



IPSWICH BOROUGH COUNCIL

Action Notes

Meeting	Ipswich Policy Area Board
Date	7 August 2015
Time	14:00
Location	Council Chamber, Suffolk Coastal District Council Offices
Present	Cllr Tony Fryatt (TF) – Suffolk Coastal District Council (SCDC) Phil Ridley (PR) – Suffolk Coastal District Council Desi Reed (DR) – Suffolk Coastal District Council Cllr Simon Barrett – Babergh District Council (BDC) Cllr John Whitehead – Mid Suffolk District Council (MSDC) Tom Barker (TB) – Babergh & Mid Suffolk District Councils Rich Cooke – Babergh & Mid Suffolk District Councils Cllr Carole Jones (CJ) – Ipswich Borough Council (IBC) Steve Miller (SM) – Ipswich Borough Council Robert Hobbs (RH) – Ipswich Borough Council Andrea McMillan (AM) – Ipswich Borough Council Cllr Christopher Hudson (CH) – Suffolk County Council (SCC) John Pitchford (JP) – Suffolk County Council Dave Watson (DW) – Suffolk County Council
Apologies	Lindsay Barker – Babergh & Mid Suffolk District Councils James Cutting (JC) – Suffolk County Council
Distribution	Published.
Action Notes Agreed	Agreed.

Items:

		Action	Attachments
2.0	Nomination for Chair of the Ipswich Policy Area (IPA) Board		
2.1	Cllr Barrett proposed Cllr Hudson with support from the Councillors present.		

1.0	Agree action notes of June meeting		
1.1	Agreed. Cllr Jones proposed and Cllr Fyratt seconded.	Publish on IBC website.	
3.0	Work programme project plan update		
3.1	SM updated on progress in respect of the project plan. Step 16 refers to how often the Board meets. It was agreed to hold meetings bi-monthly at SCC offices at 10am. The next meeting was proposed to be held on 1 st October. If no rooms are available at SCC then it was agreed to use IBC's offices at Grafton House.		
3.2	Reference was made to steps 57/58 on housing need, step 60 on housing land supply assessment, step 76 on the employment needs for the strategic housing market area, and step 78 in respect of signing-off this paper at a future meeting. These items were discussed later at this meeting.		
3.3	In respect of transport, there is Census 2011 information on movements within the IPA. A travel to work area (TTWA) will be presented at a future IPA Board meeting. Transport was discussed later at this meeting.		
3.4	Steps 104 and 105 focus on the assessment of green infrastructure in the IPA, identifying gaps and the potential to meet mitigation measures for new housing sites. This was also discussed later at this meeting.		
4.0	Transport update – Ipswich Census Data Trend Analysis by WSP (step 89 on project plan)		
4.1	DW gave a presentation on travel to work in and around Ipswich comparing the 2011 position to that in 2001 using Census information. It was noted that 58% of people who lived in Ipswich worked in Ipswich in 2001 and this figure fell to 56% in 2011. The predominant destination attracting commuting flows is the central area of Ipswich and the area to the west of the town. There has also been a movement of commuting flows to the edge of the town.		
4.2	There were a high percentage of jobs filled by Ipswich residents around the town centre in 2001 and this had fallen in 2011. There has been an increase in car ownership in Ipswich to 1.06 cars per household in 2011. There has been the construction of approximately 5,000 additional flats		

4.3	<p>between 2001 and 2011, with fewer owner occupier homes and more rental homes. There has also been a fall in supervisory and routine jobs in Ipswich meaning people living in cheaper accommodation are commuting to neighbouring districts for work, for example agricultural processing jobs in Mid Suffolk District.</p> <p>It was agreed to undertake some further work in respect of the analysis of commuting flows within the Ipswich travel to work area as defined by the 2011 Census.</p>	To undertake further work.	
5.0	<p>Demographic and household modelling update – objectively assessed need (step 56)</p> <p>5.1 RC introduced the National Planning Policy Framework (NPPF) requirement to assess Objectively Assessed Need (OAN) for housing and jobs, and to meet these needs in full, as far as is consistent with the Framework.</p> <p>5.2 Evidence historically has been based on national projections and more recently the 2012 population projections, which are trend-based. The local work being undertaken within the IPA goes beyond the national projections focusing on local circumstances and the local economy.</p> <p>5.3 The emerging 2012 projections factor in the 2011 Census and the East of England Forecasting Model (EEFM), using expertise from Cambridgeshire demographers as reported to the IPA Board in June 2015, and will develop household projections for 2011 to 2031. The final report will become evidence for the IPA local planning authorities to be considered alongside their local plans.</p> <p>5.4 In respect of population growth, between 1993 and 2013 the population has grown steadily by 3,200 per year, which is nearly double the national level. Evidence suggests similar levels of growth in the future. The OAN modelling work is translating the EEFM population forecasts to households.</p> <p>5.5 Market signals are being explored in accordance with the NPPF as well as the impact of second homes, vacant homes, care and homecare.</p> <p>5.6 Sites have been identified to meet the need in each local planning authority's local plan. There will be a requirement to identify further sites within the strategic housing market area in the future to continue to address this need.</p>		

6.0	Five year housing land supply		
6.1	IPA local planning authorities are working towards closer alignment of the five year housing land supply, which is reported through authority monitoring reports.	Publish 2015 authority monitoring reports once produced.	
7.0	Employment land needs assessment update (step 75)		
7.1	Work is progressing on the preparation of a draft report.	Finalise draft report.	
8.0	Green infrastructure update (steps 104 and 105)		
8.1	A report is to be published later this year, prepared by the IPA local planning authorities, which: <ul style="list-style-type: none"> • Identifies area for local growth as set out in local plan documents; • Identifies where green infrastructure can be enhanced and for mitigation; and • Undertakes an audit of progress since the 2008 Haven Gateway Green Infrastructure Strategy (HAGGIS). 		
8.2	Stakeholders involved in the preparation of the 2008 HAGGIS have been involved in the preparation of this report. Areas of deficiency in accessible natural green space (ANG) and the progress made have been identified in the report. The accompanying maps will show areas of ANG over two hectares in accordance with national guidance. The Woodland map will show woodland to Woodland Trust standards. The maps will also show green infrastructure opportunities and enhancements since 2008.		
8.3	The report will inform options for future growth and associated sustainability appraisal work, as well as identifying enhancements to assist in meeting the requirements of the Habitats Regulation Assessments.	Publish green infrastructure report.	
9.0	Suffolk Growth Group update		
9.1	A project Board has been created focusing on spatial planning and delivery.		

10.0	Memorandum of understanding for co-ordination of plans / Duty to co-operate / Local Plan update		
10.1	The IPA local planning authorities are aligning their local development schemes with a commitment to exploring future joint working. A memorandum of understanding will be prepared later this year.		
11.0	Any other business		
11.1	None.		
12.0	Date of Next Meeting		
12.1	10am on Thursday 1 st October 2015 at SCC's offices in Ipswich was agreed but subsequently amended to 10am on Thursday 15 th October at Grafton House in Ipswich.		

The full action notes of this meeting are assumed to be accessible to the public and to staff, unless the chair claims an exemption under the **Freedom of Information Act 2000**. For detailed guidance about applying the exemptions visit <http://www.ico.gov.uk/>



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These minutes contain information;	Please insert an "x" if relevant
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