

IPSWICH VISION BOARD

9AM - 17TH MARCH 2023

AGENDA

Item	Recommendations	Lead
1. Apologies	Paul West Terry Baxter	
2. Minutes of the meeting held on 9th December 2022	To agree the minutes as a true record	
3. Matters Arising		
4. Ipswich Vision Board Governance Review	A. Adopts the revised Terms of Reference at Appendix 2 B. Notes the wider governance review that is underway and participates where requested to do so.	Chair / Helen Pluck
5. Town Deal Update	That the Board notes the progress to date on business cases and delivery and the financial position	Stuart McDonald / Helen Pluck
6. University of Suffolk Strategy	To note the University of Suffolk's Strategy	Helen Langton
7. City Status	To support the proposal to make Ipswich the first city of Suffolk	Helen Pluck
8. Communications	To note the proposals for communications activity	Helen Pluck
9. Any other business		Chair
10. Date, Time and Location of future meetings	To note that previously agreed dates are: (i) 9 th June 2023; (ii) 15 th September 2023; and (iii) 8th December 2023. To determine the start time and location of each meeting	Chair

AGENDA ITEM 2



IPSWICH TOWN DEAL / VISION

DRAFT BOARD MINUTES

9th December 2022

Attendees (Board members): Sophie Alexander, David Ellesmere, Tom Hunt MP, Becca Jackaman, Professor Helen Langton, Dr Daniel Poulter MP, David Ralph, and James Davey

Attendees (Substitutes): Chris Starkie (for C-J Green)

Attendees (Non-Board members): Russell Williams

Apologies: John Dugmore, C-J Green and Paul West,

Item	Description	Action
1	Welcome / Introductions / Apologies HL (Vice-Chair) opened the meeting.	
2	Minutes of the Last Meeting (8th July 2022) Agreed	
3	Matters Arising from the Last Meeting None. It was agreed that RW would separately circulate a summary of the budget position.	RW
4	Declarations of Interest Nothing further to add to those already publicly available.	

5	<p>Appointment of Chair</p> <p>HL confirmed that following an open recruitment campaign that David Ralph as been selected as the Board’s new Chair.</p> <p>The Board expressed their thanks to HL for the work she had done during the period when the Board was ‘between chairs’.</p> <p>HL welcomed DR to the meeting.</p>	
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6	<p>Introduction by Chair</p> <p>DR explained his background and why he was interested in the role. He set out 5 areas that he is keen to focus on – from his initial discussions with Board members:</p> <ul style="list-style-type: none"> (i) A clear vision / purpose; (ii) Doing something / delivery associated with the vision / purpose; (iii) Better linkages to ‘net-zero’ and Ipswich’s place within the region; (iv) Supporting Town Deal delivery; (v) Building confidence and trust. <p>DR is contracted to work a day a week as Chair.</p> <p>DR confirmed that HL had agreed to carry on as Vice-Chair.</p> <p>DP welcomed DRs appointment and suggested composition of Board should be reviewed overtime. He noted that the 4 politicians had worked well together.</p> <p>DR also requested that IBC considered whether and how to create a Town Deal programme fund from a small part of the funding received / due to be received to support delivery.</p> <p>TH noted that the merger of the two Boards was now complete.</p>	
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7	<p>General Updates (Town Deal)</p> <p>The Board noted Paper 2 and the timetable within it.</p> <p>RW agreed to provide an update on progress on 23rd December 2022.</p> <p>DP talked about the M&E group – which has its first initial meeting on the 14th December.</p> <p>In terms of Paper 3 (Local Shopping Parades), the Board agreed the proposals set out with two caveats:</p> <ul style="list-style-type: none"> (i) To move ‘Cliff Lane’ into Group 1 and to move ‘Stoke Park Drive (Asda)’ into Group 2; and (ii) To review Group 2 at the Board prior to any engagement starting with any of those Parades in autumn 2023. 	RW
8	<p>General Updates (Other Matters)</p> <p>The two Councils await the outcome of the Levelling Up Fund Bid. <i>Note: Since the Board meeting, HM Government have pushed the anticipated decision date back to end of January 2023.</i></p>	
	<p>SA confirmed that TB would be happy to lead a ‘Connected Town’ discussion at the next Board meeting.</p> <p>The launch of the Inward Investment Brochure and the potential to put forward Honorary Degree nominations was noted.</p>	TB
9	<p>Communications Proposals Following the Board.</p> <p>Some minor amendments to the draft in Paper 5 had been made following comment. HL would ensure the final version is made available to the Board.</p>	HL
10	<p>Dates of Future Meetings (all ‘in person’)</p> <ul style="list-style-type: none"> (iv) 17th March 2023; (v) 9th June 2023; (vi) 15th September 2023; and (vii) (iv) 8th December 2023. 	

11	Any Other Business DE confirmed that the Council would be appointing a new Chief Executive to replace RW – although he noted that there might also be an interim appointment in advance of permanent recruitment processes completing. RW confirmed his intention to identify a new Town Deal / Vision Board lead from the Borough (i.e. not the next Chief Executive) prior to his departure and to introduce that person to key partners etc. DE also explained that his successor will be known in May 2023 and not before then.	
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AGENDA ITEM 4

Ipswich Vision Board – Governance Review

1. The Chair of the Board has asked the new Ipswich Borough Council Chief Executive to complete a review of the Vision Board’s governance. In addition, the Chair has recently received a letter from the Minister, advising that the Board should consider its membership and governance arrangements in light of recent government guidance – this letter can be found at Appendix 1. This is particularly important as the Board, in its Town Deal role, moves to oversee the delivery of the £25m Town Deal Programme rather than the preparation of business cases.
2. As a first stage, the Terms of Reference for the Board have been reviewed. These were last updated in May 2021 and a number of changes are proposed:
 - i. That the tenure for the Chair is extended to 30th November 2024 following David Ralph’s appointment in December 2022 for two years.
 - ii. That the number of projects in the Town Investment Plan be amended from 11 to 10 to reflect the merging of the Public Realm and Oasis projects (these projects are being merged from a business case / monitoring perspective but will be delivered separately i.e. the Greener Ipswich Task Force will not be responsible for the Public Realm projects or vice versa).
 - iii. That a new clause is added to the responsibilities to reflect the fact that the Ipswich Town Deal will shortly move on from the development of business cases and be focused on delivery of the investment programme
 - iv. That the role of the Ipswich Borough Council and New Anglia Local Enterprise Partnership Chief Executives be changed from “support” to “advise” to more accurately reflect their role.
 - v. That other officers of Ipswich Borough Council and the New Anglia Local Enterprise Partnership may also attend to advise / support the board on certain matters.
 - vi. That civil servants from the Department of Levelling Up be invited to attend as observers – in line with practice on other Town Deal Boards.
3. A “track changes” version of the Terms of Reference is attached at Appendix 2.
4. A deeper review of the Vision Board’s governance is also required to ensure that the Board is fit for purpose and as effective as possible. Ipswich Borough Council’s Assistant Director for Governance has been asked to carry out a review which takes into consideration:
 - Government guidance on Town Deal Boards

- Good practice in other Town Deal Boards
5. The review will consider:
 - The role / purpose / responsibilities of the Board
 - The membership of the Board
 - The role / purpose / responsibilities of any Task Groups
 - The relationship between the role of the Board and the Council as “accountable body”
 - Integration of requirements of the Public Procurement Regulations etc into efficient and effective decision making
 6. Where appropriate the Council’s Assistant Director for Governance will liaise with Board members to seek views to inform the review.
 7. The review will be complete for the Board meeting scheduled for 9th June 2023 and is likely to result in a Governance Framework for the Board and Town Deal.

Recommendations

That the Ipswich Vision Board:

- C. Adopts the revised Terms of Reference at Appendix 2
- D. Notes the wider governance review that is underway and participates where requested to do so.

Helen Pluck
Chief Executive, Ipswich Borough Council



Department for Levelling Up,
Housing & Communities

Dehenna Davison MP
Minister for Levelling Up
2 Marsham Street
London
SW1P 4DF

David Ralph
Chair, Ipswich Town Deal Board

28th February 2023

Dear David,

I am writing to you and the Town Deal Board members about the progress of Ipswich's Town Deal.

I firstly thank you and the Town Deal Board members for your support in developing this major investment in the town. It is pleasing to know that the Shopping Parades Regeneration Fund and Paul Silo Building projects are now progressing well and delivering on the ground. I know that we are all keen to see the remaining projects also start delivery so that the town can benefit. You'll know that my officials have been in discussions with the local authority on the outstanding value for money information that needs to be submitted before the Department releases funding.

I am aware that Ipswich's Town Deal Board merged with the Ipswich Vision Board last year. While I welcome the partnership's ambition for creating a strong, strategic vision for the town, I would encourage you to ensure that the Board remains focused on the delivery of Ipswich's Town Deal projects as it moves into this new phase of its operations.

I appreciate that the Board name, membership, and brand may change now that the two partnerships have merged and you have been newly appointed as Chair. I would like to take this opportunity to remind you of the Board's role in overseeing Town Deal progress, particularly as it moves into the delivery phase. We expect Town Deal boards to continue to provide strategic oversight, to meet regularly to discuss progress, ensure that projects stay true to the Town Investment Plan vision and to work through risks and issues together. Its membership should support this purpose and reflect the diversity of the town and surrounding area but not be too large as to become a hindrance to effective management; I would recommend you consider a more streamlined membership so that it can refocus its efforts on the next crucial stage of delivery. Please see further guidance on a Town Deal Boards role on our website: [Supplementary Guidance for Town Deal Boards](#).

I trust that through appropriate engagement you will support the progress of the Town Deal projects, which I am keen to support. It is of course in all of our interests that this important deal remains on track and delivers for the people of Ipswich.

With every good wish,

DEHENNA DAVISON MP

Ipswich Town Deal Board

Terms of Reference

[Replacing Version of 21st May 2021~~15th October 2020~~]

Purpose:

To help drive forward long term, inclusive economic and productivity growth in Ipswich.

Ensure successful delivery of the Town Investment Plan and the 140 Ipswich Town Deal projects.

Ensure that Town Deal progress is monitored and that Town Deal work is coordinated with the activities of other key economic stakeholders and groups in Ipswich (e.g. Ipswich Vision, the Ipswich Strategic Policy Area group, the Ipswich Transportation Task Force).

To lead on any partnership work required in the lead up to any other major regeneration bids to Government (e.g. 'Levelling Up Fund Bid(s)').

Responsibilities:

- Co-ordinate the development of business cases for the 140 Ipswich Town Deal projects - with a view to submission of all of them to HM Government by 31st March 2022.
- To oversee the delivery of the 10 Ipswich Town Deal projects, ensuring that they deliver the expected outcomes for Ipswich
- Influence stakeholders to ensure there is sufficient resources and co-investment to deliver the Town Investment Plan and the 140 projects.
- The Board can set up 'sub-groups' (such as Task Forces) to lead on any aspects of its work where it considers that appropriate.
- Advise on other strategic economic interventions across Ipswich to ensure coordinated and effective delivery, and to identify gaps and opportunities and to drive forward new initiatives.
- To decide whether to support / endorse any relevant funding bids for the Ipswich Borough area (e.g. bids to the Government's Levelling Up Fund).
- To adhere to The Seven Principles of Public Life (i.e. the 'Nolan Principles').

Meeting Frequency

The meetings will be quarterly unless the Board decide to meet more frequently.

Decision Making

The Board is not a legal entity in its own right. However, its views are important and will be documented within published minutes. Ipswich Borough Council is the accountable body for Town Deal arrangements with the Government.

Chair: Term and responsibilities

The Chair has the casting vote on any matters voted upon (in addition to their normal vote as a Board Member). The Chair will agree the Agenda of each meeting – and the draft minutes of each meeting – with the Borough Council prior to publication.

The Chair's term of office will expire on 30th November 2024~~31st July 2023~~. In the event that the Chair is absent – for whatever reason – the Vice Chancellor of the University will Chair the meeting / item (as Vice-Chair of the Board) and if they are also absent then those in attendance will elect a temporary chair from within the private sector attendees present.

Attendance of non-members at meetings

The Board will be advised by the Chief Executive of supported by the Chief Executive of Ipswich Borough Council and the Chief Executive of the Local Enterprise Partnership as well as other officers of both organisations as appropriate to its business. Other people can attend where considered helpful to the Board. Civil Servants from DLUHC may also attend as Observers.

Substitutes

In the event that a Board member cannot attend the meeting then they can arrange for a (previously named) substitute (with voting rights) to attend in their place. Alternatively – if practicable – Board members could inform the Chair of their views on the published papers in advance of the meeting.

Accountable Body and Board Administration

Ipswich Borough Council is 'lead council' and 'accountable body' for the Town Deal process / funding will organise and administer the meetings. In doing so the Borough Council will be supported by an Operations Group made up of representatives of the Core Members (and chaired by the Chief Executive of the Local Enterprise Partnership)

Public Access Board papers and minutes will be publicly available (unless there is a reason for them to be kept confidential – with the Borough Council determining this in accordance with its normal 'Committee paper' rules).

Register of Interests A publicly available register of interests will be maintained.

Note: the geographic extent of Ipswich for the purposes of the Town Deal proposal matches exactly the boundary of Ipswich Borough Council.

AGENDA ITEM 5

TOWN DEAL UPDATE

1. Since taking up post the Council's new Chief Executive and a team of senior Council officers have been reviewing each project within the Town Investment Plan and progressing the 9 business cases which had not previously been signed off. In addition, work has progressed on the delivery of the two projects which had previously had their business cases signed off and the three projects which had received funding from the 5% of CDEL which was drawn down by the Council for this purpose in 2022.
2. This paper provides an update on
 - the 5 projects in delivery
 - the 9 business cases which were outstanding at 31st January 2023
 - the Town Deal Budget
 - the Monitoring & Evaluation meeting which took place on 9th March 2023
3. It should also be noted that the Council's Chief Executive received a letter from the Minister for Levelling Up on 21st February about the progress being made on the Town Deal Business Cases. This letter can be found at Appendix 1. A meeting with the Minister was arranged for 9th March but was postponed by the Minister's office and at the time of writing this paper, a new date has not been set. As such a verbal update will be provided at the Vision Board meeting.

The five projects in delivery

Pauls Silo

4. The former R&W Paul Silo has stood unused and derelict for several years whilst a new usage was developed for this unique structure and key feature of the entrance to the waterfront. A design concept of developing the building into a climbing centre with a restaurant / bar on the top floor and the roof, with the potential for additional uses on intermediate floors was agreed as part of the Town Investment Plan.
5. Funding from the Towns Fund was granted to the sum of £3.75m, with the VfM being agreed in October 2022 and the first payment made in November 2022.
6. The project set out the following objectives in its bid to the Towns Fund. These objectives remain unchanged since the bid submission.

- Creation of a new area of public open space adjacent to the silo.
 - The provision of an external climbing wall on the western façade of the silo.
 - Reuse of the top floor of the silo and the roof for a publicly accessible use (e.g., a bar / restaurant).
 - Use of some of the internal spaces within the silo to support the climbing centre,
 - Creative use of (some of) the 30+ internal silos potentially in collaboration with the local cultural sector.
 - An area of parking at the north of the silo.
7. A project budget of £3.75m is currently in place from the Towns Fund, this funding has been indicatively allocated as follows:
- £0.5m public open space
 - £0.5m other external works (e.g. car park)
 - £0.5m new lifts in the silo
 - £0.25m improved access e.g. stairs
 - £1m climbing centre contribution (external and internal walls)
 - £1m structural, MEP and general client internal fit out
8. To date the project has a total spend of £55k which has been on a structural survey, concrete consolidation, CGI imagery, climbing wall consultancy, photographic surveys and project staff costs. Once the design team has been appointed, more detailed costs analysis and planning will be undertaken.
9. The structural survey concluded that the structure is capable of taking the expected loads for the intended uses. Walltopia, an industry leading climbing wall provider has been engaged to provide concept designs on internal and external climbing walls and this information will be used to inform the detailed design process. As part of their fee, Walltopia will also provide some consultancy to the Design team.
10. The Design team is expected to be appointed in April with the design phase running to November 2023, culminating in a planning consent being achieved. The planning consent will trigger the procurement of the main contractor which will carry out the works with an expected start onsite in May 2024 and project completion in May 2025. The Silo Design team will work closely with the design team for the St Peters public realm project to ensure that the two sites work in tandem.
11. The Council's project team are exploring ways to accelerate the delivery of the scheme with the main opportunity being to begin procurement prior to achieving the planning consent. There are pros and cons to this approach which are currently being assessed.
12. At the Monitoring & Evaluation Board meeting on 9th March this project was graded as Amber by the Board.

Shopping parades

13. The £2.81m fund will be used to renovate and regenerate the external facade of local shops, including (but not limited to) improvements to the wider public realm. These can include but are not limited to:

- Public Safety Improvements e.g. improve road crossing points, improve the quality of the
- Pavements with coloured/tactile paving, installation of bollards and barrier systems, improve street lighting, install CCTV cameras, provide flush thresholds to entrance.
- Environmental Enhancements e.g. create small greened/landscaped areas and plant trees to reduce pollution and for carbon offsetting. Install a new litter or recycling bin.
- Appearance of the Parade e.g. refurbish shop fronts, replace tarmac/concrete pavements and renew vacant shop fronts, install tables and benches/chairs, provide a piece of public art.
- Transport / Access Improvements e.g. install bike racks, bus stops or shelters, electric car charging points and additional parking spaces.
- Public Information e.g. improve signage and site promotion, improve highways signage to the parade and provide public information notice boards.
- New 'Services' for the Parade e.g. community hub/café, recycling stations and play equipment, provide free Wi-Fi for the parade or start a loyalty scheme for the parade.

14. The agreed objectives for the fund are:

Objective 1. Ipswich's Shopping Parades will be attractive and high-quality locations

- They will have high quality, integrated streets and public spaces that people will enjoy using
- They will be modern, popular, safe and vibrant spaces with a diverse range of uses

Objective 2. Ipswich's Shopping parades will provide a place to support and nurture local businesses

- They will have a diverse and thriving local economy
- They will provide employment opportunities for local people

Objective 3. Ipswich's Shopping parades will be sustainable and environmentally friendly spaces

- They will have green spaces which will have positive effects on air quality, drainage and health
- They will have facilities to help reduce carbon emissions

Objective 4. Ipswich's Shopping parades will be accessible

- They will have safe, easy and inviting routes
- They will be convenient to access by car, bus, taxi, walking and cycling
- They will be accessible for patrons with disabilities

Objective 5. Ipswich's Shopping parades will be community hubs

- They will enable the community to play a more active role in the future of the area
- They will promote a stronger sense of civic pride in the area

15. In January the first set of parades were invited to bid for up to £250,000 (approx. £1.5m in total – max of £250k per area). All invited parades have submitted proposals which will be assessed for cost and viability. This work includes costings by a quantity surveyor, feasibility (i.e. is the request physically and legally possible at the proposed site), design (where this is needed to finalise the location / cost of an intervention) and an assessment of ongoing revenue costs and where these can be funded from.
16. A report will be produced for each parade and presented to the task force probably in the 2nd half of April. This will enable consultation with landlords who need to indicate their consent to the proposed works and resident consultation. It is anticipated that these will both be concluded by the end of May – but this is subject to responses being received by landlords. Then, works will be commissioned and / or detailed designs will be completed to enable planning applications to be submitted.
17. In May Community facilities which are linked to a shopping parade location will be able to apply for funding of up to £60,000 per community facility which enhances the offer to local residents such as play areas or community meeting spaces from a total fund of £260,000.
18. Then in September, contact will be made with the parades included in phase 2 to enable applications to for up to £100,000 per parade.
19. At the Monitoring & Evaluation Board meeting on 9th March this project was graded as Green by the Board.

Tech Campus (Suffolk New College)

20. This project is complete onsite and has received £940,000 funding from the 5% CDEL that was allowed to be drawn down in advance. The Business

Case for this project has not yet been signed off (at the time of drafting this paper) though sign off is anticipated shortly.

21. The project is expected to assist 200 construction learners, 100 digital learners and 50 apprentices over 3 years with 10 new jobs being created.
22. The funding has been spent on:
 - £800,000 on developing the workshops and acquiring equipment
 - £140,000 on digital and IT equipment
23. At the Monitoring & Evaluation Board meeting on 9th March this project was graded as Amber by the Board but agreed this would move to Green once the funding was secured.

Oasis / Greener Ipswich

24. Part of the project (£80,000) has been funded by the 5% CDEL advance funding. This was agreed by the Town Deal Board on 12th November 2021 and has been utilised to start Public Realm improvements to the waterfront area of the town including planting and street furniture.
25. During w/c 6th March the business case was signed off by DLUHC, making this the third business case to be fully signed off. It has been merged with the Public Realm business case to make one project, though the Greener Ipswich group will not be responsible for delivering the Public Realm works or vice versa.
26. A delivery plan for 2023 is in development, with the Council's Director for Operations and Place now leading the relationship with the Greener Ipswich group. The Director is responsible for the Council services involved in the project and is therefore ideally placed to ensure delivery against plans and that the plans are realistic and deliverable.
27. At the Monitoring & Evaluation Board meeting on 9th March this project was graded as Amber by the Board.

The old Post Office

28. In addition to the £1m of accelerated Town Deal funding (which is not included in the £25m Town Deal investment plan), £230,000 was awarded from the 5% CDEL funding and the old Post Office has been open as The Botanist since May 2022. 61 new jobs have been created in addition to the restoration of the building as a heritage asset.

29. The business case for this project has not been signed off by DLUHC at the time of writing this paper, but sign off is anticipated shortly and a verbal update will be provided to the Board.

30. At the Monitoring & Evaluation Board meeting on 9th March this project was graded as Amber by the Board but agreed this would move to Green once the funding was secured.

The 9 outstanding business cases at the end of January

31. The position set out below is correct at close of business on 8th March 2023 and was circulated to the Board on that date. Work has proceeded at pace since the beginning of February and it is expected that all business cases will be signed off by DLUHC before March 31st.

No. of Projects	10 (Oasis & Public Realm now merged)
Business Case Documents submitted	10
Business Case Documents Outstanding	0
Business Cases in assessment phase and VFM work being carried out	7 (Academy of Yacht Building, Digital Town Centre, Integrated Care Academy, Oasis / Public Realm, Post Office, Regeneration Fund, Tech Campus)
Business Cases Approved	3 (Pauls Silo, Shopping Parades, Oasis / Public Realm)
Initial Business Cases in assessment phase	0 (Pedestrian Bridge now in VFM stage)
Initial Internal Deep Dive Meetings Held	11

Project	Activity	Deadline
1. Academy of Yacht Building <i>3rd Parties: Spirit Yachts and ABP</i>	<ul style="list-style-type: none"> - External consultant (Deyton Bell) appointed to assist with VfM Assessment. - Academy proposal prepared by Spirit Yachts, received 28.02.23 - Submission to be completed. 	By 10 th March
2. Digital Town Centre <i>3rd Party: Ipswich Central</i>	<ul style="list-style-type: none"> - Submitted to Cent Govt 28.02.23. - BCR 2.17 - Feedback received 06.03.23. - Reviewed and revised submission made to Govt with clarifications 08.03.23 	Submitted.

<p>3. Integrated Care Academy</p> <p><i>3rd Party: University of Suffolk</i></p>	<ul style="list-style-type: none"> - External consultant (Deyton Bell) appointed. - Business Case received from DB. - Submitted to Cent Govt on 03.03.23 - BCR 2.46 - Awaiting feedback. 	<p>Submitted.</p>
<p>4. Ipswich Oasis & Public Realm</p> <p><i>3rd Party: Greener Ipswich</i></p>	<ul style="list-style-type: none"> - Submitted to Cent Govt 28.02.23 - Oasis and Public Realm Project now merged as one submission. - Feedback from Govt received 06.03.23. - Responded 06.03.23. - Cent Govt confirmed VFM acceptable 07.03.23. - Project Adjustment Request (PAR) information required by Govt submitted 08.03.23 – this formally merges Oasis and Public Realm 	<p>Submitted. VFM Approved.</p>
<p>5. Pedestrian-Cycle Bridge</p> <p><i>3rd Parties: SCC and ABP</i></p>	<ul style="list-style-type: none"> - Initial business case now prepared and received from SCC and to be submitted to Cent Govt Team 21.02.23. - Acknowledged by DLUHC and analysts reviewing submission. - Feedback received 06.03.23. - IBC responded 08.03.23 with further information and clarifications. 	<p>Submitted</p>
<p>6. Tech Campus and Construction Centre</p> <p><i>3rd Party: Suffolk New College</i></p>	<ul style="list-style-type: none"> - External consultant (Deyton Bell) appointed to assist with VFM. - On track for submission by deadline. 	<p>By 10th March</p>
<p>7. Town Centre Regeneration Fund</p>	<ul style="list-style-type: none"> - Example obtained. - Deyton Bell appointed - Report being drafted and prepared for submission. 	<p>Between 10th and 15th March</p>
<p>8. Re-using the Old Post Office (Cornhill)</p>	<ul style="list-style-type: none"> - Submitted to Cent Govt on 23.02.23. - Feedback received 06.03.23. - Responded with clarifications 08.03.23 	<p>Submitted.</p>

The Town Deal Budget

The following information is provided by the Council's Director of Resources and Section 151 Officer (Statutory Chief Finance Officer).

1. Introduction

- 1.1. This briefing note provides an update on:
- The approach to project management budgets for the Town Fund
 - 2022/23 closedown
 - 2023/24 Programme Budget

2. Project Management

- 2.1. The Town Fund provides both revenue and capital funding streams. The revenue grant of £173,029 has covered the preparation of business cases and programme management.
- 2.2. There is £25m capital funding for the 11 projects plus the additional £1m Accelerated Funding for 1 Cornhill. The Scheme Budgets are shown in appendix 1.
- 2.3. It is intended to create project management budgets from the capital funding for each project. Each project scheme budget will be created once the business case has been approved and the scope of the project management required for each scheme, has been identified.
- 2.4. Costs will be capitalised based on generally accepted accounting practice (known as GAAP). The approach to any revenue costs for the Schemes will be developed as part of the detailed delivery plan. These may come from matched funding or other budgets.

3. 2022/23 Closedown

- 3.1. There have been limited financial transactions in 2022/23. The spend is shown in appendix 1 and consists of the payment of £940,000 to Suffolk College for the Tech Campus , a payment of £156,940 to complete the 1 Cornhill project, and survey costs for Pauls Silo and the Yacht Academy.
- 3.2. Following the signoff of the business cases for Local Shopping Parades and Pauls Silo, £950,000 (£475,000 for each project) was received in September 2022. The amounts were calculated at £500,000 each less the 5% CDEL advance grant that was received in September 2021. The majority of this money is still to be spent and will be carried forward into 2023/24.

4. Programme Budget

- 4.1. The future Programme Budget (2023/24 and 2024/25) is shown in appendix 1. Subject to the scheme business cases being signed off and more detailed delivery plans being prepared, the majority of delivery and spend (£19,224,752) is anticipated in 2023/24.

5. Summary

- 5.1. Project management budgets will be created from the funding available for each Scheme once the business cases have been signed off.
- 5.2. The 2022/23 spend and Scheme budgets are summarised in appendix 1.

The Monitoring & Evaluation meeting which took place on 9th March 2023

32. The Monitoring & Evaluation Board met with Ipswich Borough Council Officers on 9th March to consider the Monitoring & Evaluation reports for each project. The table below sets out the conclusions of the Board:

Project	RAG rating	Comment
Academy of Yacht Building	Red	Once funding secured, M&E Group highlighted funding and deliverability risks.
Digital Town Centre	Red	Once funding secured, M&E Group highlighted an improved understanding of Project Deliverables and Task Force Group to be re-established.
Pauls Silo	Amber	To move to Green as Project gathers pace.
Post Office	Amber	To move to Green once funding secured
Integrated Care Academy	Amber	To move to Green once funding secured
Public Realm / Oasis	Amber	To move to Green as pace of deliverables increases.
Shopping Parades	Green	Outcome of Shopping Parade consultation awaited. Risks of delivering project (consents/ownership) identified.
Pedestrian Bridge	Red	Once funding secured, M&E Group highlighted funding and deliverability risks.
Tech Campus	Amber	To move to Green once funding secured
Regeneration Fund	Red	To move to Amber once funding secured. M&E Group highlighted the

		importance of early report to the Board on potential opportunities.
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Recommendation

That the Board notes the progress to date on business cases and delivery and the financial position



Department for Levelling Up,
Housing & Communities

Dehenna Davison MP
Minister for Levelling Up
2 Marsham Street
London
SW1P 4DF

Helen Pluck
Interim Chief Executive
Ipswich Borough Council
Grafton House
15-17 Russell Rd
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IP1 2DE

21 February 2023

Dear Helen

I am writing to you about the progress of Ipswich's £25million Town Deal.

I would firstly like to thank council officers, Town Deal Board members and other partners on your work so far to take forward this major investment in your town. I know that significant efforts went into preparing your Town Investment Plan and business cases for your eleven projects. It is welcome that two of these projects, the Shopping Parades Regeneration Fund and Paul's Building Silo, have received a first payment and are delivering on the ground.

I am aware that you have been working closely with my officials on the remaining nine projects, in particular to ensure robust evidence of value for money ahead of funding being released by DLUHC.

I know we are all keen to see these remaining projects start to be delivered on the ground and would therefore request that you submit all outstanding information as soon as possible, and at a minimum by 31st March. If the deadline is not met then this may risk future project funding, although I want to work closely with you to ensure that this does not happen.

I would like to invite you to a meeting to discuss these issues further and how we can work together to expedite the submission of your remaining information. My officials will be in touch shortly to arrange a convenient time.

Thank you for writing on this important matter and I look forward to meeting soon.

With every good wish,

DEHENNA DAVISON MP