

Risk Assessment for Petrol Stations

Site	Bourne Bridge Service Station, Wherstead Road, Ipswich, Suffolk, IP2 8LR
Process carried out	Unloading of petrol
Date	5/3/15 Desktop Exercise

	Yes	No	N/A	Score	Comments
Table A: Compliance					
(a) Incident leading to justified complaint but no breach of any permit condition	0	0	0	0	
(b) Incident leading to a justified complaint	5 per incident	0	0	0	
(c) Breach of permit not leading to formal action	10 per incident	0	0	0	
(d) Incident leading to formal caution, Enforcement Notice or prosecution	15 per incident	0	0	0	
(e) Incident leading to a Prohibition Notice or Suspension Notice	20 per incident	0	0	0	
Table B: Monitoring, maintenance and records					
(a) Are emissions monitored as required in the permit? Are emissions and emissions monitoring recorded as required in the permit?	0	10	0	0	
(b) Process operation modified where any problems indicated by monitoring?	0	5	0	0	
(c) Fully documented and adhered to maintenance/service plan in line with permit? Has a written maintenance programme been provided to the regulator with respect to pollution control equipment?	0	5	0	0	
(d) Full documented records as required in permit available on-site? Is there a log book at the authorised premises incorporating details of all maintenance, examination and testing, inventory checking, installation and repair work carried out?	0	5	0	5	
(e) All relevant documents forwarded to the authority by the date required?	-5	10	0	0	
Table C: Management, Training, Responsibility					

(a) Are procedures in place to ensure proper management, supervision and training for process operations, proper use of equipment and effective preventative maintenance on all plant and equipment concerned with the control of emissions to the air?	0	5	0	0	
(b) Are all staff aware of their responsibilities under the permit?	0	5	0	0	
(c) Does the operator maintain, and make available on request, a statement of training requirements for each operational post?	0	5	0	0	
(d) Does the operator keep and make available a record of the training received by each person whose actions may have an impact on the environment?	0	5	0	0	
Is there a competent trained person who remains near the tanker during unloading? (delivery drivers may be trained as the competent person)	0	5	0	0	
(f) Is an 'appropriate' environmental management system in place and working effectively?	-5	0	0	0	
Overall Score				5	
Category (<30pts:low, 30-55pts:medium, >55pts:high)				LOW	