



**IPSWICH**  
BOROUGH  
COUNCIL

## APPLICATION FORM FOR A PERMIT TO OPERATE A DRY CLEANING INSTALLATION

As defined in Schedule 1 of The Solvent Emissions (England & Wales)  
Regulations, 2004 SI 107

25 OCT 2006

### LOCAL AUTHORITY POLLUTION PREVENTION AND CONTROL

Pollution Prevention and Control Act 1999

Pollution Prevention and Control (England & Wales) Regulations 2000 (as amended)

#### When to use this form:

Use this form if you are applying for a permit to Ipswich Borough Council to operate a dry cleaning installation, as defined in Schedule 1 of The Solvent Emissions (England & Wales) Regulations, 2004 SI 107.

The appropriate fee must be enclosed with the application to enable it to be processed further.  
When complete send the form and fee and any additional information to the address quoted above.

Name of Premises: ..... LENNOX BELSTEAD .....

Address of Premises: ..... LENNOX BELSTEAD 308 SHELDRAKE  
DRIVE IPSWICH SUFFOLK .....

Postcode: ..... IP29LF ..... Telephone: ..... 01473 681262 .....

Ordnance Survey National Grid Reference - 8 characters: ..... TM 139 424 .....

(for example: SJ 123 456 - there are a number of internet mapping sites which will convert a Post Code to a grid reference)

Do you have an existing Permit for a dry cleaning installation? Yes:  No:

#### 1. The Applicant:

Please provide the full name of company or corporate body or the name of the sole trader or the names of the partners: ..... JOHN VICTOR HERCULES .....

AND CLORIA HEUSEN HERCULES TRADING AS LENNOX BELSTEAD .....

Trading/Business Name (if different): ..... LENNOX BELSTEAD .....

Registered Office Address: ..... 308 SHELDRAKE DRIVE  
IPSWICH SUFFOLK .....

Postcode: ..... IP29LF ..... Telephone: ..... 01473 681262 .....

**2. Holding Companies:**

Is the operator a subsidiary of a holding company within the meaning of Section 736 of the Companies Act 1985? Yes:  No:

If Yes, Give name of ultimate holding company: .....

Ultimate holding company's Registered office address: .....

Postcode: .....

Telephone: .....

**3. About the Installation:**

3.1 A plan of the premises showing the location of:

- (a) the premise ✓
- (b) where the dry cleaning machine(s) will be installed ✓
- (c) where the dry cleaning solvents will be stored ✓
- (d) where the dry cleaning residue will be stored ✓
- (e) any drains within the installation and in the immediate area of the installation which may be affected as a result of any potential Volatile Organic Compound (VOC) release from the dry cleaning operations ✓  
must be attached.

3.2 A description of the location and methods of storage of: ✓

- (a) dry cleaning solvents ✓
- (b) dry cleaning residue ✓  
must be supplied

3.3 Make, model name/number, serial number, load capacity, date of installation and type of dry cleaning solvent used. ✓

Make	Model	Serial Number	Load Capacity	Date of Installation	Dry Cleaning Solvent
FIBRIMATIC	910ST2	<sup>NO</sup> 113H0 0085	10 kg	JAN 05	PERC

3.4 Provide details, including a schedule, of checking and maintenance procedures for each machine. This should include the machine manufacturers' recommended operating procedures, checking and maintenance requirements and any other additional procedures undertaken by the operator. (This should be submitted in a form of a list of the activities carried out and their frequencies, for additional guidance see Section C, paragraph 3.14) ✓

✓ 3.5 Provide details on the training and relevant qualifications regarding operating and maintaining the dry cleaning machine in accordance with this guidance.

✓ 3.6 Specify how the product will be weighed and recorded weekly and annually.

✓ 3.7 Provide details how the mass or volume of solvent used will be determined and recorded weekly and annually (due to the low use spot cleaning solvents they need only to be determined annually).

#### 4. Risk Phrase Solvents

At the time of writing and in the future it is believed unlikely that these materials will be used within the dry cleaning industry. *(Details of the risk phrases of the materials used can be found on the original suppliers packaging and in the Materials Safety Data Sheet (MSDS) for the product).*

Are any substances or preparations which because of their VOC content are required carry one or more of the following risk phrases used within the installation:

- R45 - may cause cancer
- R46 - may cause heritable genetic damage
- R49 - may cause cancer by inhalation
- R60 - may impair fertility
- R49 - may cause harm to the unborn child

Yes:  No:

If Yes, provide full details of how and why these risk phrase materials are used and how the requirements of the amendment 1C of the Schedule 1 of The Solvent Emissions (England and Wales) Regulations, 2004 SI 107, substitution, control and limiting of emissions of risk phrase materials will be met.

#### 5. Fees and Charges

The enclosed charging scheme leaflet gives details of how to calculate the application fee. Your application cannot be processed unless the application fee is correct and enclosed.

✓ Please state the amount enclosed as an application fee for this installation: £...134.00.....

Cheques should be made payable to Ipswich Borough Council.

We will confirm receipt of this fee when we write to you acknowledging your application.

Please give any company purchase order number or other reference you wish to be used in relation to this fee.

#### 6. Annual Charges

If we grant you a permit, you will be required to pay an annual subsistence charge. If you don't pay, your permit can be revoked and you will not be able to operate your installation.

Please provide details of the address you wish invoices to be sent to and details of someone we may contact about fees and charges:

LENNAX BERTON  
308 SHERDRANE DRIVE  
IPSWICH SUFFOLK  
Postcode: IP2 9LF Telephone: 01473 681262

#### 7. Commercial Confidentiality

Is there any information in the application that you wish to justify being kept from the public register on the grounds of commercial confidentiality?

Yes:  No:

If Yes, please provide full justification, considering the definition of commercial confidentiality within the PPC regulations (See the general guidance manual).

#### 8. Data Protection

The information you give will be used by the Local Authority to process your application. It will be placed on the relevant public register and used to monitor compliance with the permit conditions. We may also use and/or disclose any of the information you give us in order to:

- consult with the public, public bodies and other organisations;
- carry out statistical analysis, research and development on environmental issues;
- provide public register information to enquirers;
- investigate possible breaches of environmental law and take any resulting action;
- prevent breaches of environmental law;
- assess customer service satisfaction and improve our service.

We may pass on the information to agents/representatives who we ask to do any of these things on our behalf.

It is an offence under Regulation 32 of the PPC regulations, for the purpose of obtaining a permit (for yourself or anyone else) to:

- make a false statement which you know to be false or misleading in a material particular;
- recklessly make a statement which is false or misleading in a material particular.

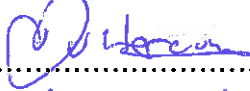
If you make a false statement we may prosecute you, and if you are convicted, you are liable to a fine or imprisonment (or both).

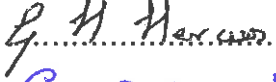
9. Declaration

I/we certify that the information in this application is correct. I/We apply for a permit in respect of the particulars described in this application (including supporting documentation). I/We have supplied.

Please note that each individual applicant must sign the declaration themselves, even if an agent is acting on their behalf.

For the application form:

Premises Name: ..... LENNOX BELSTEAD .....  
Signature: .....  .....  
Name: ..... JOHN VICTOR HERCUS .....  
Position: ..... PARTNER .....  
Date: ..... 23/10/06 .....

Signature: .....  .....  
Name: ..... GLORIA HELEN HERCUS .....  
Position: ..... PARTNER .....  
Date: ..... 23/10/06 .....

\*Where more than one person is defined as the applicant, all should sign. Where a company or other body corporate – an authorised person should sign and provide evidence of authority from the board of the company or body corporate.



# LENNOX BELSTEAD

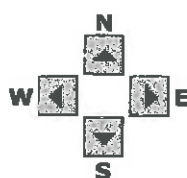
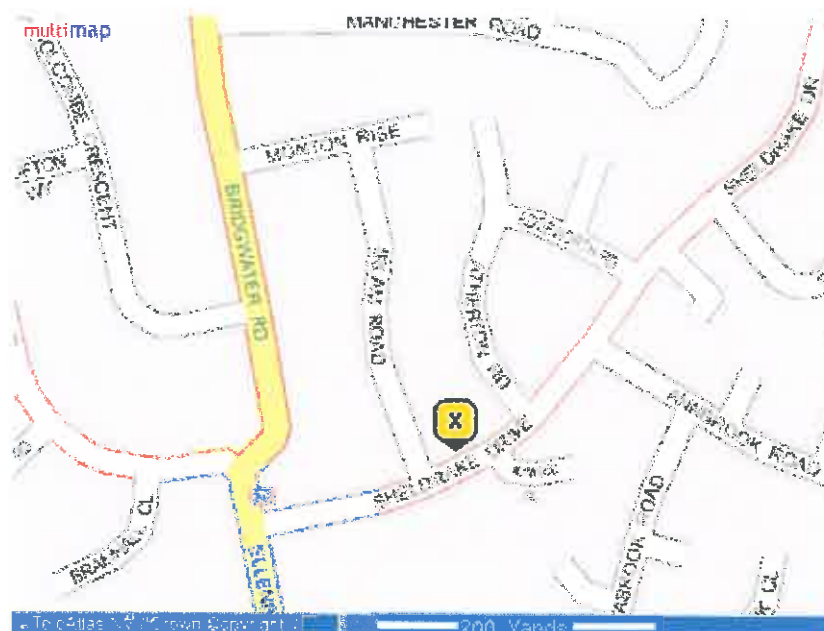


[Home](#)

[Map](#)

### Opening Hours

Mon - Fri  
0800 - 1730  
Sat  
0800 - 1700  
Sun  
Closed



This map is for guidance only—please [see notes on map and routing a](#)

### Contact Details

**Address: LENNOX BELSTEAD  
308, Sheldrake Drive  
Ipswich  
Suffolk  
IP2 9LF**

**Tel  
01473 681262**

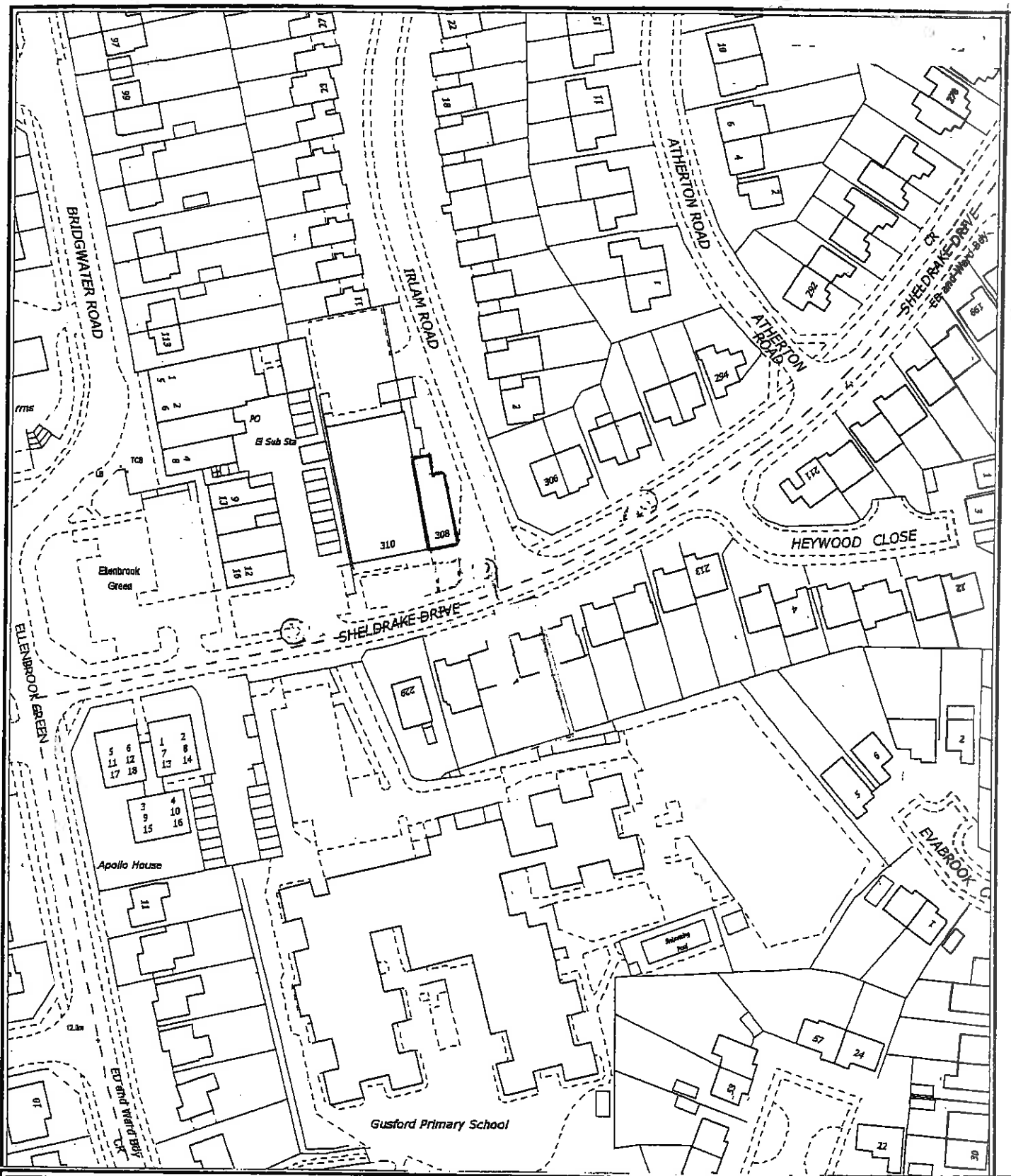


308, Sheldrake Drive, Ipswich, Suffolk, IP2 9LF Tel: 01473 681262

## Maintenance

1. Remove lint, clean and replace,
  - Clean lint screen every three loads.
2. Clean button trap every three loads.
3. Discharge water from compressor daily.
4. Check lubrication oil level daily.
5. Check tank levels every three loads.
6. Check door seals and clean daily.
7. Clean out still Monday and Thursday,
  - Check seals.
8. Drain separator Monday,
  - Check seals.
9. Check tank seals daily.
10. Check inline solvent pipes weekly.
11. Run maintenance program 20,
  - All filters cleaned every week.

All other maintenance by engineers, yearly check as when required.



**IPSWICH BOROUGH COUNCIL**

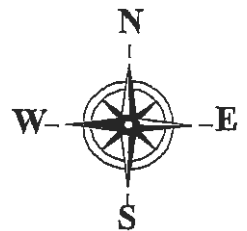
**IPSWICH PLANNING SERVICES**

M. J. Smith BA, Dip EP, M.R.T.P.I. Head of Development Control and Conservation

Title

**308 Sheldrake Drive.**

**Location Plan.**



Number **A 11,556.**

Scale **1:1,250.**

Date

