

Ipswich North : Community Steering Panel

DRAFT v2 – Following discussion at first meeting of the Panel

Purpose

1. The primary purpose of the Panel is to act as a channel of effective communication between the Northern Fringe Development Steering Group and community representative groups in respect of the preparation of the Ipswich Northern Fringe SPD. In doing so, the Panel will:
 - Provide input and feedback on the preparation and implementation of the Northern Fringe Community Engagement Strategy and participate in any reviews of it.
 - Receive and comment upon briefings from council officers on progress with preparation of the SPD
 - Receive minutes from the Northern Fringe Development Steering Group, Spatial Masterplanning Working Group and Transport Working Group
 - Assist in keeping the community involved on progress with preparation of the Northern Fringe SPD
 - *Specific tasks for the panel to participate in – to be agreed. Ideas invited for discussion at next meeting.*

Membership

2. The Panel will comprise one representative from local groups with an interest in the future development of the Northern Fringe. These will include (but not be limited to):
 - Northern Fringe Protection Group
 - Save Our Country Spaces
 - Westerfield Parish Council
 - Ipswich Society
 - Ward members from Whitton, Castle Hill, St Margaret's and Rushmere wards
 - Portfolio Holder for Planning, Chair / Vice Chair of the Planning and Development Committee
 - Ipswich BC officers
3. The Panel will be chaired by Carole Jones, Ipswich BC Planning Portfolio Holder. The Vice Chair will be John Norman from the Ipswich Society.

Terms of Reference

4. The Panel will generally meet monthly, ideally two weeks following Development Steering Group meetings.
5. Members of the Panel will respect the views of other members
6. Where such items are highlighted as 'confidential', members of the Panel will respect the sensitive and confidential nature of some of the issues raised & discussed by the group.
7. Members of the Panel will seek to provide input to the development of the draft SPD for the Northern Fringe through a cooperative, participative & open approach
8. Members of the Panel will provide relevant information relating to their areas of interest and to those parts of the community they represent to assist the development of a draft SPD
9. Feedback & comments from the Panel will be reported to the Northern Fringe Development Steering Group
10. Notes of the Community Steering Panel will be posted on the Council website