

Our ref: WK/201706854
Please ask for: Ben Atkinson
Telephone: 01473 432000
Email: ben.atkinson@ipswich.gov.uk



Company Secretary
Tay-Dal Surfacing Ltd
4 Olympus Close
Ipswich
Suffolk
IP1 5LJ

Grafton House
15-17 Russell Road
Ipswich
Suffolk
IP1 2DE

www.ipswich.gov.uk

Tuesday, 29 September 2020

Dear Sir/Madam

**THE ENVIRONMENTAL PERMITTING REGULATIONS 2016, REGULATION 61
PREMISES ADDRESS: Tay-Dal Surfacing Ltd, 4 Olympus Close, Ipswich, IP1 5LJ**

I write following several attempts to contact you to arrange an inspection at the above premises.

As I have not received any return correspondence, please find enclosed a request for information notice under the above Act.

Failure to return the information required by the notice will result in you being served with a Revocation Notice, which will render you operating without a permit and liable to fines or prosecution.

If you have any questions or wish to discuss the matter further, please do not hesitate to contact me.

Yours sincerely

Ben Atkinson
Public Protection Officer
Environmental Health

Request for Information Notice

EP Permit Ref: MC1/RAB/11/15
Information Request Ref: wk/201706854

Ipswich Borough Council
The Environmental Permitting Regulations 2016
Regulation 61



To: ***Tay-Dal Surfacing Ltd, 4 Olympus Close, Ipswich, Suffolk, IP1 5LJ***

Ipswich Borough Council ("the Council"), in the exercise of the powers conferred upon it by regulation 61(1) and (2) of the Environmental Permitting (England and Wales) Regulations 2016 ("the 2016 Regulations") hereby requires you -

- a) To furnish the Council at the address set out below the information specified in the Schedule attached to this Notice ("the Schedule");
- b) To furnish that information in electronic format compatible with Microsoft Windows system;
- c) To furnish that information by the date specified in the Schedule attached to this Notice.

environmental.health@ipswich.gov.uk & ben.atkinson@ipswich.gov.uk

Signed on behalf of Ipswich Borough Council:

Ben Atkinson
Public Protection Officer
(An authorised officer of the Council)

Date: 29th September 2020

Request for Information Notice Schedules

EP Permit Ref: MC1/RAB/11/15
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IPSWICH
BOROUGH COUNCIL

Schedule (example)

INFORMATION TO BE SUPPLIED TO THE COUNCIL	FORMAT OF THE SUBMISSION	DEADLINE FOR THE SUBMISSION
Records of maintenance with regards to the crusher for the past 36 months	PDF / Jpeg	Wednesday 7 th October 2020
Evidence of the crusher being totally contained or fitted with a water suppression system		
Records of all tests and monitoring for the previous 36 months		
Copy of all manufacturers' instructions for the crusher		
Records of relevant staff training		
Evidence of BAT being used to prevent or reduce emissions in relation to any aspect of the operation of the mobile plant		
Schedule of operation for the past 36 months		
Schedule of operation for the next 12 months		

Signed on behalf of Ipswich Borough Council:

Ben Atkinson
Public Protection Officer
(An authorised officer of the Council)

Date: 29th September 2020

Guidance for Operators receiving a Request for Information Notice

(This guidance does not form part of the Request for Information Notice, but it is for the guidance of those served with the Notice. Further guidance can be found in the PPC General Guidance Manual.)



Dealing with a Request for Information Notice

This Notice requests information, which the Council considers it requires for the purposes of the discharge of its function under Environmental Permitting (England and Wales) Regulations 2010.

The [legal person / individual] named in the Notice is required to supply the information detailed in the Notice or attached Schedule within the timescale specified.

Confidentiality

The person receiving the request may ask for certain information to remain confidential, ie not be placed on the public register. Asking for the exclusion from the public register of confidential information must be done at the time of supply of the information requested by this notice or any other notice. Clear justification must be given for each item wishing to be kept from the register. The onus is on the person asking to provide a clear justification for each item to be kept from the register. It will not simply be sufficient to say that the process is a trade secret.

National Security

Information may be excluded from the public register on the grounds of national security. If it is considered that the inclusion of information on a public register is contrary to the interests of national security, the person served with the Request for Information Notice may apply to the Secretary of State/Welsh Ministers, specifying the information and indicating the apparent nature of risk to national security. If such an application is made, the local authority must be informed and they will not include the information on the public register until the Secretary of State/Welsh Ministers have decided the matter.

Offences

Failure to comply with a Request for Information Notice is an offence under regulation 38(4) of the 2010 Regulations. A person guilty of an offence under this regulation could be liable under regulation 39 either on conviction in the Magistrates Court, to a fine not exceeding the statutory maximum (currently £5000); or on conviction in the Crown Court to an unlimited fine or imprisonment for a term not exceeding two years, or both.