

Resident's Car Park Permit Expression of Interest



IPSWICH
BOROUGH COUNCIL

NAME : _____

ADDRESS : _____

POSTCODE _____ TELEPHONE NUMBER _____

EMAIL ADDRESS _____

HOW TO EXPRESS INTEREST & SUBMIT THIS FORM

There is a waiting list for customers wanting a space in our Resident's Car Parks. By completing this form your name will be added to the list. If a space becomes available we will contact you to see if you are still interested in having a space. You are not committing yourself to having a space by completing this form.

✉ You can express your interest by completing this form and returning it by post. Send the completed application to Ipswich Parking Service, PO Box 668, IPSWICH, IP1 9AS. Cheques and Postal Orders must be made payable to Ipswich Borough Council.

🖱 You can send us your completed application via email by attaching the appropriate scanned documents. Email your application to permit.team@ipswich.gov.uk.

WHICH CAR PARK ARE YOU INTERESTED IN?

Please ✓ the appropriate box for the car park you are interested in:

Richmond Road Car Park

Cobbold Street Car Park

FEES

The fee for having a parking space, permit and key in Richmond Road/Cobbold Street Car Park is **£248.00** per licence year. The licence year runs from 1st August to the 31st July. The amount payable upon first application depends upon when the space becomes available.

You will be issued with a permit to display in your windscreen and a key for the gates. The fee for replacing a lost permit is £12.50. The fee for replacing a lost gate key is £15.00.

FURTHER INFORMATION & CONDITIONS OF USE

The Licensee must:

- (1) live permanently at the address on the licence
- (2) pay the licence fee without deduction at the times provided for by this licence
- (3) to pay any rates or other taxes assessed on the Parking Space during the Licence Period
- (4) display a valid permit in a vehicle whenever it is parked in your allocated space
- (5) park within the boundary of the allocated parking space
- (6) to be responsible for keeping the Parking Space in a clean and tidy condition free from all weeds and rubbish.
- (7) not deposit or cause or permit anyone else to deposit any rubbish, oil or petrol into any gullies or drains at the Car Park.
- (8) to keep the Car Park locked securely with the key provided by the Council.
- (9) to inform the Council immediately if the Licensee's key is lost or cannot be found.
- (10) If the Licensee's key is lost or cannot be found then to pay to the Council its reasonable costs (including administration costs) of replacing the padlock and issuing replacement keys to the Licensee and all other users of the car park.
- (11) to report to the Council all and any damage to the space or the site
- (12) not to use the space for any trade or business including trading from a vehicle nor for any illegal or immoral purpose
- (13) not to store any inflammable materials at the Car Park (fuel tanks of motor vehicles excepted) or at the site and not to carry out any commercial car repairs or car breaking on the space or at the site
- (14) to use the space solely for the parking of a private motor vehicle which must be of a roadworthy condition and display a current road fund licence disc
- (15) not to cause nuisance or annoyance to anyone at the Car Park or to owners and occupiers of neighbouring properties
- (16) not to assign underlet or part with the enjoyment of the Parking Space
- (17) to indemnify the Council and its officers servants and agents against all claims losses costs actions howsoever arising which may be brought against the Council in respect of any damage or injury to any third party or any property arising out of the licence hereby granted.
- (18) The fee for replacing a lost permit is £12.50. The fee for replacing a lost key is £15.00.