ.

Telephone number 01663-865891.

Fax number 01663-867080

E. Mail address admin@gest-management.co.uk

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**B1 About the Installation**

Please fill in the table below with details of all the current activities in operation at the whole installation.

**In Column 1a *Activities in the stationary technical unit***

Please identify all activities listed in Schedule 1 to the PPC Regulations that are, or are proposed, to be carried out in the stationary technical unit of the installation.

**In Column 1b *Directly associated activities***

Please identify any directly associated activities that are, or are proposed, to be carried out on the same site which:

- \* have a technical connection with the activities in the stationary technical unit
- \* could have an effect on pollution

In **column 2a and b Schedule 1 references**, please quote the Chapter number, Section number, then paragraph and sub-paragraph number as shown in Part 1 of Schedule 1 to the PPC Regulations. For example, *Manufacturing glass where the use of lead or any lead compound is involved*, would be listed as Chapter 3, Section 3.3, Part B(b).

**B1.1 Installation table for new permit application**

<b>COLUMN 1a</b>	<b>COLUMN 2a</b>
<b>Activities in the Stationary Technical Unit</b>	<b>Schedule 1 References</b>
Repainting (respraying) road vehicles.	Chapter 3, Section 6.4, Part B(b).
<b>COLUMN 1b</b>	<b>COLUMN 2b</b>
<b>Directly associated activities</b>	<b>Schedule 1 References</b>

<b>LAPPC Application Form: to be completed by the operator</b>		
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Installation Reference:	Officer Reference:	Date received:

**B1.2 Why is the application being made?**

- the installation is new
- it is an existing Part B process authorised under the Environmental Protection Act for which a substantial change is proposed within 4 months of the transitional date and an LAPPC permit is required.

**B.1.3 Site Maps**

Please provide:-

- A suitable map showing the location of the installation clearly defining extent of the installations in red

Doc Reference           J66 1          

- A suitable plan showing the layout of activities on the site, including bulk storage of materials, waste storage areas and any external emission points to atmosphere

Doc Reference           J66 2          

**B2 The Installation**

*Please provide written information about the aspects of your installation listed below. We need this information to determine whether you will operate the installation in a way in which all the environmental requirements of the PPC Regulations are met.*

**B2.1** Describe the proposed installation and activities and identify the foreseeable emissions to air from each stage of the process (this will include any foreseeable emissions during start up, shut down and any breakdown/abnormal operation)

*The use of process flow diagrams may aid to simplify the operations*

Doc Reference:           Emission 1          

**B2.2** Once all foreseeable emissions have been identified in the proposed installation activities, each emission should be characterised (including odour) and quantified.

- **atmospheric emissions** should be categorised under the following
  - (i) point source, (e.g. chimney / vent, identified by a number and detailed on a plan)
  - (ii) fugitive source (e.g. from stockpiles / storage areas).

If any monitoring has been undertaken please provide the details of emission concentrations and quantify in terms of mass emissions. If no monitoring has been undertaken please state this.

*(Mass Emission - the quantification of an emission in terms of its physical mass per period of time. Eg. Grams per hour, tonnes per year)*







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**C1 Fees and Charges**

The enclosed charging scheme gives details of how to calculate the application fee. Your application cannot be processed unless the application fee is correct and enclosed.

The current fees are attached in Appendix A.

**C1.1 Please state the amount enclosed as an application fee for this installation.**

£ \_\_\_\_\_ Cheques should be made payable to: ~~Suffolk County Council~~

We will confirm receipt of this fee when we write to you acknowledging your application.

**C1.2 Please give any company purchase order number or other reference you wish to be used in relation to this fee.**

**C2 Annual charges**

If we grant you a permit, you will be required to pay an annual subsistence charge, failure to do so will result in revocation of your permit and you will not be able to operate your installation.

**C2.1 Please provide details of the address you wish invoices to be sent to and details of someone we may contact about fees and charges within your finance section.**

JOHN GROSE, THE FORD CENTRE, (ATT. MR. D. MEADE),  
 RAMSONES EURO PARK,  
 IPSWICH, SUFFOLK.

Postcode: IP39BE Telephone: 01473-270707

**C3 Commercial confidentiality**

**C3.1 Is there any information in the application that you wish to justify being kept from the public register on the grounds of commercial confidentiality?**

No   
 Yes

Please provide full justification, considering the definition of commercial confidentiality within the PPC regulations.

Doc Reference \_\_\_\_\_

<b>LAPPC Application Form: to be completed by the operator</b>		
For Local Authority use		
Installation Reference:	Officer Reference:	Date received:

**C3.2** Is there any information in the application that you believe should be kept from the public register on the grounds of national security?

- No
- Yes

Do not write anything about this information on the form. Please provide full details on separate sheets, plus provide a copy of the application form to the Secretary of State for a Direction on the issue of National Security.

**C4 Data Protection**

The information you give will be used by the Local Authority to process your application. It will be placed on the relevant public register and used to monitor compliance with the permit conditions. We may also use and or disclose any of the information you give us in order to:

- consult with the public, public bodies and other organisations,
- carry out statistical analysis, research and development on environmental issues,
- provide public register information to enquirers,
- investigate possible breaches of environmental law and take any resulting action,
- prevent breaches of environmental law,
- assess customer service satisfaction and improve our service.

We may pass on the information to agents/ representatives who we ask to do any of these things on our behalf.

It is an offence under Regulation 32 of the PPC regulations, for the purpose of obtaining a permit (for yourself or anyone else) to:

- make a false statement which you know to be false or misleading in a material particular,
- recklessly make a statement which is false or misleading in a material particular.

If you make a false statement

- we may prosecute you, and
- if you are convicted, you are liable to a fine or imprisonment (or both).

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Installation Reference:	Officer Reference:	Date received:

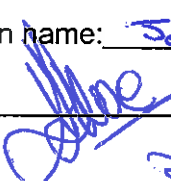
**C5 Declaration**

**C5.1 Signature of current operator(s)\***

I / ~~We~~ certify that the information in this application is correct. I / ~~We~~ apply for a permit in respect of the particulars described in this application (including supporting documentation) I / We have supplied.

Please note that each individual operator must sign the declaration themselves, even if an agent is acting on their behalf.

For the application from:

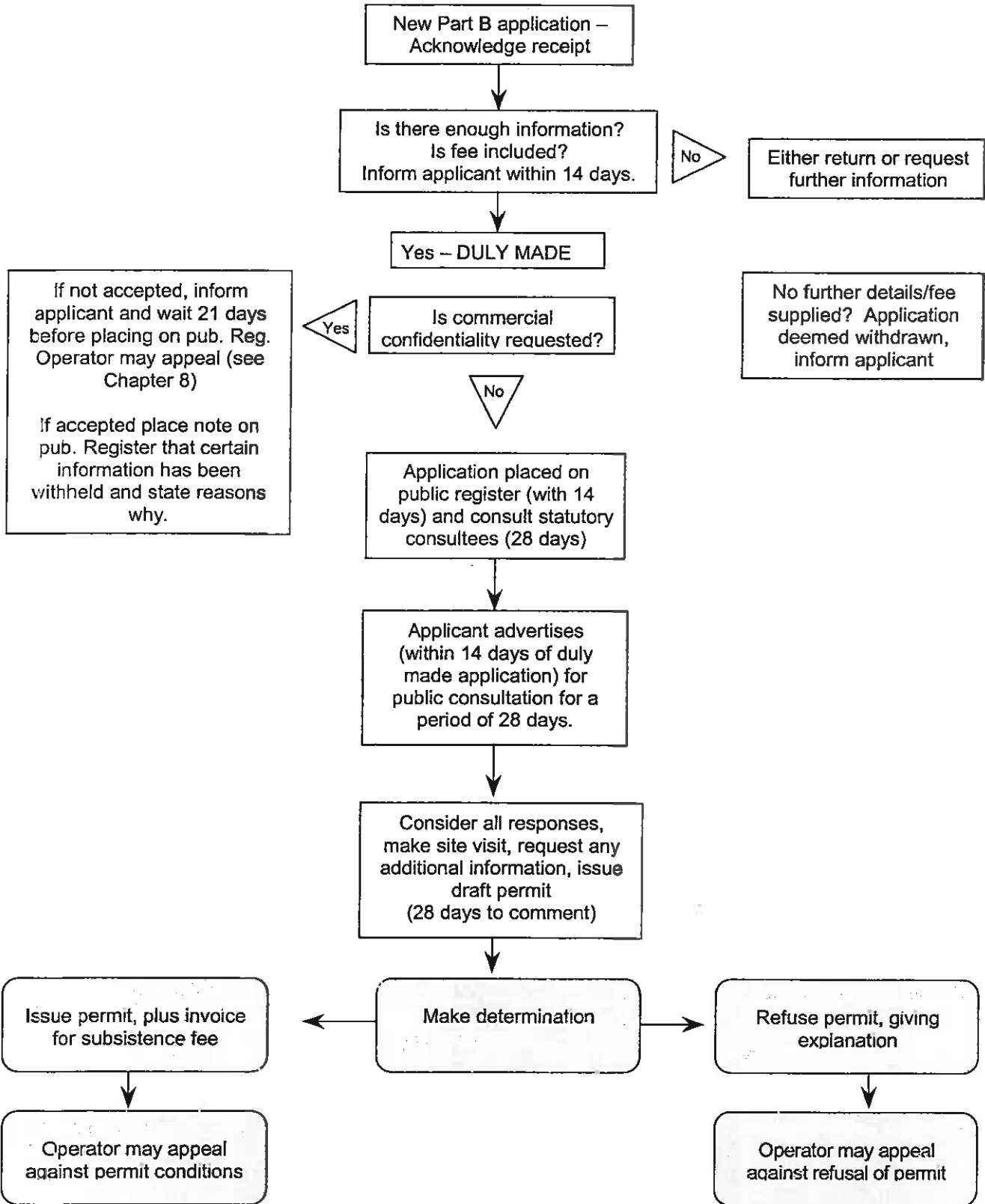
Installation name: John Gross Accident Repair Centre  
 Signature   
 Name David J. Gross  
 Position Regional Director  
 Date 17 June 2005

Signature \_\_\_\_\_  
 Name \_\_\_\_\_  
 Position \_\_\_\_\_  
 Date \_\_\_\_\_

\* Where more than one person is defined as the operator, all should sign. Where a company or other body corporate – an authorised person should sign and provide evidence of authority from the board of the company or body corporate.

### Application procedure flow chart 1 – new LAPPC installation

The timescale for new LAPPC applications is four months, excluding time given with a request for information notice or time taken to determine a request for commercial confidentiality (under an appeal, information must remain withheld until determination of the appeal).



## LAPC / LAPPC Charges 2004/05

Application Fee	Type of Process	2004/05 (£)
Application fee	Standard process	1,342
	Service Stations	126
	Waste oil burner under 0.4MW	126
	Mobile screening & crushing plant	1,342
	▪ For the 3 <sup>rd</sup> to 7 <sup>th</sup> applications	803
	▪ For the 8 <sup>th</sup> to subsequent appns	406
Annual Subsistence Charge	Standard process	837
	Standard charge where paid quarterly	868
	Service stations	128
	Waste oil burner under 0.4MW	128
	Odourising of natural gas	309
	Mobile screening & crushing plant	831
	▪ For the 3 <sup>rd</sup> to 7 <sup>th</sup> applications	499
	▪ For the 8 <sup>th</sup> to subsequent appns	252
Substantial changes s10 & s11	Standard process	856
	Service stations	84
	Waste oil burners under 0.4MW	84
	Change to implement upgrading plan	128
Transfer of permit	Standard process	137
	Service stations	contact regulator
	Waste oil burners under 0.4MW	contact regulator