

### Risk Assessment for Dry Cleaners

<b>Site</b>	Quality Dry Cleaning, 269 Norwich Road, Ipswich, Suffolk, IP1 4BS
<b>Process carried out</b>	Dry cleaning
<b>Date</b>	11.3.15

	Yes	No	N/A	Score	Comments
<b>Table A: Compliance</b>					
(a) Incident leading to justified complaint but no breach of any permit condition	0	0		0	
(b) Incident leading to a justified complaint	5 per incident	0		0	
(c) Breach of permit not leading to formal action	10 per incident	0		0	
(d) Incident leading to formal caution, Enforcement Notice or prosecution	15 per incident	0		0	
(e) Incident leading to a Prohibition Notice or Suspension Notice	20 per incident	0		0	
<b>Table B: Monitoring, maintenance and records</b>					
(a) Are emissions monitored as required in the permit? Are loads weighed & weights recorded for all loads? Does the operator maintain a weekly inventory of solvent usage, product cleaned, and solvent waste sent for recovery or disposal?	0	10	0	0	

(b) Process operation modified where any problems indicated by monitoring?	0	5	0	0	
(c) Fully documented and adhered to maintenance/service plan in line with permit?	0	5	0	0	
(d) Full documented records as required in permit available on-site?	0	5	0	0	
(e) All relevant documents forwarded to the authority by the date required?	-5	10	0	10	All documents available on site but had not been submitted

**Table C: Management, Training, Responsibility**

(a) Are all operating staff aware of where the operating manual for each dry cleaning machine can be found and do they have ready access to it ?	0	5	0	0	
(b) Are nominated trained members of staff exclusively permitted to operate the machines?	0	5	0	0	
(c) Are all operating staff trained in the operation of each dry cleaning machine and the control and use of dry cleaning solvents?	0	5	0	0	
(d) Are records kept of training received by operating staff?	0	5	0	0	
(e) Are suitably trained or experienced staff on site while machines are operating?	0	5	0	0	N/A based on (d)
(f) Is an 'appropriate' environmental management system in place and working effectively?	-5	0	0	0	

<b>Overall Score</b>	10	
<b>Category (&lt;30pts:low, 30-55pts:medium, &gt;55pts:high)</b>	LOW	