

Diversionsary Project Funding - Guidance Notes

IMPORTANT: PLEASE READ THE FOLLOWING GUIDANCE CAREFULLY BEFORE FILLING IN THE APPLICATION FORM.

About the fund

Ipswich Borough Council aims to award grant funding to community groups and organisations who wish to actively add to their existing provision or create diversionary activities for young people. The diversionary activities must benefit young people who live in Ipswich and actively play a part in diverting them away from knife crime, gangs, and serious violence.

Groups can apply for a maximum of £1,000.00 and must state in their application the diversionary activity they will provide for young people. Activities should commence from August 2024 onwards and we ask that funding provided should be spent no later than the end of November 2024

Ipswich Borough Council will be hosting a number of organisations and service areas in August 2024 to attend the Cornhill, Ipswich. As part of the application, we expect your organisation to support our activities and promote your project/initiative that has been funded, as well as helping us with our overarching messaging. We are keen to engage with as many young people as possible and it will only be a success with your help. We will hold stalls throughout August 2024 on a Tuesday, Wednesday and Thursday during daytime hours of 11am-3pm.

We will refer young people to your project from our partners who work with young people. We will ensure that this is risk assessed prior to the commencement of your project. We want this funding to support children and young people who wouldn't usually engage or wouldn't have access to the finances to do so. It's also important your project or initiative acts as a safe space for young people to engage.

What can be funded

Below are examples of the types of activity the fund can be used for:

- Hosting classes or education sessions for young people to divert them away from gangs, knife crime and violence.
- Hosting activities such as Boxing classes, Dance Classes, Football, Gaming or Swimming.
- Hosting workshops.
- Hosting lived experience/ diversionary talks. (Must be risk assessed)
- Hosting art.

The above are examples given as a guide and are not exhaustive, if you are unsure on your project please email Ryan.Chivers@ipswich.gov.uk

What cannot be funded

- Individuals – directly or through a third-party
- Projects not predominantly benefiting people living in the borough of Ipswich or young people
- National charities and those registered outside the UK
- Religious or political causes
- Grant-making organisations
- VAT - if you can claim back VAT please do not include it in your costings
- Projects with high ongoing maintenance costs
- Private groups operating as a business for profit
- Activities that form part of statutory obligations such as curricular activity in schools
- Medical research and equipment for statutory or private healthcare
- Payments towards endowment funds, deficit funding or loans
- Sponsored or fundraising events
- Projects that will displace existing services and activities
- Animal Welfare

Who can receive funding?

The funding is available for organisations within the voluntary, community and social enterprise sector.

How to apply

If you would like to access funding through the scheme, please complete the application form.

Closing date

The closing date for this fund is Monday 29th April 2024.

Process

- Completed applications to be sent via email to the Community Safety team at: Communities@ipswich.gov.uk
- Applications will be appraised by a panel.
- If successful, Ipswich Borough Council will send out a Grant Acceptance form. This will need to be completed by the applicant and returned with a copy of the group / organisation's bank statement. Grants will be paid by BACS.
- An evaluation and monitoring form will be sent for completion following the completion of the diversionary activity and must be returned within 2 months of receipt. Returning this form to us is one of the grant conditions. Please keep copies of receipts and invoices related to the project / activity as these form part of our monitoring process.

Funds through the Diversionary Funding should only be spent on the items/purpose detailed in the application form and spent/used by the end of November 2024, however activities can continue for as long as they are planned. If the grant is not spent on the approved purposes or there is an underspend, Ipswich Borough Council has the authority to reclaim part or all of the grant. If you are proposing to make any changes to your approved project, please seek written approval as soon as possible.

Please note this funding cannot cover venue, staffing or equipment costs.