



CARAVAN SITES AND CONTROL OF DEVELOPMENT ACT 1960

Application for a Site Licence

I/We hereby apply for a Licence to use the land described below and shown on the attached plan (see Note below) as a site for caravans to be used and laid out as specified below.

1. Name and address of applicant:	Name: Address: Tel No: Email:
2. Applicant's interest in the land: (Give particulars of lease or tenancy, if any) *delete as inappropriate	Freeholder Leaseholder Tenant Other
3. Address or description of site for which site licence is required:	
4. Acreage of site	
5. Has the applicant held a site licence which has been revoked at any time in the last three years?	
6. State type of caravan site for which site licence is required: *delete as inappropriate	* Permanent * Static holiday homes *Seasonal, between the following dates in each year: Touring homes *For touring caravans only, between the following dates in each year: * Tents
7. State maximum number of caravans proposed to be stationed on the site at any one time for the purpose of human habitation:	

NOTE:

A layout plan of the site to a scale of not less than 1:500 should be attached showing the boundaries of the site, the positions of caravan standings, and (where appropriate):

- | | |
|---|-------------------|
| Roads and footpaths | Recreation spaces |
| Toilet blocks, stores and other buildings | Fire points |
| Foul and surface water drainage | Parking spaces |
| Water supply | |

The plan should distinguish between facilities already provided and facilities proposed.

8. Give details of the arrangements for: refuse disposal and for sewage and waste water disposal

- a) Main water supply:
- b) Waste water supply:
- c) Sewage disposal:
- d) Refuse disposal:

9. Has planning permission for the site been obtained from the local planning authority? If so, state:

- a) Date of permission:
 - b) Issuing authority:
 - c) Date (if any) on which permission will expire:
- If not, has permission been applied for?

**For caravan sites already in use on or before 9 March 1960,
without planning permission from the local planning authority**

10. Is it claimed that the site has "existing rights" and does not require permission? If so, state the facts on which the claim is based.

11. Was the site in use as a caravan site:

- a) on 9 March 1960
 - b) on 29 August 1960
 - c) at any other time since 9 March 1958
- If so, when:

Signature of Applicant:

Date:

Please return this form together with the layout plan of the site to:

Private Sector Housing, Ipswich Borough Council, Grafton House, 15-17 Russell Road, Ipswich IP1 2DE

Any enquiries regarding this application should be directed to Private Sector Housing

t: 01473 433003 or e: PSHEmail@ipswich.gov.uk