



## IPSWICH TOWN DEAL

### BOARD AGENDA

8.30 to 10.00am

23<sup>rd</sup> October 2020

Agenda Item Number	Topic	Paper Reference	Lead	Anticipated Time (minutes)
1	Welcome, Introductions: <ul style="list-style-type: none"> <li>• C-J Green (replacing Doug Field from New Anglia LEP);</li> <li>• Angela Stroud (Assistant Manager, Castle Hill Community Centre)</li> </ul>		Terry Hunt (Chair)	5
2	Declarations of Interest			
3	Minutes of the Last Meeting	Paper 1	Terry Hunt	2.5
4	Matters Arising from the Last Meeting		Terry Hunt	2.5
4	Governance	Paper 2	Terry Hunt	10
5	Town Investment Plan: Projects <ul style="list-style-type: none"> <li>(i) Consultation Outcomes</li> <li>(ii) Project Prioritisation</li> </ul>	Paper 3A (Confidential Paper)	Terry Hunt	45
6	Timetable for Submission to Government	Paper 4	Terry Hunt	10
7	Dates of Future Meetings <ul style="list-style-type: none"> <li>(i) 13<sup>th</sup> November</li> <li>(ii) 11<sup>th</sup> December</li> </ul>		Terry Hunt	2.5
7	Planned Activities for Next Meeting <ul style="list-style-type: none"> <li>(i) Discuss and Agree Submission</li> <li>(ii) Strategy and Projects (including bidding (£) amounts and profiles to 2025/26)</li> </ul>		Terry Hunt	5
8	Any Other Business		Terry Hunt	5



IPSWICH TOWN DEAL  
BOARD MINUTES  
**DRAFT**

**25<sup>th</sup> September 2020**

**Attendees (Board members):** Terry Hunt (Chair), Terry Baxter, James Davey, Dr Dean Dorsett, David Ellesmere, Becca Jackaman, Sarah Holmes, Tom Hunt MP, Catherine Johnson, Professor Helen Langton, Professor Dave Muller, Dr Dan Poulter MP, Paul West.

**Attendees (Substitutes):** Chris Starkie (for Doug Field / CJ Green)

**Attendees (Non-Board members):** Russell Williams (minute taker)

**Apologies:** Doug Field / CJ Green (*note: new LEP chair (CG) will take over this Board place from predecessor (DF) from now on*)

<b>Agenda item</b>	<b>Description</b>	<b>Action</b>
<b>1</b>	<b>Declarations of Interest</b> The Chair (TerryH) referred to item 4 and the need to formally submit declarations of interest as part of the work on governance. It was recognised that it is essential that this strand of work is completed by the next Board meeting on 16 <sup>th</sup> October 2020.	
<b>2</b>	<b>Minutes of the Last Meeting</b> Agreed	
<b>3</b>	<b>Matters Arising from the Last Meeting</b> None	

4	<p><b>Governance</b></p> <p>At TerryHs request, RW reminded all Board members that they each have a number of returns to complete covering personal profile, declarations of interest, Nolan principles and equalities monitoring. To date about 50% of Board members have submitted their returns.</p>	
5	<p><b>Town Investment Plan: Projects</b></p> <p>TerryH referred to the two confidential papers (2A and 2B) that had been circulated in advance of the meeting. He thanked everyone for completing the set 'task' and suggested that this information should help the Board determine which of the remaining 18 projects to consult on and which not.</p> <p>At TerryHs request, RW ran through the papers and the views of the Operations Group.</p> <p>The Board agreed to:</p> <ol style="list-style-type: none"> <li>a) Consult on 15 projects;</li> <li>b) That the list of projects to be consulted upon are (in numerical order) projects: 2, 3, 6, 7, 8, 9, 10, 11, 14, 16, 18, 19, 20, 21 and 24; and,</li> <li>c) for transparency purposes, the Board agrees to publish the titles of the projects that it has considered but decided not to consult upon. These are projects that related to (either - the provision of - or - improvements to): <ul style="list-style-type: none"> <li>▪ An outdoor teaching space</li> <li>▪ Chantry Park Events Entrance</li> <li>▪ More Safe Spaces for Young People</li> <li>▪ North West Ipswich Park and Ride</li> <li>▪ Regent Theatre</li> <li>▪ South East Ipswich Park and Ride</li> <li>▪ Waterfront Play Area</li> </ul> </li> </ol>	
6	<p><b>Community Engagement</b></p> <p>TH introduced the topic and referred to the Paper tabled for the Board meeting on 18<sup>th</sup> September.</p> <p>It was confirmed that consultation is scheduled to start on Tuesday 30<sup>th</sup> September.</p> <p>RW set out what consultation was planned.</p> <p>It was noted that the final wording of project titles and descriptions is important and if any Board members had any final amendments (etc) they'd like to propose then they should send them to RW today.</p>	

	TerryH will determine the final wording over the weekend (without moving away from the principles set out within the existing wording).	
<b>7</b>	<b>Dates of Future Meetings</b> (i) 16 <sup>th</sup> October 2020 (ii) 13 <sup>th</sup> November 2020 (iii) 11 <sup>th</sup> December 2020	<b>RW</b>
<b>8</b>	<b>Planned Activities for Next Meeting</b>  For the 16 <sup>th</sup> : (as set out on the Agenda for the 18 <sup>th</sup> ): (i) Governance Update (ii) Feedback on Community Engagement (iii) Update on development of Town Investment Plan (Strategy and Projects) (iv) Confirmation of Board's position on the Town Investment Plan and its proposed submission by the Borough Council to Government	
<b>9</b>	<b>Any Other Business</b> None	

**Ipswich Town Deal Board: 23<sup>rd</sup> October 2020**

**Agenda Item 4: Governance**

Author of Paper: Russell Williams, Chief Executive, Ipswich Borough Council

**Note: This paper will be published in its entirety on the Borough Council's website alongside the meeting agenda.**

The Board, at its meetings on the 18<sup>th</sup> September, agreed that each member would complete a submission for the relevant governance documentation as required by Government (see Agenda Item 4 (Paper 2) from the 18<sup>th</sup> meeting).

The table below summarises the returns submitted by 15<sup>th</sup> October 2020.

Board Member	Personal Profile Submitted	Declarations of Interest Listed	Nolan Standards Commitment	Diversity Questionnaire
Angela Stroud	YES	YES	YES	YES
Becca Jackaman	YES	YES	YES	YES
Catherine Johnson	YES	YES	YES	YES
C-J Green	NO	NO	NO	NO
David Ellesmere	YES	YES	YES	YES
Dean Dorsett	YES	YES	YES	YES
Dr Daniel Poulter	YES	YES	YES	YES
James Davey	YES	YES	YES	YES
Paul West	YES	YES	YES	YES
Prof Dave Muller	YES	YES	YES	YES
Prof Helen Langton	YES	YES	YES	YES
Sarah Holmes	YES	YES	YES	YES
Terry Baxter	YES	YES	YES	YES
Terry Hunt	YES	YES	YES	YES
Tom Hunt	NO	NO	NO	NO

Attached at Appendix 1 is the full composite list of 'profiles'. This will be published on the Council's web-site as a separate document after the Board meetings. The words used are those submitted by the individual Board member – other than they have been all switched to third person (i.e. "Jo is .." rather than "I am .."). The two people listed as 'no' in the above table have had a profile added into Appendix 1 from current published sources of biographical information.

## **Recommendations to the Board**

1. That the contents of this paper be noted; and,
2. Board Members to advise on any suggested changes to the profiles at Appendix 1 prior to it being published as a separate document; and
3. That all Board members (i.e. those with any 'No's' in the above table) will complete the relevant documentation prior to the publication of the Board papers for the next meeting (i.e. by 5<sup>th</sup> November 2020).

### Board Member Profiles

#### Terry Baxter

As Exec Chair of Ipswich Central Ltd (Business Improvement District), Terry represents the interests of over 620 town centre business. The BID was the instigator in 2015 of the creation of the Ipswich Vision, which was adopted by the original 7 (now 8) partners.

His focus is on the successful development a regeneration of Ipswich town centre and continuing to work to a 'Vision' strategy that all partners can commit to delivering, to the benefit of all who, live, work, invest in or visit our town.

#### James Davey

James is a Personal Business Mentor working with the owners of small and medium sized businesses in the Suffolk / Essex area. As such he has an interest in issues impacting local business owners.

James has been a member of the management committee of the Ipswich & Suffolk Small Business Association since 2008, four years of which he was Chair. The association exists to support small business owners in Ipswich and Suffolk. We run regular networking events and organise the annual Anglia Business Exhibition which will be celebrating its 25<sup>th</sup> year in 2021. The exhibition provides an opportunity for local businesses to showcase their businesses in a professional setting. In addition to this,

James is a governor of Ipswich School and have other business interests in the town and its surrounding areas. He have lived the majority of my life in Ipswich and have a keen interest in making the town a better place in which to live, work and invest.

#### Dr Dean Dorsett BA(Oxon)MA, MBBS, MRCP, PGCertEd, MBA

Dean is a local GP in central Ipswich and Governing Body member of the CCG. He choose to be on the board to improve the health and quality of life of Ipswich residents and especially those in our society in most need.

Roles:

- RCGP East of England Regional Clinical Lead for Person Centred Care
- Governing Body Member IESCCG
- Clinical Lead for Social Prescribing IESCCG
- GP Principle Burlington Primary Care:  
<https://www.burlingtonprimarycare.co.uk/team/dr-dean-dorsett>
- Director 08000HEALTH Ltd – a start-up with interests in empowering patients and students

## **David Ellesmere**

David has been the Leader of Ipswich Borough Council since 2011 with particular responsibility for Economic Development and Property. He has been a councillor in Ipswich since 1995 and represents Gipping Ward. David represents Ipswich on the board of the New Anglia Local Enterprise Partnership. He works part time as a software developer for a local IT company.

## **C-J Green**

CJ is Chair of New Anglia LEP. She is Co-Founder and Executive Director of BraveGoose, a technology driven Human Resources Advice solution. Her career has been predominantly in HR in both the public and private sector. She was previously Chief People Officer and then Chief Executive Officer of a Suffolk-based firm with a global workforce of 26,000. CJ is also a Trustee of Pepal who connect non-government organisations and global corporations to find solutions to social issues, she believes strongly in the capability of business as a force for good and feels passionately that the eastern region is an example of what is possible in that regard.

## **Sarah Holmes**

Sarah Holmes is Chief Executive of the New Wolsey Theatre, Ipswich which she reopened 20 years ago along with Artistic Director Peter Rowe, placing accessibility, quality and diversity at the centre of the artistic offer. Originally from New Zealand she has been working in theatre administration in the UK for 40 years, 10 years in London at the London Bubble and Theatre Royal Stratford East before relocating to North Wales for 10 years as Administrative Director, at Theatr Clwyd.

She is currently leading on Ramps On The Moon an Arts Council funded project that brings together seven major mainstream regional partners to respond to the opportunities and challenges of creating more employment and access for D/deaf and disabled artists, participants and audiences. Her work at the New Wolsey has also seen the theatre become the first UK venue to work with US based consultants TRG Arts, a US firm specialising in data analysis for audience development.

She is delighted to have become a 'citizen' of Ipswich after 20 years of investment in the towns cultural life and is proud to be involved in the development of its future.

## **Terry Hunt**

Terry was the Editor of the East Anglian Daily Times for 21 years until retirement in 2017. He now works with a number of Suffolk organisations and charities. I am a Deputy Lieutenant for Suffolk.

Terry became chair of the Ipswich Vision board in 2017, working with partners to drive the town forward.



## **Tom Hunt MP**

Tom is the Member of Parliament for Ipswich. He was elected in 2019 general election. Earlier in his career, Tom was also involved in East Anglian politics: between 2011 and 2017, he was a councillor on East Cambridgeshire District Council. Following the Cambridgeshire and Peterborough devolution deal, Hunt also worked as the Chief of Staff to the elected Mayor of the Cambridgeshire and Peterborough Combined Authority.

## **Becca Jackaman**

Becca joined the Board because of my work with disabled people within the local community. She lead a support group (Progression Sessions) which allows people living with different disabilities to voice their experiences and make positive changes.

She was involved in a recently collaboration with Ipswich Borough Council to help improve the regenerated Cornhill. As a wheelchair-user, she can empathise, while also using her own experiences to offer a different perspective that will benefit the Board's project choices.

Becca is also a resident member and the Secretary for North West Ipswich Big Local Trust. It engages with the community to find out what they think is needed in the wards of Whitton, Whitehouse, and Castle Hill. She was also part of the now-disbanded Whitehouse Wanderers community group, which had a similar objective specifically for the Whitehouse area.

## **Catherine Johnson**

Catherine is the Vice-President of Suffolk Chamber of Commerce. The Suffolk Chamber of Commerce is one of the founding partners of the Ipswich Vision. She is the Suffolk Chamber's appointed representative on the Ipswich Vision Board.

In addition, Catherine is a Board member of Ipswich Central Board and past Chair of the Greater Ipswich Chamber of Commerce. These varied appointments provide me with the opportunity to gather real insight into Town issues and to feedback on members' views and opinions across each of these pivotal organisations in the Town. Catherine is a Partner at Birketts LLP (business owner) in its Ipswich office.

## **Professor Helen Langton RGN; RSCN; RCNT; RNT; BA(Hons); MSc**

Helen joined the University of Suffolk in June 2018 from the University of South Wales where she was Deputy Vice-Chancellor and a Professor in Children's Cancer Nursing Education.

Helen has held a number of senior posts in universities in the UK and has a range of experience across health and social care, science, social science and education.

Helen has been a member of a number of national boards and bodies including with the Nursing and Midwifery Council, Department of Health and the Quality Assurance Agency. Helen is Chair of Governors at an independent school, member of the UK Health Education Advisory Committee for the Office for Students and Research England and a trustee of East Anglia Children's Hospice.

Internationally Helen has held board membership for the Academy of Health Care Improvement, and the De Souza Nursing Institute in Toronto, Canada and is an Editor of the International Journal of Child Health Care.

### **Professor Dave Muller**

Dave is currently Chair of All About Ipswich which is the Destination Marketing Organisation for the Town. He is on the Town Board as representative of this group. Dave is a Director of Ipswich Central and a Visiting Professor of Rehabilitation Psychology at the University of Suffolk. His previous roles include Principal of Suffolk New College and Founder Chair of the Ipswich Chamber of Commerce.

### **Dr Dan Poulter MP**

Dan has been the Member of Parliament (MP) for Central Suffolk and North Ipswich since 2010 and is a former Government Health Minister. He is a practising NHS psychiatrist and has also been a visiting professor in Health Policy at Kings College London.

Dan has considerable experience in town regeneration projects and prior to becoming an MP, he was the Deputy Leader and Cabinet Member for Regeneration on a Local Authority in Surrey. As MP for Central Suffolk and North Ipswich, he helped to deliver almost £2 million of Lottery funding for North West Ipswich to support community projects in some of the towns most deprived communities.

### **Angela Stroud**

Angela feels she brings lots of community contacts through her job as Assistant Manager at the Castle Hill Community Centre. She is also involved in the North West Ipswich Big Lottery Trust.

Angela was fundamental to the setting up of a local foodbank for north west Ipswich and built key community contacts with this. She has worked at the Castle Hill Community Centre for 18 months. Prior to that, Angela was a team leader at Axa insurance and was employed with them for 16 years,

## **Paul West**

Paul is Councillor for Bixley Division in east Ipswich. He is the County Council Cabinet Member for Ipswich, Communities and Waste. Paul has lived in or just outside Ipswich all of his life and left school when he was sixteen to work for the well-known insurance brokers, Willis, on a YTS placement that led to thirteen years employment. For the last twenty years Paul has run his own businesses in the town.

**Ipswich Town Deal Board: 23<sup>rd</sup> October 2020**

**Agenda Item 6: Timetable for Submission to Government**

Author of Paper: Russell Williams, Chief Executive, Ipswich Borough Council

**Note: This paper will be published in its entirety on the Borough Council's website alongside the meeting agenda.**

On 12<sup>th</sup> October 2020 the Government announced a change to the various submission dates associated with Town Deal proposals.

The implications for this for the Ipswich Town Deal is that there is now an option to submit the bid by a new 'Cohort 2A' date of 11<sup>th</sup> December 2020 – i.e. rather than the current deadlines of 30<sup>th</sup> October 2020 and / or 29<sup>th</sup> January 2020.

Towns have to advise whether they wish to re-align to this new date by today (23<sup>rd</sup> October 2020).

Whilst progress is being made – and a final project list will hopefully be determined at today's Board meeting – there is still an awful lot of work to do to enable a submission on or by 30<sup>th</sup> October. Some of this work has been driven by the consultation timetable and the extensive responses to that process.

The view of the Accountable Body (Ipswich Borough Council) – and supported by the Operations Group at its meeting on 13<sup>th</sup> October 2020 – is that we should move our submission target back to this new Cohort 2A date.

This will enable:

- More detailed and thorough work to be done on the projects – and especially having regard to any changes that the Board decides to make to the project list;
- Updating of some of the project descriptions (e.g. following analysis of consultation comments etc) and an opportunity to ensure the story associated with the overall package is coherent;
- A full discussion on the financial profile of the Bid to take place (e.g. how much to bid for each project and for which year);
- A final detailed 'consultation response' report to be prepared to be submitted as an Appendix to the final submission;
- The Board to discuss the proposed submission at its next meeting (13<sup>th</sup> November).

The Government continues to be clear that there is no advantage or disadvantage to submitting earlier or later.

**Recommendations to the Board**

1. That the Board notes and supports the intention to join Cohort 2A and submit the bid to the Government by 11<sup>th</sup> December 2020.