



**IPSWICH**  
BOROUGH COUNCIL

<b>Council Service:</b>	<b>Information Communications Technology (ICT)</b>
The reasons we use your data	<ul style="list-style-type: none"><li>• To allocate hardware, software and mobile devices (employees and Councillors only)</li><li>• To manage employee and Councillor ICT accounts</li><li>• To manage threat analysis</li><li>• To undertake web analytics (including cookies)</li><li>• Service delivery</li><li>• Service improvement and planning</li><li>• Equality Monitoring</li></ul>
Why we are allowed to use your data	<p>Legal obligation and or performance of a public task under various UK laws including but not limited to:</p> <ul style="list-style-type: none"><li>• The Localism Act 2011</li><li>• The Equality Act 2010</li></ul> <p>Contract (staff data) Legitimate Interest (web analytics) Consent (web analytics – cookies)</p>
Who we can share your data with	<ul style="list-style-type: none"><li>• ICT suppliers</li><li>• The Police and other crime enforcement agencies</li><li>• HMRC</li></ul>
How long we keep your information for	In accordance with the Council's data retention policy
When computers make any decisions about you	Some automated scanning and correlating of results to flag threats and vulnerabilities
When your data gets sent to other countries	Web analytics by Google Analytics may be held outside the EU under contract but it will then be anonymised. No tracking occurs.
How to exercise your rights	Please see <a href="http://www.ipswich.gov.uk/privacy">www.ipswich.gov.uk/privacy</a>