



IPSWICH TOWN DEAL

BOARD AGENDA

8.30 to 10.00am

22nd January 2021

Agenda Item Number	Topic	Paper Reference	Lead	Anticipated Time (minutes)
1	Welcome, Introductions and Apologies for Absence: <ul style="list-style-type: none">- Professor Helen Langton (apologies)- Dr Daniel Poulter (apologies)- Stephen Britt (substitute)- Tim Greenacre (substitute)	Paper 1 (<i>to be circulated before the meeting</i>)	Terry Hunt (Chair)	5
2	Minutes of the Last Meeting	Paper 2	Terry Hunt	2.5
3	Matters Arising from the Last Meeting		Terry Hunt	2.5
4	Declarations of Interest (including from attending Substitutes)		Terry Hunt	5
5	Feedback from Government on Submitted Document and the Way Forward		Terry Hunt	5
6	Presentation and Q&A session on: Creating a Digital Town Centre (Project 21)		Terry Baxter	30
7	Governance and Board Planning Update	Paper 3	Terry Hunt	30
8	Dates of Future Meetings <ul style="list-style-type: none">(i) 26th February(ii) 23rd April(iii) 16th July(iv) 1st October(v) 10th December		Terry Hunt	2.5
9	Any Other Business		Terry Hunt	5



IPSWICH TOWN DEAL
BOARD MINUTES
DRAFT

27th November 2020

Attendees (Board members): Terry Hunt (Chair), Terry Baxter, James Davey, Dr Dean Dorsett, David Ellesmere, C-J Green, Becca Jackaman, Sarah Holmes, Tom Hunt MP, Catherine Johnson, Professor Helen Langton, Professor Dave Muller, Dr Dan Poulter MP, Angela Stroud, Paul West.

Attendees (Substitutes): Chris Starkie (for C-J Green)

Attendees (Non-Board members): Russell Williams (minute taker)

Apologies: C-J Green

Item	Description	Action
1	Welcome / Introductions / Apologies Apologies from CG were noted. CS was attending as her substitute.	
2	Minutes of the Last Meeting (23rd October 2020) Agreed	
3	Matters Arising from the Last Meeting None	

<p>4</p>	<p>Governance</p> <p>The Board resolved that:</p> <ol style="list-style-type: none"> 1. That the nominated substitutes (Annex 1 to the minutes) can only attend Board meetings and vote (in the event that the substantive Board member is absent) when they have completed the same governance requirements that Board members have already undertaken (i.e. provided a short profile, completed the declarations of interest form, and committed to the Nolan standards) <i>(Note: CS had completed the relevant paperwork in advance of the meeting)</i>; 2. That the Register of Interests – Confidential Appendix 2 to Paper 2 - which has been completed by all Board members will be published next week. Board members have till 5pm on Monday 30th to provide any final amendments to the Register to RW prior to its publication. 3. That the Board note the Diversity Audit - Confidential Appendix 3 to Paper 2 - and that it will be considered at the time of any discussion about new Board members. 	<p>RW</p>
<p>5</p>	<p>Declarations of Interest</p> <p>The Register of Interests was noted (including CSs). No other declarations were made.</p>	

6 Town Investment Plan: Projects

The Board concluded that – in the light of the Government announcements so far on Cohort 1 funding that:

- (i) That the total bid amount to the Town Fund should be for at least £25m but less than £30m; and
- (ii) That the aim should remain - as articulated at the last Board meeting - to reduce the final number of projects to between 10 and 12.

The Board considered the proposals within the Paper and resolved:

1. To drop the following three projects:

- Project 10 – A Town Centre Health Clinic;
- Project 16 – A Town Centre Music Venue; and
- Project 26 – Indoor Foodhall.

Reasoning for (1): The rationale for this related to two main elements: that – at this time – there isn't a specific building for them yet identified; and, they came out towards the bottom end of the public engagement (and Board ranking) processes).

It was though noted that they should be mentioned as examples of good alternative uses that could potentially be delivered within the Town Regeneration Fund (Project 11).

2. To increase of the budget for the Town Regeneration Fund (Project 11) to £8.5m.

Reasoning for (2): This agreement was reached regard to the outcomes of the vote set out within Table 1; the fact that this project has always been ranked highly; and, the fact that the successful Norwich bid contains a similar project that has obtained government support.

The Board then discussed - at length - some potential changes in relation to four other projects. Many Board members spoke about the four projects mentioned below and TB explained in more detail the purpose of Creating a Digital Town Centre (Project 21). TB committed to send Board members a simple summary of what the Creating a Digital Town Centre (Project 21) would deliver.

TomH advocated that the Local Shopping Parades Regeneration Fund (Project 24) be broadened to include the potential for key local community facilities (that happened to be outside shopping parades to also be supported). DP and AS supported this – with a suggestion that in the region of 10% of the project total being available for such purposes. DP also advocated that 10% of the total bid – i.e. more money - should be allocated to this Project. TB sought, and got, confirmation that parades such as that at Norwich Road would also be eligible for this Fund.

TB

As an alternative to the Board Paper, DE proposed that:

- Project 6 (Former Paul's Building Silo (@ the Waterfront)) be allocated an additional £2m (up to £4m) – noting the scale of the project and the popularity of it;
- Rather than allocate additional funding to Project 9 (the Public Realm Improvements (Arras Square etc.) as suggested by the Operations Group, that Project 24 (Local Shopping Parades Regeneration Fund) be allocated an additional £1m (up to £3m) – noting the fact that around 10% of this Fund might be spent outside the parades;
- That the other projects remain at the allocations the Board had previously discussed.

Following further debate, the alternative proposal put forward by DE was unanimously agreed, i.e:

3. To increase of the budget for the Former Paul's Building Silo (@ the Waterfront) (Project 6) to £4m and Local Shopping Parades Regeneration Fund (Project 24) to £3m.
4. That the Ipswich Town Deal submission should be for £28.7m spread across 12 projects as follows (by project number order – i.e. not ranked):

Project Description	Project No.	£M (from Town Fund)
Pedestrian / Cycle Bridge (etc.) @ Waterfront	2	1.40
Former Paul's Building Silo (@ the Waterfront)	6	4.00
Re-using the Old Post Office (on the Cornhill)	7	1.25
Public Realm Improvements (Arras Square etc.)	9	1.50
Town Centre Regeneration Fund	11	8.50
Town Centre: Events, Lighting and Sound	14	1.00
Integrated Care Academy (University of Suffolk)	18	2.75
Tech Campus and Sustainable Construction Centre (Suffolk New College)	19	1.00
Academy of Yacht Building (Island Site)	20	1.20
Creating a digital town centre	21	2.50
Local shopping parades regeneration fund	24	3.00
Ipswich Oasis (Town Centre Greening)	25	0.60
TOTAL BID PROPOSAL		£28.7m

	5. <u>To note the proposed narrative (at Appendix 7) as a summary of the Bid – although – prior to it being finalised, additional paragraphs should be added to it that set out some of the challenges that Ipswich faces – i.e. that support the justification for the Bid and the projects.</u>	RW
7	<p>Timetable for Submission to Government</p> <p>The Board considered Paper 4 and noted the intention to submit the bid to the Government by 11th December 2020.</p> <p>RW committed to circulating the submitted bid to all Board members and to consult the Board if any significant changes to the Bid are proposed prior to submission – e.g. if – for whatever reason – it was suggested to significantly change the Strategy, the selected projects or amounts, of the narrative (beyond the alterations associated with resolution 6(5) above).</p>	RW
8	<p>Dates of Future Meetings</p> <p>(i) Proposed meeting for 11th December 2020 to be cancelled (ii) New meeting to be set for mid January 2021</p>	RW RW
9	<p>Any Other Business</p> <p>DE suggested point 10(ii) below.</p>	
10	<p>Planned Activities for Next Meeting</p> <p>For the January 2021 meeting:</p> <p>(i) To discuss any feedback (etc) received from Government; (ii) To consider the role of the Board moving forward – especially in supporting the delivery of (and choices to be made within) key projects such as: Public Realm Improvements (Arras Square etc.), Town Centre Regeneration Fund (project 11), Local Shopping Parades Regeneration Fund (project 24) and Ipswich Oasis (Town Centre Greening) (project 25).</p>	

Ipswich Town Deal Board: 22nd January 2021

Agenda Item 7: Governance and Board Planning Update

Author of Paper: Russell Williams, Chief Executive, Ipswich Borough Council

Note: This paper will be published on the Borough Council's website alongside the meeting agenda.

Background

Minute 10(ii) of the Board meeting of 27th November 2020 stated that this meeting will:

“Consider the role of the Board moving forward – especially in supporting the delivery of (and choices to be made within) key projects such as: Public Realm Improvements (Arras Square etc.), Town Centre Regeneration Fund (project 11), Local Shopping Parades Regeneration Fund (project 24) and Ipswich Oasis (Town Centre Greening) (project 25).”

Our TIP also committed to forwarding this paper and the minute from this Board meeting to Government. Paragraph 43 and Appendix 2 of the TIP are of particular relevance.

In addition, in December the Government issued “Towns Fund guidance (stage two): business case development”. This guidance is important and preparatory work is underway to ensure we are ready to move to complete business cases when the Government indicates which projects (and on what basis) they intend to support / fund.

The recommendations below endeavour to pick up on the above points and respond to some verbal guidance (from civil servants and advisers) received as part of the Town Deal process.

Recommendations to the Board

1. The Town Deal Board will provide strategic advice to Ipswich Borough Council in its role as accountable body (for at least the period from 2020/21 to the end of the Town Deal programme in 2025/26);
2. To note that, Ipswich Borough Council will provide quarterly reports to the Board on progress on every project (starting at the April Board meeting) – this will include an outline business plan for each project at the inception stage;

- It is anticipated that the Board will normally meet on a quarterly basis – although the Chair may call meetings in between the quarterly meetings where necessary.

[Note: More frequent meetings are likely to be required up until the point when a 'Deal' is concluded with HM Government – a meeting on the 26th February 2021 is recommended].

- In particular, the Town Deal Board will take a leading role in steering the development – and thereafter the main decisions - on the following projects:

Project Description	Project No.	£M (from Town Fund)
Public Realm Improvements (Arras Square etc.)	9	1.50
Town Centre Regeneration Fund	11	8.50
Town Centre: Events, Lighting and Sound	14	1.00
Creating a digital town centre	21	2.50
Local shopping parades regeneration fund	24	3.00
Ipswich Oasis (Town Centre Greening)	25	0.60

[Note: This list includes two additional projects to those mentioned in the minute]

- In doing so the Board may decide to engage with other stakeholders (as well as the local community) prior to commenting and / or taking a view. The Board may utilise 'sub-committees' of the Board to develop work and lead the production of the Board's views.
- From now on, at each Town Deal Board meeting, the Board should seek to agree a 'communications plan' associated with the outcomes of the meeting (i.e. beyond the publication of the meeting minutes).

In addition, at the next (February) meeting, and to support its work moving forward there after:

1. Ipswich Borough Council will set out how it intends to:
 - (a) Develop business cases – as required by HM Government - prior to projects starting;
 - (b) Ensure on-going community engagement on projects;
 - (c) Procure services (etc) to develop and deliver the projects; and
 - (d) Ensure quality engagement with – and input from – the Town Deal Board – as it is doing (a) and (b) above.

2. The Board should consider its relationship with other partnership groups that have over-lapping interests e.g.
 - (a) Ipswich Vision
 - (b) Ipswich Transportation Task Group
 - (c) Ipswich Strategic Planning Area

[Note (1): there may be other groups that the Board wish to suggest should also be considered as part of the above list / work]

3. The Town Deal Board should consider a review of its membership – particularly having regard to the fact that a previously proposed / agreed member was not able to join the Board (who would have increased young people representation on the Board).

[Note: it is suggested that – like before – this is led by David Ellesmere, Helen Langton and Paul West – and that they have regard to the Board Diversity Audit in doing so]