



IPSWICH BOROUGH COUNCIL

Action Notes

Meeting	Ipswich Policy Area Board
Date	20 March 2015
Time	14:00
Location	Council Chamber, Suffolk Coastal District Council Offices
Present	Cllr Geoff Holdcroft –Chair – Suffolk Coastal District Council (SCDC) Phil Ridley (PR) – Suffolk Coastal District Council Desi Reed (DR) – Suffolk Coastal District Council Cllr John Hinton – Babergh District Council (BDC) Rich Cooke (RC) – Babergh & Mid Suffolk District Councils Cllr John Whitehead – Mid Suffolk District Council (MSDC) Cllr Carole Jones – Ipswich Borough Council (IBC) Steve Miller (SM) – Ipswich Borough Council Robert Hobbs (RH) – Ipswich Borough Council Cllr Graham Newman (GN) – Suffolk County Council (SCC) James Cutting (JC) – Suffolk County Council
Apologies	Matthew Ling – Ipswich Borough Council John Pitchford – Suffolk County Council
Distribution	Published.
Action Notes Agreed	Agreed.

Items:

		Action	Attachments
1.0	Agree action notes of February meeting		
1.1	Agreed.	Publish on IBC website.	

<p>2.0</p> <p>2.1</p> <p>2.2</p> <p>2.3</p> <p>2.4</p> <p>2.5</p>	<p>Update on project plan</p> <p>In respect of step 16: agreement of future meeting dates, chair and secretariat (step 16), the next meeting date was agreed to be Friday 5th June 2015. Future meeting dates every other month would be determined at that meeting together with a future chair. It was agreed the secretariat is to be carried on by Ipswich Borough Council.</p> <p>Step 33 considers travel to work areas published by the Office for National Statistics (ONS). Consultants working with SCC and IBC are to provide further analysis of traffic flows as reported in the previous action notes, and the ONS travel to work information has informed the forthcoming employment land needs assessment (step 85). This further analysis is planned to be reported to the Ipswich Policy Area (IPA) Board in June.</p> <p>Step 71 considers housing need and supply for the Ipswich housing market area and the recently published Department for Communities and Local Government (DCLG) household projections will be run through the Pop Group demographic model. This will be reported to the IPA Board meeting in June. It was agreed at a previous IPA Board meeting to use the population forecasts from the East of England Forecasting Model (EEFM) 2014 run.</p> <p>Step 93 considers the outputs of the housing and employment needs assessments for the IPA, which may result in a revised IPA boundary based upon a functional economic area. This relates to step 35 to determine a revised IPA boundary.</p> <p>Further work on infrastructure is expected during 2015/16 with a further green infrastructure paper (step 117) planned for the June 2015 IPA Board meeting.</p>		
<p>3.0</p> <p>3.1</p>	<p>Future secretariat, chair and administration of IPA Board</p> <p>SM introduced a paper on a review of the IPA Board which detailed what had been achieved so far since the IPA Board met in November 2013. Action notes and topic papers have been published on the IPA webpage held on the IBC website at https://www.ipswich.gov.uk/content/ipswich-policy-area.</p>		

3.2	As noted in item 2, IBC will continue with the secretariat of the IPA Board. If additional funding for undertaking the secretariat could be identified as part of a review of how strategic planning activities in Suffolk are undertaken, this would be welcomed.		
4.0	<p>DCLG Household Projections</p> <p>4.1 JC expressed caution relying on the DCLG 2012 household projections published in February 2015. These household projections are based on a five year recessionary trend. Therefore the headship rate, that is the probability of an individual being a head of household, should be considered over a ten year trend period, which is what the work undertaken by Luton Borough Council for the Ipswich housing market area has considered. The EEFM adopts a longer-term economic trend.</p> <p>4.2 In addition the Greater London Authority (GLA) in their analysis consider a migration trend modelled by themselves into and out of London rather than the ONS migration trend adopted in the DCLG household projections.</p> <p>4.3 Caution was also expressed in relation to using the EEFM household projections as these do not take into account changes in demography, for example an ageing population. However the population figures can be used.</p>		
5.0	<p>Green Infrastructure update</p> <p>5.1 Work is continuing to be undertaken on giving an up-to-date position on green infrastructure in the IPA. Projects identified in the Haven Gateway Green Infrastructure Strategy (HAGGIS) from 2008 are being reviewed and mapped. A paper is to be produced for the June IPA Board meeting.</p>		
6.0	<p>Employment Land Needs Assessment update</p> <p>6.1 Consultants have been appointed to do a qualitative review of employment land needs for the IPA local authorities and Waveney District Council and are to produce a final report for June.</p>		

7.0	Local Plan update		
7.1	IBC: Regulation 19 proposed submission consultation for its Core Strategy and Policies development plan document (DPD) review and its Site Allocations and Policies (incorporating IP-One Area Action Plan) DPD closed on 5 th March. Plan to be submitted to the Government for examination in public later this year.		
7.2	BDC/MSDC: Regulation 18 draft joint Local Plan document consultation closed on 12 th March. Draft submission document now being prepared. The community infrastructure levy (CIL) schedules for BDC and MSDC have been submitted for examination. Neighbourhood plan work is progressing.		
7.3	SCDC: concluded public consultation on Issues and Options and the Felixstowe Area Action Plan on 27 th February. A preferred options document is planned for July 2015. The CIL examination was undertaken on 19 th March and SCDC await the Inspector's report.		
7.4	The IPA local authorities agreed to align the annual authority monitoring reports more closely and to prepare these in the new few months.		
8.0	Future work from project plan		
8.1	Discussed under item 2.		
9.0	Any other business		
9.1	RH highlighted the Government's economic plan for the East of England https://www.gov.uk/government/news/prime-minister-announces-long-term-economic-plan-for-the-east-of-england .		
9.2	Reference was also made to the wider South East summit held on 19 th March in London		
10.0	Date of Next Meeting		
10.1	Friday 5 th June 2015 at Suffolk Coastal District Council.		

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